

**WESTWOOD REGIONAL BOARD OF EDUCATION
SEPTEMBER 15, 2016**

REGULAR MEETING AGENDA

1. Meeting called to order at approximately 7:00 P.M. in the Board of Education conference room, Jr./Sr. High School.
2. Roll Call
3. **EXECUTIVE SESSION**
Motion: the Board will recess to meet in Private Executive Session for the purpose of discussing personnel and legal matters. The Board will reconvene in Public Session at approximately 7:30 p.m. The decisions which emanate from these discussions will be disclosed to the public when action is taken by the Board.
4. Meeting called to order at approximately 7:30 p.m. in the Hurley Theater, Jr./Sr. High School.
5. SALUTE TO THE FLAG
6. Roll Call
7. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Westwood Regional Board of Education has caused notice of this meeting to be sent to the following announcing time and place thereof:

Westwood Borough Hall
Westwood Public Library
Township of Washington Administration Building
Township of Washington Free Public Library
The Record
Community Life
Pascack Press
8. **MINUTE APPROVAL**
 - A. Motion: that approval be given to the following meeting minutes:
 - July 21, 2016 Regular BOE Meeting, August 8, 2016 Special Public BOE Meeting, August 18, 2016 Special Public BOE Meeting
 - July 14, 2016 Policy/Governance Committee Meeting
9. Superintendent's Report
10. Board President's Report
11. Business Administrator's Report
12. Student Representative's Report
13. Committee Reports
 - A. Policy & Governance: Chairperson - J. Blundo
 - B. Finance & Facilities: Chairperson - R. Hanlon
 - C. Curriculum & Instruction: Chairperson - S. Swietkowski

14. **AWARDS AND RECOGNITION**

A. Motion: that upon the recommendation of the Superintendent, the following resolution be adopted:

WHEREAS the Westwood Regional School District would like to recognize *Alex Pirola*, twelfth grade student, for being selected as a National Hispanic Scholar based on his PSAT score during the 2015-16 school year and scoring in the top 2.5% among Hispanic and Latino PSAT/NMSQT test takers in our region; and

NOW THEREFORE BE IT RESOLVED that the Westwood Regional Board of Education hereby congratulates Alex Pirola for this accomplishment, directs the Secretary to include this Resolution in the official minutes of the Board of Education, and directs the Superintendent of Schools to present the student with a suitable letter of recognition.

B. Motion: that upon the recommendation of the Superintendent, the following resolution be adopted:

WHEREAS the Westwood Regional School District would like to recognize *Joseph Ayers*, former twelfth grade student (class of 2016), for earning the rank of Eagle Scout.

NOW THEREFORE BE IT RESOLVED that the Westwood Regional Board of Education hereby congratulates Joseph Ayers for this accomplishment, directs the Secretary to include this Resolution in the official minutes of the Board of Education, and directs the Superintendent of Schools to present the student with a suitable letter of recognition.

15. **SPECIAL PUBLIC REPORT**

A. Strategic Action Plan Presentation

B. HIB Self-Assessment: Michael Corso (Anti-Bullying Coordinator)

16. **PUBLIC FORUM** (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

During this portion of the meeting, district residents and staff are invited to address the Board of Education on any topics specifically addressed in this agenda or on any other questions, comments, or concerns that may be in respect to the operation of their schools. The Board requests that individuals sign the speakers’ list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals).

The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning a district staff member is of interest or concern to a resident, the matter should be referred to the responsible Building Principal, Superintendent of Schools, or the Board of Education, either by telephone, letter, or email.

Each speaker’s statement will be limited to five (5) minutes in duration. The Public Forum will be limited to one (1) hour in duration.

17. **ADMINISTRATIVE / GOVERNANCE**

A. Motion: that upon the recommendation of the Superintendent, approval be given to the annual Uniform State Memorandum of Agreement between the Westwood Regional Board of Education and the Chief of the Township of Washington Police Department and the Chief of the Borough of Westwood Police Department for the 2016-2017 school year.

B. Motion: that upon the recommendation of the Superintendent, the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves the following appointments for the Westwood Regional School District for the 2016-2017 school year:

- | | |
|--------------|--|
| John Baumann | Right to Know Officer |
| John Baumann | Integrated Pest Management Coordinator |
| John Baumann | Safety and Health Coordinator |
| John Baumann | Indoor Air Quality Coordinator |
| John Baumann | Asbestos Management Officer |
| John Baumann | AHERA Coordinator |
| John Baumann | Chemical Hygiene Officer |

- C. Motion: that upon the recommendation of the Superintendent, approval be given to accept the 2016-2021 Strategic Plan for the Westwood Regional School District per the attached.
- D. Any Legislation/Governance addendum items will be considered at this time.

18. **POLICY** (click [here](#) to view draft policies)

- A. Any Policy addendum items will be considered at this time.

19. **PERSONNEL**

- A. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of staff and salaries for the **2016-17** school year:

NAME	POSITION	BUILDING	SALARY
1. Jamie Marotti (<i>leave replacement for Jaclyn Loughner for the period of 10/24/16 - 05/23/17</i>) Teacher Consultant Days - October 20 and 21, 2016 and May 24, and 25, 2017	Grade 5	Berkeley	\$295.93 per diem based on MA, Step 1 \$295.93 per diem based on MA, Step 1
2. Jasmine Haugh (<i>leave replacement for Michelle Stoute - approx. start date - to be determined - 01/31/2017</i>) Teacher Consultant Days - <i>to be determined for</i> September, 2016 February 1 and 2, 2017	Art	Jr. Sr. High School	\$261.09 per diem based on BA, Step 1 \$261.09 per diem based on BA, Step 1

- B. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment substitute nurses at the rate of \$175.00 per day for the **2016-17** school year:

1. Lois Craumer
2. Cathy Thabit
3. Mae Ann Ruskowsky
4. Bridget Taveroni
5. Nicole Tarabocchia

- C. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of substitute teachers at the rate of \$100.00 per day for the **2016-17** school year:

1. Alexa Arroyo
2. Matthew DeSciora
3. Courtney Morfing
4. Elaine Offerjost
5. Dennis Rowley
6. Julia Mazza
7. Sylvia Schoeppler
8. Kylie Kuizema

- D. Motion: that upon the recommendation of the Superintendent, approval be given of substitute aides at the rate of \$15.25 per hour for the **2016-17** school year:

1. Jennifer Nisonoff
2. Jeffrey Isler

- E. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment and revision of aides for the **2016-17** school year:

NAME	POSITION	BUILDING	RATE OF PAY
1. Elizabeth Giordano	Bus Aide	Special Services	\$15.25 per hour
2. Melissa White	ABA Aide	George School	\$20.25 per hour
3. Michael Cucco	Aide	Jr. Sr. High School	\$15.25 per hour
4. Kristen Hard	ABA Aide	Middle School	\$20.25 per hour
6. Nancy Sabbagh	ABA Aide	Special Services	\$20.25 per hour
7. Melissa Skorka	ABA Aide	George School	\$20.25 per hour

- F. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of staff and salaries per the negotiated agreement with the Westwood Education Association and the Westwood Regional Board of Education for Extra Curricular activities for the **2016-17** school year:

NAME	EXTRA CURRICULAR	BUILDING	STIPEND
1. Casey Vallorano	Freshman Class Advisor	Jr. Sr. High School	\$645.00 - Step 1
2. Christina Lizzi	NCLB Breakfast Club (Title I)	Berkeley	\$28.00 per session (40 minutes)
3. Christina Lizzi	NCLB Homework Club (Title I)	Berkeley	\$42.00 per hour
4. Stephanie Zottarelli	NCLB Homework Club (Title I)	Berkeley	\$42.00 per hour

- G. Motion: that upon the recommendation of the Superintendent, approval be given for sixth periods for the following staff for the **2016-17** school year retroactive to September 1, 2016:

NAME	POSITION	BUILDING	STIPEND
1. Zafira Zamfotis	English 1 CP	Jr. Sr. High School	\$19,588 - Full Year
2. Susanne Phillips	English 1 ICR	Jr. Sr. High School	\$18,798 - Full Year
3. Emilio Prisco	English 2 ICR	Jr. Sr. High School	\$10,786 - Full Year
4. Laura O'Grady	English 2 ICR	Jr. Sr. High School	\$17,408 - Full Year
5. Suzanne Reilly	Biology ICR	Jr. Sr. High School	\$14,936 - Full Year
6. Elizabeth Collier	Business	Jr. Sr. High School	\$17,248 - Full Year
7. Debra VanGieson	Business	Jr. Sr. High School	\$14,366 - Full Year
8. Lauren Keith	Special Education - Math	Jr. Sr. High School	\$12,156 - Full Year
9. Robert Guy	Special Education - Math	Jr. Sr. High School	\$11,956 - Full Year
10. Jennifer Lifrieri	Spanish	Jr. Sr. High School	\$12,576 - Full Year
11. Ross Krebs	Science CP 8	Jr. Sr. High School	\$11,774 - Full Year
12. Rusty Obra	Culinary Arts	Jr. Sr. High School	\$10,626 - Full Year
13. Ellen Attanasio	English 8 Honors	Jr. Sr. High School	\$18,798 - Full Year
14. Henry Chen	Physics Honors	Jr. Sr. High School	\$12,856 - Full Year
15. Christopher Pinto	Special Education - Social Studies	Jr. Sr. High School	\$11,956 - Full Year
16. Kimberly Rea	Special Education - English LLD	Jr. Sr. High School	\$16,326 - Full Year
17. Jennifer Grochowski	Human Anatomy	Jr. Sr. High School	\$4,897 - Full Year - .25
18. Jennifer Grochowski	Human Physiology	Jr. Sr. High School	\$4,897 - Full Year - .25
19. Lauren Kocher	Special Education - Science	Jr. Sr. High School	\$3,176.50 - Full Year - .25
20. Raymond Piskadlo	AP Environmental Science	Jr. Sr. High School	\$3,993.50 - Full Year - .25
21. Corrie Kemple	CP Chemistry	Jr. Sr. High School	\$3,214 - Full Year - .25

- H. Motion: that upon the recommendation of the Superintendent, approval be given for staff and salary for the Co-Teaching workshop on August 29, 2016 at the rate of \$42.00 per hour for the **2016-17** school year:

1. Rebecca Biesel	9. Rebecca Duda
2. Craig Mandaglio	10. Elizabeth Praschil
3. Lucy Khwaz	11. Alexia Zygiel
4. Jaime Lazor	12. Jill Vaughan
5. Grace Sabbagh	13. Jennifer Patterson
6. Jill St. John	14. Jamie Marotti
7. Jessica Palmer Frasciello	15. Jessica Arditti
8. Brittany Schneider	

- I. Motion: that upon the recommendation of the Superintendent, approval be given for additional Clubs, Jr. Sr. High School, for the 2016-17 school year:

NAME	CLUB	BUILDING	MEETINGS	STIPEND
1. Cindy Miraglia	Fashion Club	Jr. Sr. High School	30 sessions - Co-Advisor with Lesley Fowks	\$1,260
2. John Monton Zorina Fonseka	Stage Art Club - Co-Advisors	Jr. Sr. High School	30 sessions	\$1,260 \$1,260
3. Lynda Panno	Art Club	Jr. Sr. High School	30 sessions - Co-Advisor with Pamela Duffus	\$1,260
4. Joseph Fritz	A Cappella Ensemble	Jr. Sr. High School	To be determined	Volunteer

- J. Motion: that upon the recommendation of the Superintendent, approval be given for additional Extra Curricular, Jr./Sr. High School, for the 2016-17 school year:

NAME	EXTRA-CURRICULAR	BUILDING	STIPEND
Robert Lavagno	Set Construction	Jr. Sr. High School	\$1,518/show - Step 2

- K. Motion: that upon the recommendation of the Superintendent, approval be given for the following Lunch Aide, Washington School, for the 2016-17 school year:

NAME	POSITION	BUILDING	STIPEND
Madeline Greely	Lunch Aide	Washington School	\$15.25 per hour - not to exceed 10 hours

- L. Motion: that upon the recommendation of the Superintendent, approval be given for a medical leave of absence with use of sick days and full medical benefits for Deborah Penn, School Nurse, Middle School, for the period of September 1, 2016 through September 30, 2016.

- M. Motion: that upon the recommendation of the Superintendent, approval be given for a *revised* child rearing leave of absence for Charlotte Vozza, Autistic 1, George School, for use of sick days and full medical benefits for the period of September 1, 2016 through October 4, 2016 and an unpaid leave of absence with full medical benefits under the Family Medical Leave Act and New Jersey Family Leave Act for the period of October 5, 2016 through December 18, 2016.

- N. Motion: that upon the recommendation of the Superintendent, approval be given for a *tentative* child rearing leave of absence for Kristy Williams, Grade 1, George School, for use of sick days with full medical benefits for the period of October 5, 2016 through November 28, 2016 and use of uncompensated days for the period of disability from November 29, 2016 through January 9, 2017 and an unpaid leave of absence with full medical benefits under the Family Medical Leave Act and New Jersey Family Leave Act for the period of January 10, 2016 through April 2, 2017.

- O. Motion: that upon the recommendation of the Superintendent, approval be given to rescind the appointment of Jessica Schoales, Freshman Class Co-Advisor, Jr. Sr. High School for the 2016-17 school year.

- P. Motion: that upon the recommendation of the Superintendent, approval be given to rescind the appointment of Bonnie Astudillo as the NCLB funded Immigrant Academic Mentoring Program leader.

- Q. Motion: that upon the recommendation of the Superintendent, approval be given to rescind the appointment of Tonia Andrews as Co-Advisor for the Art Club, Jr. Sr. High School, for the 2016-17 school year.
- R. Any Personnel addendum items will be considered at this time.

20. **FINANCE / FACILITIES**

- A. Motion: that upon the recommendation of the Superintendent, invoices for materials received and services rendered for the 2015-2016 school year for September in the amount of \$104,595.01 be approved for payment in accordance with the lists reviewed by the Board.
- B. Motion: that upon the recommendation of the Superintendent, invoices for materials received and services rendered for the 2016-2017 school year for September in the amount of \$847,986.31 be approved for payment in accordance with the lists reviewed by the Board.

- C. Motion: that upon the recommendation of the Superintendent, approval be given to out-of-district tuition contracts for the 2016-2017 school year as per the list below:

School Name	Town, State	Tuition SY 2015-16	Aide	NJ ID Number
New Alliance Academy	Paramus, NJ	\$82,283.00	N/A	8208469612

- D. Motion: that upon the recommendation of the Superintendent, approval be given to accept the donation of Chemistry glassware from Fuji America, Allendale, NJ, with an estimated value of \$5,000.
- E. Motion: that upon the recommendation of the Superintendent, approval be given to the disposal of obsolete items as listed below:

# Items	Description	Model #	Serial # or ISBN#	Asset Tag #	Location
1	Challenge Paper Drilling Machine	JF 32024	N/A	00000647	Room 155-H.S.

- F. Motion: that upon the recommendation of the Superintendent, approval be given to the following Use of Facilities applications:

Organization	Purpose	Facility Requested	Date	Time	Fee
Dragons Soccer Club	Soccer Practice & Games	Light Usage at Middle School (Side Field)	Sunday-Saturday 8/22/16-11/23/16	4:00 pm-9:00 pm	None

- G. Motion: that upon the recommendation of the Superintendent, approval be given to the Application for Dual Use of Educational Space for the 2016-2017 school year as listed below:

Middle School	Room 9	LLD/Speech
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- H. Motion: that upon the recommendation of the Superintendent, approval be given to the Nonpublic School Technology Initiative recommendations as per consultation on June 9, 2016 and confirmation with Primoris Academy and the Westwood Regional School District.
- I. Motion: that upon the recommendation of the Superintendent, approval be given to the Nonpublic School Technology Initiative recommendations as per consultation on June 14, 2016 and confirmation with Immaculate Heart Academy and the Westwood Regional School District.
- J. Motion: that upon the recommendation of the Superintendent, approval be given to the Board Secretary to execute a contract with the Bergen County Department of Health Services to provide Supervision and/or Direct Nursing Services for Immaculate Heart Academy for the 2016-2017 school year in the amount of \$63,637.80.
- K. Motion: that upon the recommendation of the Superintendent, approval be given to the Board Secretary to execute a contract with the Bergen County Department of Health Services to provide Supervision and/or Direct Nursing Services for Primoris Academy for the 2016-2017 school year in the amount of \$6,415.80.
- L. Any Finance addendum items will be considered at this time.

21. CURRICULUM / PROGRAMS

A. Motion: that upon the recommendation of the Superintendent, approval be given for staff to attend out-of-district conferences for the 2016-2017 school year:

FEE				
<i>Name/School</i>	<i>Conference Attending</i>	<i>Conference Sponsor</i>	<i>Dates Attending</i>	<i>Costs Not to Exceed</i>
Stacey Becan/ George/ Washington	Art Educators of NJ Fall Conference	AENJ	October 9, 10, 11, 2016	\$341.24
Karen Bloch/ WRMS	Art Educators of NJ Fall Conference	AENJ	October 9, 10, 11, 2016	\$234.45
Diane Carroll/ District	I Have PARCC Math Data: What Can I do Now?	NJPSA/FEA	September 23, 2016	\$185.21
Eden Casalino/ Washington	NJSMA Elementary Music Workshop	NJSMA	October 10, 2016	\$85.00
Charles Collis/ Jr/Sr High	Next Generation Social Studies	NJCSS	October 25, 2016	\$110.24
Jennifer Cullinane/ Berkeley/Brookside	Art Educators of NJ Fall Conference	AENJ	October 9, 10, 11, 2016	\$275.00
Pamela Duffus/ Jr.Sr. High	Art Educators of NJ Fall Conference	AENJ	October 9, 10, 11, 2016	\$311.95
Karen Forgione/ District	Art Educators of NJ Fall Conference	AENJ	October 9, 10, 11, 2016	\$269.69
Karen Forgione/ District	NJMAA General Meetings	New Jersey Music Administrators	October 7, December 2, February 3, March 31, June 3	\$201.32
Raymond Gonzalez Central Office	AASA National Conference on Education	AASA	March 2-4, 2017	\$2030.13
Robert Guy/ Jr.Sr. High	Functions	Conquer Math	March 7, 2017 *previously March 20, 2017	\$135.00
Ann Huber/ Jr/Sr High	Next Generation Social Studies	NJCSS	October 25, 2016	\$109.76
Christine Internicola/ District	Stronge Training	Stronge & Associates	September 20, 22, 28, 2016	\$473.97
Michele Keller/ Jr. Sr. High	Art Educators of NJ Fall Conference	AENJ	October 9, 10, 11, 2016	\$309.23
Michael Kenduck/ District	NJ Council for the Social Studies	Rutgers University	October 25, 2016	\$124.60
Michael Kenduck /District	ESL Supervisor Training	NJDOE	October 28, 2016	\$47.43
Suzanne Lerant/ Washington	Orton Comprehensive Training	Institute of Multi-sensory Education	October 17 - 21, 2016	\$1075.00
Sandra Massaro/ Brookside/Berkeley	Flight Team Training Course	Glen Rock School District	October 21, 2016	\$150.00
Martha McCann/ Jr/Sr High	Next Generation Social Studies	NJCSS	October 25, 2016	\$107.00
Ryan McGuirk/ Jr/Sr High	Incorporating Student Choice and Book Clubs	NVCC	February 1, 2017	\$185.00
Ashley Mormino/ WRMS	NJASL Fall Conference	NJASL	November 18, 2016	\$160.06

James O'Connor/ Jr/Sr High School	Classroom Leadership	NVCC	October 25, 2016	\$185.00
Lynda Panno /Jr/Sr High	Art Educators of NJ Fall Conference	AENJ	October 9, 10, 11, 2016	\$310.56
Alexia Pappas-Fierro/ Jr/Sr High	Functions	Conquer Math	March 7, 2017 *previously March 20, 2017	\$135.00
Chris Pinto/ Jr/Sr High	Next Generation Social Studies	NJCSS	October 25, 2016	\$113.17
Susannah Peterson/Berkeley	NJAAP School Health Conference	American Academy of Pediatrics	October 18, 2016	\$175.00
Emilio Prisco/ Jr/Sr High School	Asking Better Questions	Northern Valley Curriculum Center	January 24, 2017	\$185.00
Emilio Prisco/ Jr/Sr High School	Socratic Seminar	Northern Valley Curriculum Center	March 1, 2017	\$185.00
Amanda Reber/CST	Autism NJ Annual Conference	Autism New Jersey	October 27-28, 2016	\$564.56
Angela Robinson/CST	Delving Deeper - It's More than Just Numbers	NJALC	October 21, 2016	\$200.00
Ariel Rudin/ Jr/Sr High	Art Educators of NJ Fall Conference	AENJ	October 9, 10, 11, 2016	\$319.78
Christina Santagato/ George/ Washington	Flight Team Training Course	Glen Rock School District	October 21, 2016	\$150.00
Alaina Schinn/ George	Helping Students Thrive in a 90% Target Language Environment	FLENJ	October 27, 2016	\$125.00
Brittany Schneider/ George	Orton Comprehensive Training	Institute of Multi-sensory Education	October 17 - 21, 2016* <i>postponed from August</i>	\$1075.00
Jenny Sparno/WRMS	Flight Team Training Course	Glen Rock School District	October 21, 2016	\$150.00
Miquel Thomas/ Jr/Sr High	AP Spanish Language and Culture workshop	College Board	October 21, 2016	\$307.24
Gary Trotter/District	NJ Science Convention	NJSTA	October 25, 2016	\$211.89

- B. Motion: that upon the recommendation of the Superintendent, approval be given for the out-of-state field trip listed below:

Teacher(s)	Grade(s)	School	Date	Purpose	Destination	Out-of-pocket student cost
Joe Fritz, Dan Pena, James Lawrence	9-12	Jr./Sr. HS	April 7 - 11, 2017	Provide students with opportunity to perform nationally; participate in music workshops led by Disney professionals	Disneyland, Anaheim, CA	\$1319
Lesley Fowks	9-12	Jr/Sr HS	October 27, 2016	Purchase fabrics and trims for projects	New York, NY: 38th and 39th Street stores between 7th & 8th avenues	\$14.00

- C. Motion: that upon the recommendation of the Superintendent, approval be given for student # 20212512 to complete an independent study in Physical Education during the 2016-2017 school year.

- D. Motion: that upon the recommendation of the Superintendent, approval be given for student # 20192511 to complete an independent study in Physical Education during the 2016-2017 school year.
- E. Motion: that upon the recommendation of the Superintendent, approval be given for student # 20172510 to complete an independent study in Physical Education during the 2016-2017 school year.
- F. Any Curriculum/Programs addendum items will be considered at this time.

22. Old Business

23. New Business

24. **ADJOURNMENT**

Motion: that this meeting be adjourned and the Board meet in Private Executive Session for the purpose of discussion of personnel, litigious, and negotiation matters. The decisions which emanate from these discussions will be disclosed to the public when action is taken by the Board.