

**WESTWOOD REGIONAL BOARD OF EDUCATION
REGULAR MEETING MINUTES OF DECEMBER 15, 2016**

The meeting was called to order at 7:05 p.m. in the Board of Education conference room, Jr./Sr. High School, by President Mandeville.

Present: President Mandeville, Trustees Hanlon, Kalish, Liddy, Straight, Swietkowski, Superintendent Raymond Gonzalez, Assistant Superintendent Jill Mortimer, and Business Administrator/Board Secretary Keith Rosado.

Absent: Trustees Blundo, Koch, and Miller.

EXECUTIVE SESSION

Mr Kalish, seconded by Mrs. Hanlon, that the Board recess to meet in Private Executive Session for the purpose of discussing personnel and legal matters. The Board will reconvene in Public Session at approximately 7:30 p.m. The decisions which emanate from these discussions will be disclosed to the public when action is taken by the Board.

MOTION CARRIED UNANIMOUSLY: 6-0

The Board reconvened at 7:31 p.m. in the Hurley Theater, Jr./Sr. High School, by President Mandeville who lead the salute to the flag and read the New Jersey Open Public Meeting Law statement.

Present: President Mandeville, Trustees Hanlon, Kalish, Koch, Liddy, Miller, Straight, Swietkowski, Superintendent Raymond Gonzalez, and Business Administrator/Board Secretary Keith Rosado. Also present student representatives Christopher Ennis & Christian Guma.

Absent: Trustee Blundo.

MINUTE APPROVAL

Mr. Miller, seconded by Mrs. Swietkowski, that approval be given to the following meeting minutes:

- November 17, 2016 Regular BOE Meeting
- November 17, 2016 Curriculum Committee Meeting

BOARD POLLED AND MOTION CARRIED UNANIMOUSLY: 8-0

Superintendent's Report

- Dr. Gonzalez gave an update on the accomplishments of the fall sports and visual and performing arts programs.
- Dr. Gonzalez reviewed the referendum planning timeline.
- Dr. Gonzalez wished all a happy, healthy, and safe 2017.

Board President's Report

- Mrs. Mandeville wished everyone a happy holiday season. She also welcomed the newest BOE member, Joseph McCallister, and thanked retiring board member Charles Koch for his dedication and service to the Board and community.

Business Administrator's Report

- The district's auditor will present the 2015-2016 annual audit later this evening.
- The 2017-2018 budget process is well underway with schools and departments currently working on their budget for the upcoming school year. Projected state aid figures have not been released yet.
- Mr. Rosado gave an update on the following projects:
 - Culinary Arts Room is complete and classes are enjoying their new home.
 - H.S. roof -- Close out documents for Phase I have been received and will be remitting final payment by next regular meeting; Phase II still has some minor issues pending and close-out documents have not been received.
 - All work for the H.S. facade project is completed but we are holding payment until all district costs with Trane are resolved and close-out documents are received.

Student Representatives' Report

- In Doctor Grochowski's Anatomy class, students recently dissected a cat. They previously learned about the muscular system, so they identified the similarities and differences in the muscular system of the cat and the human. They first looked at all of the superficial muscles and identified important parts, and then went deeper and looked at the deep tissue. Then on the last day they opened up the cardio-thoracic and abdominopelvic cavity to identify and remove the organs including the liver, heart, lungs, and diaphragm.
- In Senor Thomas' AP Spanish Language and Culture class, students recently enrolled in an online course sponsored by the "Autonomous University of Barcelona." This free course is stretched out over a 6 week period and gives students different goals to meet each week. Each week there are videos to watch and articles to read. The students then take a 10 question multiple choice quiz to culminate that week's assignment. Senor Thomas has his class keeping up on this, as this serves as a great way to reinforce practices and skills learned in the classroom.
- Both the choir concerts and band concerts are taking place this week. The Jazz band, 8th grade band, concert band, and wind ensemble all gave a great performance last night, and the choir concert is going on right now next door. That concert is comprised of the 8th Grade Chorus, Concert Choir, Chamber Singers and the A Capella Ensemble. The A Capella Ensemble is brand new to Westwood this year, and is directed by Mr. Joseph Fritz.
- Earlier this month, the marching band was featured at Westwood's annual Home for the Holidays parade. The marching band embraced the holiday spirit by displaying festive christmas lights around their instruments while they played. They performed many Christmas and holiday carols such as "Jingle Bells" and "Sleigh Ride," and all enjoyed themselves while representing our school and our community.
- The Cardinals got to play on the ultimate stage last Sunday at the amazing Metlife Stadium. Westwood put forth an amazing effort and kept the lead the majority of the game. Unfortunately Mahwah was able to score two touchdowns in the fourth quarter and ended up winning the game 35 to 28. Every player performed excellently, but Senior Sean McKay was outstanding in his final game, scoring three touchdowns and running for 168 yards.
- The Westwood/River Dell Ice Hockey Team is well into their winter season and is already dominating the rink. The team has not trailed in a single game and a large part of that is because of senior goalie Matthew Ajello, who has three shutouts. They have played a total of nine games, three scrimmages and six regular season, and currently have a record of nine wins and no losses.
- The band and choir have been busy as well. Led by Mr. Pena, they performed at a local mall last week. In the middle of The Bergen Town Center, lucky shoppers were treated to holiday carols.
- Select members of the STEM League who are proficient in computer aided design software competed in a design challenge last week. The competition involved modeling a dragster car in a 3D modeling software, then the cars were milled on site, and tested for speed and aerodynamics. Westwood took home two awards, one for best prototype and the other for outstanding documentation.

Committee Reports

- A. Policy & Governance: Mr. Liddy reported the committee met on December 12 to discuss Policy 2415.30 and the first reading is on tonight's agenda. Student attendance regarding college visits was also discussed. The draft of the 2017-2018 school district calendar was discussed and, after review with the full Board, will be placed on the January 5, 2017 agenda.
- B. Finance & Facilities: Chairperson Hanlon reported the committee met on November 22 and reviewed the 2015-2016 annual school district audit with the auditors.
- C. Curriculum & Instruction: Chairperson Swietkowski reported the committee met earlier this evening and reviewed the recommended K-5 science curriculum which will be ready for Board approval in the spring. Principals reported on how effective the kindergarten aides were in the classrooms. The committee also discussed moving back to the reading and writing workshop model for grades K-5.

AWARDS AND RECOGNITION

Student Artwork on Display: "Type Face Portraits" by Ms. Ariel Rudin's Graphic Design I class: Analisa Bonizzi, grade 10; Ben Bross, grade 10; Brandon Brown, grade 12; Julia Cavaliere, grade 11; Carlye Danziger, grade 11; Julian Domingo, grade 10; Conner Ernst, grade 12; John Linaris, grade 11; Cassie Malnick, grade 10; Katie Wong, grade 10.

Student Performance of Holiday Music: Members of the Tri-M Music Honor Society from the Jr./Sr. High School will perform a variety of holiday favorites, under the direction of Mr. James Lawrence.

Mrs. Hanlon, seconded by Mrs. Swietkowski, that upon the recommendation of the Superintendent, the following resolution be adopted:

WHEREAS, student achievement can be seen in many areas of education including, but not limited to, academic, athletics, music, art, and character; and

WHEREAS, the Westwood Regional School District believes recognizing student achievement in its many forms is an essential part of promoting “Excellence in Education”; and

WHEREAS, the Westwood Regional School District recognizes *Sydney McKoy*, sixth grade student, for being selected as the Westwood Regional Middle School student of the month for November 2016; and

WHEREAS, the Westwood Regional School District recognizes *Wakaba Yamanaka*, seventh grade student, for being selected as the Westwood Regional Middle School student of the month for November 2016; and

WHEREAS, the Westwood Regional School District recognizes *Josephin Alcalá*, eighth grade student, for being selected as the Jr. High School student of the month for November 2016; and

WHEREAS, the Westwood Regional School District recognizes *Vincent Ruff*, eleventh grade student, for being selected as the Sr. High School student of the month for November 2016; and

NOW THEREFORE BE IT RESOLVED that the Westwood Regional Board of Education hereby congratulates these students for their accomplishments, directs the Secretary to include this Resolution in the official minutes of the Board of Education, and directs the Superintendent of Schools to present the students with suitable certificates of recognition.

MOTION CARRIED UNANIMOUSLY: 8-0

Mrs. Swietkowski, seconded by Mrs. Straight, that upon the recommendation of the Superintendent, the following resolution be adopted:

WHEREAS, the College Board's Advanced Placement (AP) Program offers students the opportunity to take challenging college-level courses while still in high school, and

WHEREAS, successful performance on the end-of-course AP Exams potentially qualifies students to receive college credit, advanced placement, or both, at colleges and universities worldwide, and

WHEREAS, the College Board annually grants the academic distinction of **AP Scholar** to students who receive scores of 3 or higher on three or more AP Exams.

WHEREAS, that the Westwood Regional School District Board of Education does hereby commend *Irene Ahmed; Alessondra Becker; Jacob Buchner; Monica Jablonski; Sangeun Kim; Pranav Muthuraman; Aazam Parvez; Matthew Polanco and Saad Qureshi* for earning the honor of AP Scholar which recognizes exemplary college-level achievement on Advanced Placement Program Exams.

NOW THEREFORE BE IT RESOLVED that the Westwood Regional Board of Education hereby congratulates these students for their accomplishments, directs the Secretary to include this Resolution in the official minutes of the Board of Education, and directs the Superintendent of Schools to present the students with suitable certificates of recognition.

MOTION CARRIED UNANIMOUSLY: 8-0

Mrs. Swietkowski, seconded by Mrs. Straight, that upon the recommendation of the Superintendent, the following resolution be adopted:

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WHEREAS, successful performance on the end-of-course AP Exams potentially qualifies students to receive college credit, advanced placement, or both, at colleges and universities worldwide, and

WHEREAS, the College Board annually grants the academic distinction of **AP Scholar with Honor** to students who receive an average score of at least 3.25 on all AP Exams taken, and scores of 3 or higher on four or more of these exams.

WHEREAS, that the Westwood Regional School District Board of Education does hereby commend *Tyler Andriopoulos; Jordan Berry; Jake DiCuffa; Taylor Greco; Alan Miller; and David Russo* for earning the honor of AP Scholar with Honor which recognizes exemplary college-level achievement on Advanced Placement Program Exams.

NOW THEREFORE BE IT RESOLVED that the Westwood Regional Board of Education hereby congratulates these students for their accomplishments, directs the Secretary to include this Resolution in the official minutes of the Board of Education, and directs the Superintendent of Schools to present the students with suitable certificates of recognition.

MOTION CARRIED UNANIMOUSLY: 8-0

Mrs. Swietkowski, seconded by Mrs. Straight, that upon the recommendation of the Superintendent, the following resolution be adopted:

WHEREAS, the College Board's Advanced Placement (AP) Program offers students the opportunity to take challenging college-level courses while still in high school, and

WHEREAS, successful performance on the end-of-course AP Exams potentially qualifies students to receive college credit, advanced placement, or both, at colleges and universities worldwide, and

WHEREAS, the College Board annually grants the academic distinction of **AP Scholar with Distinction** to students who receive an average score of at least 3.5 on all AP Exams taken, and scores of 3 or higher on five or more of these exams.

WHEREAS, that the Westwood Regional School District Board of Education does hereby commend *Christian Bergen; Olivia Beutel, Armand Charkhutian; Michael Gaglioti; Alina Kalfaian; Sejal Kapoor, SuAh Kim; Nicole Koc; Rachel Ocher; Alexander Pirola; Margaret Swietkowski; and Samantha Yates* for earning the honor of AP Scholar with Distinction which recognizes exemplary college-level achievement on Advanced Placement Program Exams.

NOW THEREFORE BE IT RESOLVED that the Westwood Regional Board of Education hereby congratulates these students for their accomplishments, directs the Secretary to include this Resolution in the official minutes of the Board of Education, and directs the Superintendent of Schools to present the students with suitable certificates of recognition.

MOTION CARRIED UNANIMOUSLY: 8-0

Mr. Liddy, seconded by Mrs. Hanlon, that upon the recommendation of the Superintendent, the following resolution be adopted:

WHEREAS, *Charles Koch* devoted 16 years and 10 months of dedicated service to the Westwood Regional School District as Trustee of the Board of Education; and

WHEREAS, he has demonstrated a conscientious and rational approach to the decision-making process to a number of difficult Board decisions; and

WHEREAS, he has rendered valuable and dedicated service to the students, staff, and citizens of the Westwood Regional School District; and

WHEREAS, he has given generously of his time, effort, and abilities in the interest of promoting and supporting the best educational opportunities for the children and youth of our School District; and

WHEREAS, in fulfilling his obligation as a member of the Board of Education he was frequently required to do so at a personal sacrifice to himself and to his family.

NOW, THEREFORE, BE IT RESOLVED that the Westwood Regional Board of Education, on behalf of itself and the District, hereby recognizes Mr. Koch's dedicated services and directs the Secretary to include this resolution in the Minutes of the Board of Education and that a plaque be presented to Mr. Koch in recognition of his contributions during his tenure with the Westwood Regional School District.

Comments:

- Board members shared appreciation and thanked Mr. Koch for his many years of service to the Board.
- Mr. Koch reminisced about his years on the Board and expressed his thanks to the Board and community for their support and confidence.

MOTION CARRIED UNANIMOUSLY: 8-0

SPECIAL PUBLIC REPORT

- None

PUBLIC FORUM

Opened: 8:40 p.m. Closed: 8:58 p.m.

- A. Gerstmayr, Kinderkamack Road, Westwood, spoke regarding the referendum process, kindergarten enrollment, and curriculum..
- A. Ko, Bogert Place, Westwood, spoke regarding class sizes for next school year and class size status of current

kindergarten going into first grade next year.

- S. Krawczyk, Washington Avenue, Westwood, introduced herself as a new parent in the district.
- E. Grob, president of the Westwood Youth Track and Field, spoke regarding his program feeding into the district’s track and field program and presented a donation of \$500 towards the district’s athletic program.
- A. Peck, Sixth Avenue, Westwood, spoke regarding the district possibly going back to the reading and writers workshop model in the elementary grades.
- Dr. Gonzalez responded to questions asked during the Public Forum..

ADMINISTRATIVE / GOVERNANCE

Mr. Liddy, seconded by Mrs. Hanlon, that upon the recommendation of the Superintendent, approval be given to the following motions:

- that upon the recommendation of the Superintendent, the Board affirms the Superintendent's decision on the Harassment, Intimidation and Bullying matters as required by N.J.S.A. 18A:37-1S(b)(6)(e) on the following cases:

Incident Number	
1. 37582_WRMS_10202016	6. 37896_WES_10312016
2. 37592_GES_10202016	7. 37933_WES_11012016
3. 37652_WRJHS_10242016	8. 37990_WRMS_11032016
4. 37729_WRJHS_10262016	9. 38130_WRMS_11072016
5. 37779_WRMS_10272016	10. 38172_WRMS_11092016

- that upon the recommendation of the Superintendent, approval be given to the 2016-2017 School Nursing Services Plan, as per the attached.

BOARD POLLED AND MOTIONS CARRIED UNANIMOUSLY: 8-0

POLICY

Mr. Liddy, seconded by Mrs. Straight, that upon the recommendation of the Superintendent, approval be given to the following Policy as a 1st reading:

Policy Number	Title
P2415.30 M	Title I Educational Stability for Children in Foster Care

BOARD POLLED AND MOTION CARRIED UNANIMOUSLY: 8-0

PERSONNEL

Mr. Liddy, seconded by Mrs. Straight, that upon the recommendation of the Superintendent, approval be given to the following motions:

- that upon the recommendation of the Superintendent, approval be given for the appointment of staff and salary for the **2016-17** school year:

NAME	POSITION	BUILDING	SALARY
Nicole Boschetti (<i>extension of leave replacement 02/01/2017 - 06/30/2017</i>)	Kindergarten	Berkeley School	\$261.09 per diem based on BA, Step 1

- that upon the recommendation of the Superintendent, approval be given for *revised* contracts for Winter Sports, **2016-17**:

NAME	ATHLETIC SPORT	STIPEND
1. Michael Attanasio	Assistant Wrestling Coach - ½ t.	\$4,639 - Step 3
2. Thomas O’Melia	Assistant Wrestling Coach - ½ t.	\$4,639 - Step 3

- that upon the recommendation of the Superintendent, approval be given for mentor payment for the **2016-17** school year:

NAME	STAFF MEMBER MENTORED	WEEKS MENTORED	PAYMENT
Blair Ross	Rebecca Biesel	10	\$183.33

Catherine Meringolo	Jeffrey Welfel	20	\$366.66
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- that upon the recommendation of the Superintendent, approval be given for the following student athletic training practicums for the **2016-17** school year:

NAME	COLLEGE	BUILDING	DATE
Kelsey Harkins	William Paterson University	Jr. Sr. High School	Winter Semester

- that upon the recommendation of the Superintendent, approval be given for the appointment of staff to serve as *substitutes* for the NCLB Homework Club for the **2016-17** school year:

NAME	EXTRA CURRICULAR	BUILDING	STIPEND
1. Jasmin Yoo 2. Beth Hogle 3. Gabrielle Cueto 4. Nicole Boschetti 5. Rebecca Biesel	NCLB Homework Club (Title I)	Berkeley	\$42.00 per hour

- that upon the recommendation of the Superintendent, approval be given for *revised* contracts for staff and salaries the **2016-17** school year:

NAME	POSITION	BUILDING	SALARY
1. Kathryn Gunness	ABA Aide	Jr. Sr. High School	\$20.25 per hour for the period of 09/19/2016 through 11/23/2016
2. Kathryn Gunness	Aide	Jr. Sr. High School	\$15.25 per hour - effective 11/24/2016
3. Kaitlyn Borowski	ABA Aide	George School	\$20.25 per hour - effective 12/21/2016

- that upon the recommendation of the Superintendent, approval be given for substitute teachers at the rate of \$100.00 per day for the **2016-17** school year:

1. Brianna Mattessich
2. Amber Loren
3. Jessica Jablin
4. Emily Trent
5. Allison Bilodeau
6. Rebecca Fasano

- that upon the recommendation of the Superintendent, approval be given for the appointment of volunteer staff for the following club for the **2016-17** school year:

NAME	CLUB	BUILDING	STIPEND
Steve Muench	Social Studies Honor Society (Rho Kappa)	Jr. Sr. High School	Volunteer

- that upon the recommendation of the Superintendent, approval be given for Aides at the salary of \$15.25 per hour for a period of seven hours to attend the "Crisis Prevention Intervention Training" workshop on November 8, 2016:

1. Patricia Arimborgo
2. Nancy Sabbagh
3. Elizabeth Giordano
4. Eileen Iosco
5. Susan Gallo
6. Melissa Skorka

- that upon the recommendation of the Superintendent, approval be given for Aides at the salary of \$15.25 per hour for a period of three hours to attend an “Empowering the Paraprofessional in the Classroom” workshop on November 8, 2016.

1. Nurmeen Alrashdan	28. Alicia Dott	55. Gina Pantoliano
2. Mindy Arietta	29. Dina Dugan	56. Barbara Park
3. Joshua Batelli	30. Colleen Fitzgerald	57. Amita Patel
4. Lindsey Bauer	31. Michelle Formisano	58. Daniela Pinto
5. Meredith Benanti	32. Annelie Foster	59. Tina Popich
6. Ann Bendi	33. Alexandra Gashler	60. Kristen Quinn
7. Leslie Bisdale	34. Laura Germinario	61. Kelly Reidel
8. Michelle Brown	35. Debra Goursky	62. John Relato
9. Carrie Butenschoen	36. Kathryn Gunness	63. Donna Restivo
10. Catherine Caccamo	37. Kristen Hard	64. Samantha Rhode
11. Deborah Cafaro	38. Rena Harris	65. Laura Richetti
12. Mary Churchill	39. Kathryn Hull	66. Maria Rivers
13. Sisi Cimino	40. Rosemary Irvine	67. Matthew Robinson
14. Iliana Cuesta	41. Arleen Karn	68. Laura Scatena
15. Michael Cucco	42. Laura Keating	69. Mary Scherer
16. Gabrielle Cueto	43. Debra Kumka	70. Susan Seligman
17. Christina D’Ambrosio	44. Irene Kupershteyn	71. Sandra Cella Smith
18. Christopher Dalzell	45. Kara Lane	72. Victoria Sonntag
19. Malisa DeSantis	46. Patricia Liggio	73. Jeremy Taylor
20. Alexa DeVito	47. Dorothy McDevitt	74. Marilyn Termotto
21. Honora Deegan	48. Jill McGuire	75. Patricia Ventura
22. Amanda Delaney	49. Kim Meyers	76. Elaine Viapiano
23. Lorraine Derwin	50. Alba Mezini	77. Susan Wallace
24. Donna DiCuffa	51. Lesley Mitchell	78. Melissa White
25. Joan Diego	52. Faye Murno	79. Jessica Wilhelm-Westerfeld
26. Denise DiTecco	53. Wilfredo Ocasio	80. Theresa Wozniak
27. Victoria Dolan	54. Pamela Osterhus	81. Lorraine Zeltner

- that upon the recommendation of the Superintendent, approval be given for Aides at the rate of \$15.25 per hour for a period of four hours to attend paraprofessional training “Empowering the Paraprofessional - Part 2” and “Critical Incident Training” on January 16, 2017:

1. Lindsay Agar	32. Colleen Fitzgerald	63. Barbara Park
2. Nurmeen Alrashdan	33. Michelle Formisano	64. Amita Patel
3. Mindy Arietta	34. Annelie Foster	65. Daniela Pinto
4. Patricia Arimborgo	35. Susan Gallo	66. Tina Popich
5. Joshua Batelli	36. Alessandra Gashler	67. Kristen Quinn
6. Lindsey Bauer	37. Laura Germinario	68. Kelly Reidel
7. Meredith Benanti	38. Elizabeth Giordano	69. John Relato
8. Ann Bendi	39. Debra Goursky	70. Donna Restivo
9. Leslie Bisdale	40. Kathryn Gunness	71. Samantha Rhode
10. Michelle Brown	41. Kristen Hard	72. Laura Richetti
11. Carrie Butenschoen	42. Rena Harris	73. Maria Rivers
12. Catherine Caccamo	43. Kathryn Hull	74. Matthew Robinson
13. Deborah Cafaro	44. Eileen Iosco	75. Laura Scatena
14. Mary Churchill	45. Rosemary Irvine	76. Mary Scherer

15. Sisi Cimino	46. Arleen Karn	77. Jeanine Schroeder
16. Iliana Cuesta	47. Laura Keating	78. Susan Seligman
17. Michael Cucco	48. Susan Kenny	79. Melissa Skorka
18. Christina D'Ambrosio	49. Erin Koble	80. Sandra Cella Smith
19. Cynthia D'Ambrosio	50. Debra Kumka	81. Victoria Sonntag
20. Christopher Dalzell	51. Irene Kupershteyn	82. Jeremy Taylor
21. Malisa DeSantis	52. Patricia Liggio	83. Marilyn Termotto
22. Alexa DeVito	53. Dorothy McDevitt	84. John Toale
23. Honora Deegan	54. Jill McGuire	85. Patricia Ventura
24. Amanda Delaney	55. Kristen Maul	86. Elaine Viapiano
25. Lorraine Derwin	56. Kim Meyers	87. Susan Wallace
26. Donna DiCuffa	57. Alba Mezini	88. Melissa White
27. Joan Diego	58. Lesley Mitchell	89. Jessica Wilhelm-Westerfeld
28. Denise DiTecco	59. Faye Murno	90. Theresa Woznicki
29. Victoria Dolan	60. Wilfred Ocasio	91. Lorraine Zeltner
30. Alicia Dott	61. Pamela Osterhus	
31. Dina Dugan	62. Gina Pantoliano	

- that upon the recommendation of the Superintendent, approval be given for a *revised* contract for staff and salary for the **2016-17** school year:

NAME	POSITION	BUILDING	SALARY
Edel Pfisterer	Special Education	Middle School	\$71,280 - MA+15, Step 10 retroactive to 12/01/16

- that upon the recommendation of the Superintendent, approval be given for the following staff to receive a pro-rated payment at a rate of \$42.00 to attend the Orton-Gillingham Training from March 27-31, 2017 from 8:00 a.m. to 3:30 p.m.:

NAME	BUILDING	AMOUNT
Mary Alepa	Washington	\$105.00
Michelle Bellifemine	Brookside	\$105.00
Nicole Georgiadis	Berkeley	\$105.00
Irene Hines	Brookside	\$105.00
Beth Hogle	Berkeley	\$105.00
Kristin Iozzia	Brookside	\$105.00
Tracy Johnson	Brookside	\$105.00
Stephanie Lepore	Berkeley	\$105.00
Cindy Mazanec	George	\$105.00
Erin O'Neill	George	\$105.00
Judi Woods	Washington	\$105.00

- that upon the recommendation of the Superintendent, approval be given for the following staff to receive a pro-rated payment at a rate of \$42.00/hour to attend the after school Mentor Training Program on September 26, 2016:

NAME	BUILDING	AMOUNT
Jennifer Grochowski	Jr/Sr High School	\$21.00

- that upon the recommendation of the Superintendent, approval be given for additional In-Service Leaders at the rate of pay of \$50.00 per hour for the **2016-17** school year:

NAME	POSITION
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Nora Abbasi	In-Service Leader
Sean Hackbarth	In-Service Leader
Daniel Rattacasa	In-Service Leader
Carolyn Meindel	In-Service Leader
Michele Keller	In-Service Leader
Henry Chen	In-Service Leader
Danielle Sommerville	In-Service Leader
Susanne Phillips	In-Service Leader
Danielle Blakely	In-Service Leader
James Lawrence	In-Service Leader
Paul Flaherty	In-Service Leader
Lauren Keith	In-Service Leader

- that upon the recommendation of the Superintendent, approval be given for a medical leave of absence with use of sick days for Kari Bell, Health and Physical Education, Jr. Sr. High School, for the period of December 5, 2016 through January 2, 2017.
- that upon the recommendation of the Superintendent, approval be given for a medical leave of absence with use of sick days for Kristina Donellan, Special Education, Middle School, for the period of December 14, 2016 through January 12, 2017.
- that upon the recommendation of the Superintendent, approval be given for a *tentative* child rearing leave of absence for Allison Sans, Spanish, Middle School, for use of sick days during the period of disability with full medical benefits for the period of April 17, 2017 through May 27, 2017, and an unpaid leave of absence with full medical benefits under the Family Medical Leave Act and New Jersey Family Leave Act for the period of May 28, 2017 through June 30, 2017.
- that upon the recommendation of the Superintendent, approval be given for a *tentative* child rearing leave of absence for Kaitlin Michalowski, Music, Middle School, for use of sick days during the period of disability with full medical benefits for the period of May 17, 2017 through June 23, 2017 and an unpaid leave of absence with full medical benefits under the Family Medical Leave Act and New Jersey Family Leave Act for the period of September 1, 2017 through November 26, 2017.
- that upon the recommendation of the Superintendent, approval be given for a *tentative* child rearing leave of absence for Christina Santagato, Guidance Counselor, George/Washington School, for use of sick days during the period of disability for the period of February 27, 2017 through April 2, 2017, and an unpaid leave of absence with full medical benefits under the Family Medical Leave Act and New Jersey Family Leave Act for the period of April 3, 2017 through May 31, 2017.
- that upon the recommendation of the Superintendent, approval be given for a *tentative* child rearing leave of absence for Felicia Vinpa, Speech Therapist, George School, for use of sick days for the period of February 3, 2017 through March 6, 2017, and an unpaid leave of absence with full medical benefits under the Family Medical Leave Act and New Jersey Family Leave Act for the period of March 7, 2017 through May 2, 2017.
- that upon the recommendation of the Superintendent, approval be given for a *revised* child rearing leave of absence for Jaclyn Loughner for use of sick leave will full medical benefits from October 24, 2016 through November 25, 2016, and a leave of absence without pay but will full medical benefits under the Family Medical Leave Act and New Jersey Family Leave Act for the period of November 26, 2016 through February 24, 2017, and an unpaid leave of absence without medical benefits for the period of February 25, 2017 through May 23, 2017.
- that upon the recommendation of the Superintendent, approval be given for the appointment of staff and salary for the **2016-17** school year:

NAME	POSITION	BUILDING	SALARY
Kelly Trentham (<i>leave replacement for Jennifer Jarolem for the period of January 3, 2017 - April 30, 2017</i>)	Grade 1	Washington School	\$261.09 per diem based on BA, Step 1
Teacher Consultant (<i>Date in December to be determined, May 2 and 3, 2017</i>)	Grade 1	Washington School	\$261.09 per diem based on BA, Sep 1

- that upon the recommendation of the Superintendent, approval be given for a *tentative* child rearing leave of absence for Jennifer Gombo, School Psychologist, Special Services, for use of sick leave for the period of disability from April 3, 2017 through May 4, 2017, and an uncompensated leave of absence with full medical benefits during the balance of

disability for the period of May 5, 2017 through May 8, 2017, and an uncompensated leave of absence with full medical benefits under the Family Medical Leave Act and New Jersey Family Leave Act for the period of May 9, 2017 through June 23, 2017.

- that upon the recommendation of the Superintendent, approval be given for a *tentative* child rearing leave of absence for Christina Eromenok, School Psychologist, Special Services, for use of sick leave for the period of disability from February 22, 2017 through March 7, 2017, and an uncompensated leave of absence with full medical benefits during the balance of disability for the period of March 8, 2017 through April 2, 2017, and an uncompensated leave of absence without medical benefits for the period of April 3, 2017 through June 30, 2017.

BOARD POLLED AND MOTIONS CARRIED UNANIMOUSLY: 8-0

FINANCE / FACILITIES

- 2015-2016 District Audit presented by Donna Japhet of Lerch, Vinci, & Higgins, LLP - District Auditors.

Mrs. Hanlon, seconded by Mrs. Straight, that upon the recommendation of the Superintendent, approval be given to the following motions:

- that upon the recommendation of the Superintendent, approval be given to the 2015-2016 Annual Audit Report.
- that upon the recommendation of the Superintendent, approval be given to the 2015-2016 Corrective Action Plan as reviewed by the Board.
- that upon the recommendation of the Superintendent, invoices for materials received and services rendered for the 2016-2017 school year for October 2016 in the amount of \$720,846.51 be ratified for payment in accordance with the lists reviewed by the Board.
- that upon the recommendation of the Superintendent, the Report as of October 31, 2016, of the Treasurer of School Moneys be received.
- that upon the recommendation of the Superintendent, acknowledgement be made of the Secretary's certification that as of October 31, 2016, no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Keith A. Rosado
Business Administrator

- that upon the recommendation of the Superintendent, pursuant to N.J.A.C. 6A:232.11(c)4, we certify that as of October 31, after review of the Secretary's monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- that upon the recommendation of the Superintendent, approval be given the Adjusted Transfer Listing dated December 5, 2016, for the month of October 2016.
- that upon the recommendation of the Superintendent, invoices for materials received and services rendered for the 2015-2016 school year for December 2016 in the amount of \$142,441.58 be approved for payment in accordance with the lists reviewed by the Board.
- that upon the recommendation of the Superintendent, invoices for materials received and services rendered for the 2016-2017 school year for December 2016 in the amount of \$1,466,876.90 be approved for payment in accordance with the lists reviewed by the Board.
- that upon the recommendation of the Superintendent, approval be given to accept the Proposal for Professional Architectural and Engineering Services to be provided by FKA Architects for the Maintenance Building Replacement Project at the Jr./Sr. High School. Proposal not to exceed \$235,725.00.
- that upon the recommendation of the Superintendent, the board approve the submission of the project application to the New Jersey Department of Education for the Upper Gym Floor Replacement Project at the Westwood Regional Jr./Sr. High School.
- that upon the recommendation of the Superintendent, the board authorize the amendment of the current Long Range Facilities Plan to include the Upper Gym Floor Replacement Project at the Westwood Regional Jr./Sr. High School.
- that upon the recommendation of the Superintendent, the board approve the submission of the project application to the New Jersey Department of Education for the Maintenance Building Replacement Project at the Westwood Regional Jr./Sr. High School.
- that upon the recommendation of the Superintendent, the board authorize the amendment of the current Long Range Facilities Plan to include the Maintenance Building Replacement Project at the Westwood Regional Jr./Sr. High School.
- that upon the recommendation of the Superintendent, approval be given to accept a donation in the amount of \$750.00

from Brain Injury Alliance of New Jersey to be used to promote safe driving at the Jr./Sr. High School.

- that upon the recommendation of the Superintendent, approval be given to out-of-district tuition contracts for the 2016-2017 school year as per the list below:

School Name	Town, State	Tuition SY 2015-16	Aide	NJ ID Number
Transition Center at Wood-Ridge (BCSS School)	Wood-Ridge, NJ	\$57,960.00	N/A	4800549233

- that upon the recommendation of the Superintendent, approval be given to the Special Services vendor for the 2016-2017 school year as per the list below:

Vendor Name	Services Provided	Total Contract (not to exceed)	Student/District
Morris Psychological Group, PA	Neuropsychological Testing	\$2,000.00	District

- that upon the recommendation of the Superintendent, approval be given to the following Use of Facilities applications:

Organization	Purpose	Facility Requested	Date	Time	Fee
Twp. of Washington Recreation Department	Wrestling District Tournament	Upper Gymnasium, Cafeteria, Room 132, Jr./Sr. HS	Sunday Feb. 19, 2017	6:00 am. - 6:00pm	Custodial OT \$405.00

- that upon the recommendation of the Superintendent, approval be given to the Bus Evacuation Drills performed as listed below:

Date	Time	School	Location	Route #	Supervisor of Drill
09/09/2016	8:00 a.m.	Middle School	23 Third Avenue Westwood	W01, W05 & WWMS Special AM	Shelley LaForgia, Principal Kenneth Russo, AP
10/18/2016	7:30 a.m.	Jr./Sr. High	701 Ridgewood Rd, Twp. of Washington	WO2, WO3, W04, W6	Michael Corso, AP Christopher Mello, AP
10/28/2016	8:00 a.m.	Middle School	23 Third Avenue Westwood	W01, W05, & WWMS Special AM	Shelley LaForgia, Principal Kenneth Russo, AP

- that upon the recommendation of the Superintendent, approve be given the Transportation Contract for the 2016-2017 school year:

Contractor	Route #	Cost	Aide	School
Englewood Public Schools	EA170	\$884.00	N/A	Dwight Morrow HS

- that upon the recommendation of the Superintendent, approval be given to the disposal of textbooks, following the posting of the textbooks on the New Jersey Textbook Bank for a period of 120 days as listed below:

Quantity	Title	ISBN	Location
3	Everyday Math TE Grade 2, 2.1, & 2.2	973-1-57039-829-1	Brookside
14	Beginning Dictionaries Gr. 1	0-395-27400-1	Brookside
6	Merrill Reading Program Level G	0-02-674713-8	Brookside
6	Merrill Reading Program Level H	0-02-674714-6	Brookside
2	Math Connects TE Gr. 2	973-0-02-107833-2	Brookside
2	Everyday Math TE	1-57039-829-1	Brookside
1	McGraw Hill Math Triumphs Grade 5	973-0-07-888221-0	Brookside
1	Scott Foresman - Gr.1 TE Vol. 5	0-673-59669-9	Brookside
1	Scott Foresman - Gr. 1 TE Vol. 6	0-673-59672-9	Brookside
1	Scott Foresman - Gr. 3 TE	0-673-59626-5	Brookside
1	McGraw Hill Math Grade 2 & 3	978-0-07-888-219-7	Brookside
1	McGraw Hill Math Triumphs Gr. 1	978-0-07-888-217-3	Brookside
1	Math Connects - Grade 5 TE	978-0-02-106158-7	Brookside
23	Math Connects Grade 3 (hardcover)	978-0-02-017811-0	Brookside
1	Scott Foresman - Gr. 1 TE Vol. 2	0-673-59624-9	Brookside
1	Scott Foresman - Gr. 1 TE Vol. 3	0-673-59669-9	Brookside

1	Scott Foresman - Gr. 1 TE Vol 4	0-673-59671-0	Brookside
6	Scott Foresman Text Grade 2	0-673-59648-6	Brookside
1	Scott Foresman Grade 2 TE	0-673-59625-7	Brookside
1	Scott Foresman Grade 1 TE Vol. 1	0-673-59673-7	Brookside
1	Scott Foresman Grade 4	0-673-59663-X	Brookside

- that upon the recommendation of the Superintendent, approval be given to the disposal of the following items:

Quantity	Item	Serial Number	Location
1	Yamaha Piano	973387	Brookside
1	Yamaha Piano	324776	Brookside

- that upon the recommendation of the Superintendent, approval be given to the disposal of obsolete items as listed below:

# Items	Description	Model #	Serial # or ISBN#	Asset Tag #	Location
1	Canon Poster Machine	iPF650	AACF1337	00003539/3004	Middle School

Comments:

- Mr. Miller questioned an item on the December bills list.
- Mr. Kalish commended the Business Office on a successful audit.
- Dr. Gonzalez noted that motions on the Maintenance Building Replacement Project does not confirm anything other than the submission of the plan to the State and authorize the amendment to the Long Range Facility Plan.

BOARD POLLED AND MOTIONS CARRIED UNANIMOUSLY: 8-0

CURRICULUM / PROGRAMS

Mrs. Swietkowski, seconded by Mrs. Straight, that upon the recommendation of the Superintendent, approval be given to the following motions:

- that upon the recommendation of the Superintendent, approval be given for the out-of-state field trip listed below:

Teacher(s)	Grade(s)	School	Date	Purpose	Destination	Out-of-pocket student cost
Beth Hogle, Stephanie Lepore	2	Berkeley	April 21, 2017	See IMAX movie about animals and their habitats; explore aquarium and learn about the different animals that live there	Maritime Aquarium, Norwalk, CT	\$10.50
Danielle Sommerville/ Jr/Sr High	12	Jr/Sr HS	January 27, 2017	Complete DNA restriction analysis lab; tour blood sample facility	DNA Learning Center, Lake Success, NY	\$75.00
Pam Duffus/Jr/Sr High	8-12	Jr/Sr HS	February 1, 2017	Observe art from various cultures and time periods; sketch and write about artworks viewed	Met Museum, NY	\$25.00

- that upon the recommendation of the Superintendent, approval be given for staff to attend out-of-district conferences for the 2016-2017 school year:

Name/School	Conference Attending	Conference Sponsor	Dates Attending	Costs Not to Exceed
Diane Carroll/District	The Best STEM Education Web	NJPSA,FEA	January 17, 2017	\$185.21

	Resources			
Frank Connelly/ Jr/Sr High School	Future Ready Summit	NJDOE	January 11-12, 2017	\$55.64
Steve Fadini/WRMS	NJECC 2017	Montclair State Univerersity	January 10, 2017	\$95.00
Julie Gilbert/ Jr/Sr High School	Next Generation Science Standards	Bureau of Education and Research	January 26, 2017	\$245.00
Maria Hittinger/ WRMS	NECTFL Northeast Conference	NECTFL	January 10, 2017	\$220.00
Rita Keahon/ Brookside	Education Neuroscience	NJPSA/FEA	December 14, 2016	\$37.50
Shelley LaForgia/ WRMS	TECHSPO 2017	NJASA	January 26-27, 2017	\$822.18
Shelley LaForgia/ WRMS	Leadership: Reimaging Our Schools for Modern Times	TMI	February 2, 2017	\$149.00
Shelley LaForgia/ WRMS	Elective Offerings and Scheduling	NJAMLE Schools to Watch	December 20, 2016	\$23.74
Jonathan Miller/ District	School Safety Conference	NJDOE	October 18, 2016	\$30.80
Jonathan Miller/ District	School Safety Professional Workgroup	Bergen County Prosecutor's Office	October 24, 2016	\$7.44
Jill Mortimer/District	Connect, Create, and Collaborate with Google Hangouts, Google+, and Google Groups	Bergen ETTC	January 10, 2017	\$75.00
Jill Mortimer/District	Guide to Creating Digital Lessons	Bergen ETTC	January 24, 2017	\$100.00
Jill Mortimer/District	The New Google Forms: Digital Assessments and Differentiated Learning	Bergen ETTC	February 13, 2017	\$75.00
Ray Renshaw/District	TECHSPO 2017	NJASA	January 26-27, 2017	\$744.42
Michael Rightmire/ District	Future Ready Summit	NJDOE	January 11-12, 2017	\$28.64
Michael Rightmire/ District	NJ Educational Computing Cooperative Annual Conference	Montclair University	January 10, 2017	\$8.22
Michael Rightmire/ District	Guide to Creating Digital Lessons	Bergen ETTC	January 24, 2017	\$100.00
Michael Rightmire/ District	Are You Future Ready?	NJSBA	October 6, 2016	\$57.91
Ken Russo/WRMS	Section 504 Explained	NJPSA/FEA	February 15, 2017	\$208.89
Ken Russo/WRMS	Hot Issues in School Law	NJPSA/FEA	January 23, 2017	\$208.89
Allison Sans/WRMS	NECTFL Northeast Conference	NECTFL	January 10, 2017	\$229.48
Gary Trotter/District	TCNJ Education Interview Day	Career Center at TCNJ	April 7, 2017	\$141.85
Penni Winters/	NECTFL Northeast	NECTFL	January 10, 2017	\$130.65

Jr/Sr High	Conference			
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Comments:

- Mr. Miller questioned the cost per student of a field trip.

BOARD POLLED AND MOTIONS CARRIED UNANIMOUSLY: 8-0.

OLD BUSINESS

- The Board discussed the timeline for the referendum and the communication plan for disseminating information to the public.

NEW BUSINESS

- Mrs. Swietkowski reported on the recent Delegate Assembly. NJSBA amended the bylaw that a board member seeking public office must step down from the Board. School Boards also changed its position on the burden of proof in special education cases and now supports that the burden of proof lies with whoever is filing the complaint.
- Mr. Miller thanked the district, band, football team, cheerleaders, and the National Honor Society for their participation in and assistance with the Home for the Holidays parade.
- Mrs. Straight reported she attended the Bergen County meeting which discussed service animals in schools.

ADJOURNMENT

Mr. Koch, seconded by Mr. Miller, that this meeting be adjourned.

MOTION CARRIED UNANIMOUSLY: 8-0

Meeting adjourned at 9:22 p.m.

The preceding is a concise statement interpreted by the Business Administrator/Board Secretary and may not indicate the precise intent of the Board Members. The minutes of the meeting are taped and are available at the office of the Board Secretary for a period of thirty (30) days.

Respectfully submitted,

Keith A. Rosado
Board Secretary