

**WESTWOOD REGIONAL BOARD OF EDUCATION
REGULAR MEETING MINUTES OF FEBRUARY 28, 2018**

Meeting called to order at approximately 7:05 P.M. in the Board of Education conference room, Jr./Sr. High School, by President Swietkowski.

Present: President Swietkoswki, Trustees Blundo, Hanlon, Liddy, Mandeville, McCallister, Miller, Superintendent Raymond Gonzalez, Assistant Superinten and Business Administrator/ Board Secretary Keith Rosado.

Absent: Trustee Kalish and Trustee Straight.

EXECUTIVE SESSION

Mrs. Hanlon, seconded by Mrs. Mandeville, that the Board will recess to meet in Private Executive Session for the purpose of discussing personnel and legal matters. The Board will reconvene in Public Session at approximately 7:30 p.m. The decisions which emanate from these discussions will be disclosed to the public when action is taken by the Board.

MOTION CARRIED UNANIMOUSLY: 7-0

The Board reconvened at 7:45 p.m. in the Hurley Theater, Jr./Sr. High School, by President Swietkowski who lead the salute to the flag and read the New Jersey Open Public Meeting Law statement.

Present: President Swietkowski, Trustees Blundo, Hanlon, Liddy, Mandeville, McCallister, Miller, Straight, Superintendent Raymond Gonzalez, and Business Administrator/Board Secretary Keith Rosado. Also present student representatives Eric Kopp and Sydney Lewis.

Absent: Trustee Kalish.

MINUTE APPROVAL

Mrs. Hanlon, seconded by Mrs. Mandeville, that approval be given to the following meeting minutes:

- Regular BOE Meeting Minutes for 12/14/17, 1/10/18 and 1/18/18
- Curriculum Committee Meeting for 1/10/18
- Finance and Facilities Committee Meeting for 1/30/18
- Policy and Governance Committee Meeting for 2/22/18

BOARD POLLED AND MOTION CARRIED UNANIMOUSLY: 8-0

Superintendent's Report

- Dr. Gonzalez discussed the issue of School Security and what Westwood Regional School District has done and continues to do to keep our schools safe. He discussed how our District is being preventative and not reactive.
- 2018-19 Before & Aftercare Planning: Dr. Gonazlez discussed that he had discussed and reviewed various vendors for an aftercare program for the upcoming 2018-2019 school year. He had narrowed it down to Champions (Division of Kindercare) and put fourth his recommendation to the Board. This is not a school sponsored function of the District thus the vendor must request by filling out a Use of Facilities Request Form. He thanked the YWCA for their service. Information will be distributed to parents in the coming weeks and months.

Board President's Report

- Mrs. Swietkowski read the following statement: In the Westwood Regional School District the safety of our students is a top priority. Our security plans are prepared and executed to try and create the safest school environment for whomever enters any of our district buildings. It is an ongoing and continuous process- not just a singular event. In recent years Westwood Regional has done much to help prevent and prepare for safety threats. We have made, and continue to make, substantial capital investments to modernize and expand camera systems, update emergency action plans and safety drills and revise entrance protocols in all our schools. We continue to work closely with both our municipalities police departments. I invite all residents to view the "Safety and Security Report" given by our Jon Miller, our School Safety & Security Specialist. The link to this very informative report can be found on the Board of Education Minutes and Agendas page. In addition to these improvements, our district has invested heavily in improving the services to students in crisis. We have made it a priority in our Strategic Plan to improve the wellness of all students and staff. We have established dedicated counselors at each of our schools We continue to develop grade appropriate programs addressing

challenges and coping mechanisms. We believe that focusing on the social and emotional needs of our population is an important step in being proactive in preventing incidents. As a parent, I listen to the news reports about school violence and I can't help but feel the same as many of you. But as a Board of Education Trustee I have faith that this district will continue to anticipate and adapt to the changing safety and security needs of our school community.

Business Administrator's Report

- Mr. Rosado will be discussing budget at the end of this meeting. The State aid will not be released until March 15, 2018, which is late but expected with a new Governor.
- The Retro check were issued on February 1 with the new WEA contract.
- He discussed the Maintenance Facility/Field House, the pouring of the concrete floors has begun.

Student Representative's Report

- Academics: Students are continuing to do positive and meaningful work in the classroom. Senior gym classes are taking part in a unit called "Project Adventure". The unit includes games and activities meant to push students out of their comfort zones and work together collaboratively. The unit is especially important and valuable for seniors to learn what it's like in the real world working with others.
- Arts: On February 8th, the Music Department held its Pops Concert. The choir and band came together to perform popular songs. The choir performed *You Will Be Found* from Dear Evan Hansen, and *Africa* by Toto. The band performed *Selections from Hairspray*, *Hunchback of Notre Dame*, and *The Darkened Theme* which highlights famous pieces from Danny Elfman's career. The choir and band will be having their last concerts on May 16th and 17th respectively. Make sure you mark it on your calendars. Last week, the Woodington Players had their sitzprobe, the first time the cast practices with the pit band. They will be performing *The Addams Family* on March 22nd, 23rd, and 24th. Make sure you come out and see the musical.
- Athletics: We have a lot to be proud of concerning our athletics at Westwood. This past weekend, Junior, Trent Furman, became Westwood's first Region Champion for Westwood in Wrestling in over a decade in the 126 pound matchup. Trent, along with Benny Dahdah and Ethan Fernandez who both placed in third, will be competing in the States competition in Atlantic City next weekend. Last night, the boys basketball team defeated Lenape Valley 54-26 in the first round of the 100th NJSIAA tournament. Additionally the girls basketball team defeated Hawthorne yesterday, also at home, and will be hosting Kittatinny on Thursday at 5 in the North 1 Group 2 quarter finals along with the boys hosting Mahwah at 7. Spring sports are just around the quarter, with all seasons officially kicking off this Friday.
- Clubs and activities: Those involved in extracurricular activities are also continuing successful work. Members of the STEM League competed at Bloomfield High School this past Thursday against 20 other local schools. Lauren Catalano, Michael Vincenty, Gabriella Romero, Sydney Lewis and Matthew Hetherington were given a task to create a rocket that would be launched at a calculated angle in order to maximize horizontal displacement while minimizing vertical height reached. Parts of the competition included conducting research on rockets and real-life situations, creating computer models and drawings, testing the rocket and answering questions posed by engineers judging the competition. The team came in first place overall. The Academic Decathlon competed in their Region II competition on January 27th. The team placed 3rd overall and received 38 individual medals. Inna Trygubchuk and Eric Kopp placed 3rd overall in their respective divisions. The team will be heading to states this Saturday, make sure you come out and support them at SuperQuiz.

Committee Reports

- Policy & Governance: Mr. Liddy, reported that the committee met last week and discussed multiple topics which are on the Agenda tonight. He applauded Mr. Blundo's diligence with updating all Policy this past year. Mr. Liddy will continue to update those the State has brought attention to.
- Finance & Facilities: Mrs. Hanlon reported that the budget will be discussed later tonight.
- Curriculum & Instruction: Mr. Miller, thanked the board for his recent appointment. He also reported that he met with Dr. Mortimer to catch up on the committee's goals and objectives.
- Negotiations: Mrs. Hanlon reported that negotiations have begun with the WAA.

AWARDS AND RECOGNITION

Student Artwork on Display: Westwood Regional Jr./Sr. High School Digital Photography I & II students, under the direction of Michele Keller: Emily Arosemowicz (11), Kaylee Duffy (12), Erin Fowler (10), Madison Fulco (11), Amanda Jenkins (12), Mia Kramer (11), Hunter Long (11), Paulina Lucio (11), Grace Lyons (12), Nicolas Rizzo (11).

Mrs. Mandeville, seconded by Mrs. Straight, that upon the recommendation of the Superintendent, the following resolution be adopted:

WHEREAS, student achievement can be seen in many areas of education including, but not limited to, academic, athletics, music, art, and character; and

WHEREAS, the Westwood Regional School District believes recognizing student achievement in its many forms is an essential part of promoting “Excellence in Education”; and

WHEREAS, the Westwood Regional School District recognizes *Christopher Eagar*, eighth grade student, for being selected as the Jr. High School student of the month for January 2018; and

WHEREAS, the Westwood Regional School District recognizes *Andrew Sklavounos*, twelfth grade student, for being selected as the Sr. High School student of the month for January 2018; and

NOW THEREFORE BE IT RESOLVED that the Westwood Regional Board of Education hereby congratulates these students for their accomplishments, directs the Secretary to include this Resolution in the official minutes of the Board of Education, and directs the Superintendent of Schools to present the students with suitable certificates of recognition.

MOTION CARRIED UNANIMOUSLY: 8-0

Mr. Miller, seconded by Mrs. Straight, that upon the recommendation of the Superintendent, the following resolution be adopted:

WHEREAS, student achievement can be seen in many areas of education including, but not limited to, academic, athletics, music, art, and character; and

WHEREAS, the Westwood Regional School District believes recognizing student achievement in its many forms is an essential part of promoting “Excellence in Education”; and

WHEREAS, the Westwood Regional School District would like to recognize *Andrew Loverich*, eleventh grade student, for earning the rank of Eagle Scout.

WHEREAS, the Westwood Regional School District would like to recognize *Nathaniel Vele*, twelfth grade student, for earning the rank of Eagle Scout.

WHEREAS, the Westwood Regional School District would like to recognize *Ryan Visich*, twelfth grade student, for earning the rank of Eagle Scout.

NOW THEREFORE BE IT RESOLVED that the Westwood Regional Board of Education hereby congratulates these students for this accomplishment, directs the Secretary to include this Resolution in the official minutes of the Board of Education, and directs the Superintendent of Schools to present the student with a suitable certificate of recognition.

MOTION CARRIED UNANIMOUSLY: 8-0

SPECIAL PUBLIC REPORT

- District Goals-Progress Report, presented by Dr. Raymond Gonzalez

1. **PUBLIC FORUM**

Opened: 8:52 p.m. Closed: 9:52 p.m.

- Mrs. T. Migliore, Kingsberry Ave., Westwood, discussed smaller class sizes and also safety in the school district.
- Mr. M. Meisten, Kingsberry Ave., Westwood, spoke on School Safety and how as a community would like to collaborate towards a common goal, keeping our children safe. Mr. Meisten would volunteer to head a committee.
- Mrs. C. Brown O’Neill, Teacher - Westwood Regional Middle School, discussed her disappointment of a professional development request being rejected.
- Mrs. C. Powers, Calvin Street, Township of Washington, discussed examples of her concern of School Safety.
- Mrs. S. LaForgia, Principal, Westwood Regional Middle School, congratulated Diane Carroll on her upcoming retirement and wished her much happiness in her future.
- Mrs. S. McDonough, Administrative Assistant at Westwood Middle School, Jefferson Ave., Township of Washington, read a letter on behalf of a 6th grade student in Christine Brown O’Neill’s class questioning recent school violence in our country.
- Mr. A. Gerstmayr, Kinderkamack Road, Westwood, said thank you for the presentation this evening and the Security and Safety presentation in December and thankful the our District is proactive, instead of reactive. He spoke about concerns with mental health in conjunction with class size.
- Mrs. D. Bergman, Euclid Ave. Westwood, discussed her experience with the YWCA over the years.
- Mrs. S. Krzwyzyk, Washington Ave., Westwood, thanked the Board for the presentation on School Safety. She shared her concerns about the number of Kindergarteners for the upcoming school year. A concern is that there are 88 students at recess at the same time.

- Ms. M. Denicole, President of Bergen County, YWCA, stated that she was disappointed that the District would be moving in another direction for the upcoming school year. She noted that she has a copy of the results of a recent survey from currently YWCA parents is available for review.
- Mrs. J. Murphy, Beech Street, Westwood, shared that she is very excited about the Health and Wellness campaign and she is on the Mayor’s Wellness program as well. She reported that there is a lack of enrollment in the Westwood Recreation and Westwood Library Programs due to our paperless option. Also, appreciated our ongoing efforts on safety.
- Mr. M. DeSena, Council President, Beech Street, Township of Washington, spoke on his willingness to work with the District with any concerns so he can bring them to the Township’s attention. He is also interested in introducing the LEAD program to the school in the Township.
- Mr. M McGregor, Fourth Ave., Westwood, spoke on the Before and After Care program. He is interested in seeing the information about the programs. He would like to see additional information and what is the time-frame.
- Mrs. A Peck, Sixth Ave., Westwood, discussed the school security and would like to not shut the parents out but make the school open to parents. She would like to see a police presence so students know that they are part of our community.
- Mrs. C. Murphy, Cypress Street, Westwood, discussed Before and After Care program change and her family has no issues with the YWCA program. She requested more information and would like an open dialogue moving forward. In reference to school safety, shared with Board members NJ School Security Task Force Report for recommendations and items to focus on.
- Mr. S. Cascio, Councilman, Beech Street, Township of Washington, discussed the safety of our students, there is a Class 3 police officer who is retired and could work 20 hours a week. He knows there is a cost involved but willing to work with the District. He is proud of the District and supports the schools.
- Mr. E. Kopp, Student Westwood HS, Washington Ave., Township of Washington, spoke about increasing voter registration and sending voter registration forms with the graduation certificates. Also, he would be interested in having the Bergen County Clerk do a presentation to students. He asked for the Board’s support.
- Mr. A. Schooper, Partnership Manager for Champions (KinderCare), is available to answer questions from the Board or the public about Champion’s program.

Dr. Gonzalez commented thanked both Township of Washington and Westwood Police forces for the amount of police presence before and since the Parkland event. The YWCA was engaged in the process the entire time and by meetings, phone calls and emails. During the transition to Champion, information will be disseminated to the public in an information session night where questions can be answered. Champion would be required to fill out a Facilities Use Form and will be reviewed in the meeting in March. Dr. Gonzalez ensured that security issues have been addressed and the District has a resource officer.

ADMINISTRATIVE / GOVERNANCE

Mr. Liddy, seconded by Mrs. Straight, that upon the recommendation of the Superintendent, approval be given to the following motions:

- that upon the recommendation of the Superintendent, the Board affirms the Superintendent's decision on the Harassment, Intimidation and Bullying matters as required by N.J.S.A. 18A:37-1S(b)(6)(e) on the following cases:

Incident Number
1. 67380_WRJHS_12192017
2. 67522_WRJHS_12222017
3. 67772_WRJHS_01122018
4. 67779_WRMS_01122018

- that upon the recommendation of the Superintendent, approval be given to appoint Raymond A. Gonzalez, Superintendent of Schools, as a School Safety and Security Specialist for the 2017-18 school year in accordance with N.J.S.A. 18A:17-43.3.

BOARD POLLED AND MOTIONS CARRIED UNANIMOUSLY: 8-0

POLICY

Mr. Liddy, seconded Mrs. Straight, that upon the recommendation of the Superintendent, approval be given to approve the following Policies/Regulations as a *First Reading*:

Policy	Title
Bylaw 0134	Board Self-Evaluation
Bylaw 0152	Board Officers

Bylaw 0167	Public Participation in Board Meetings
Bylaw 0168	Recording Board Meetings
P7300	Disposition of Property

BOARD POLLED AND MOTION CARRIED UNANIMOUSLY: 8-0

Mr. Liddy, seconded Mrs. Straight, that upon the recommendation of the Superintendent, approval be given to approve the following Policies/Regulations as a *Second Reading*:

Policy	Title
P7440M	School District Security (M)
P7441M	Electronic Surveillance in School Buildings and on School Grounds (M)
P8630M	Bus Driver/Bus Aide Responsibility (M)

BOARD POLLED AND MOTION CARRIED UNANIMOUSLY: 8-0

PERSONNEL

Mrs. Hanlon, seconded by Mrs. Straight, that upon the recommendation of the Superintendent, approval be given to the following motions:

- that upon the recommendation of the Superintendent, the resignation for the purpose of retirement be accepted for Diane Carroll, Assistant Principal, Westwood Regional Middle School, effective July 1, 2018, and the following resolution be adopted:

WHEREAS, Diane Carroll has tendered her resignation as an Assistant Principal in the Westwood Regional School District to become effective July 1, 2018, after having completed twenty-six (26) years of service, of which twenty-two (22) years were spent in dedicated and faithful service to the Westwood Regional School District, and

WHEREAS, during her many years in our school system she has imparted her knowledge and understanding of the educational needs of the students of the Westwood Regional School District, and

WHEREAS, she has influenced the lives of many boys and girls with her deep understanding and has earned their love and respect as well as that of their parents and her colleagues, and

WHEREAS, she has given unselfishly of her time and effort in the interest and welfare of the children of our school district,

NOW THEREFORE, BE IT RESOLVED that the Westwood Regional Board of Education hereby recognizes Diane Carroll's contribution to the district and expresses its appreciation of her dedicated services and directs that this resolution be included in the minutes of this Board and that a copy be presented to Ms. Carroll as a token of its esteem.

- Mr. Liddy congratulated Ms. Carroll and enjoyed working with her on negotiations over the past few years.
- Mrs. Mandeville congratulated Ms. Carroll and enjoyed working with her years ago when she joined the board when the District went through curriculum changes. She brought such knowledge, understanding and such a passion to all that she did and she learned alot from Ms. Carroll and said thank you.
- Mr. McCallister, as an educator also, values good administration and from what he heard about Ms. Carroll, appreciates her service and wished her well on her retirement.
- Mr. Miller, appreciated Ms. Carroll work at the Middle School this past year and wished her well.
- Mrs. Straight thanked Ms. Carroll for the workshop for the parents on teaching them the different ways to do math to help their children. Her passion for math was evident. She congratulated her on her retirement.
- Mr. Blundo thanked Ms. Carroll for all she did for the District and to enjoy her retirement.
- Mrs. Swietkowski thanked her for her guidance years ago as a parent when she had questions about the District's math program. She thanked her for all her work over the years for the District.
- Ms. Carroll thanked everyone for their kind words. She is reflecting about her time at Westwood Regional School District. She knew that this community valued education and would be a wonderful place to work. She is excited about transitioning into the next phase of life.

BOARD POLLED AND MOTION CARRIED UNANIMOUSLY: 7-0

Mrs. Hanlon, seconded by Mrs. Straight, that upon the recommendation of the Superintendent, approval be given to the following motions:

- that upon the recommendation of the Superintendent, approval be given for *revised* Movement on Guide for the **2017-18** school year, as per the negotiated agreement between the Westwood Education Association and the Westwood Board of Education, retroactive to September 1, 2017:

Last Name	First Name	Current Column/Step	New Column/Step	New Salary
1. Preciado	Kristyn	BA/Step 4-5	BA+15/Step 4-5	\$53,930.00
2. Goldman	Barnett	MA+15/Step 9	MA+30/Step 9	\$71,830.00

- that upon the recommendation of the Superintendent, approval be given for the appointment of new staff and salaries per the agreement with the Westwood Education Association and the Westwood Regional Board of Education for the **2017-18** school year, pending criminal history and health clearance:

NAME	POSITION	BUILDING	SALARY	SOURCE OF FUNDS
1. Nicole Compagnone (replacing Alyssa Viscito, resigned) - effective 5/15/18 or sooner Teacher Consultant (2 Days - May 11 and 14, 2018)	Mathematics Teacher	Jr./Sr. HS	\$54,130 - BA, Step 6 pro-rated	20% 11-130-100-101-03 80% 11-140-100-101-02
2. John Wohner (Tenure track position effective 4/16/18 or sooner covering Adelynn Gann maternity leave) Teacher Consultant (2 Days - April 12 and 13, 2018)	Applied Technology Teacher	Jr./Sr. HS	\$54,130 - BA, Step 6 pro-rated	20% 11-130-100-101-03 80% 11-140-100-101-02

- that upon the recommendation of the Superintendent, approval be given for the appointment of leave-replacement staff and salary for the **2017-18** school year, pending criminal history clearance and medical requirements:

NAME	POSITION	BUILDING	SALARY	SOURCE OF FUNDS
1. Mary Ann Peterfriend (leave replacement for Edel Pfisterer - effective 3/19/18 - 06/30/18) Teacher Consultant - March 14 and 15, 2018	Special Education Teacher	Jr./Sr. HS	\$327.24 per diem based on MA+30, Step 1-2 (\$62,830)	11-204-100-101-40
2. Chelsea Ommundsen (leave replacement for Elizabeth Hogle - effective 4/23/18-6/22/18) Teacher Consultant - April 11 and 12, 2018	Grade 2 Teacher	Berkeley	\$300.93 per diem based on MA, Step 1-2 (\$57,780)	11-120-100-101-40

- that upon the recommendation of the Superintendent, approval be given for sixth periods for the following staff for the **2017-18** school year retroactive to September 1, 2017 as per the settlement of the negotiated agreement between the Westwood Education Association and the Westwood Regional Board of Education:

NAME	POSITION	BUILDING	STIPEND
1. John Wohner	Applied Technology	Jr. Sr. HS	\$10,826 - pro rated 04/16/18-06/30/18
2. Mary Ann Peterfriend	English 10, 11, 12 LLD	Jr. Sr. HS	\$12,566 - pro rated 04/09/18-06/30/18

- that upon the recommendation of the Superintendent, approval be given for staff and *revised* salaries as per the settlement of the negotiated agreement between the Westwood Education Association and the Westwood Regional Board of Education for the **2017-18** school year:

LAST NAME	FIRST NAME	COLUMN	STEP	SALARY
Bradbury	Jeffrey	MA+15	13A	\$90,205.00

- that upon the recommendation of the Superintendent, approval be given for the following *anticipated* maternity leaves of absence:

NAME	POSITION	BUILDING	DATES OF PAID LEAVE	DATES OF FAMILY LEAVE*	DATES OF CHILD-REARING LEAVE**
1. Danielle Aglione	LDTC	District	6/4/18-6/22/18 (15 Sick Days)	8/30/18-11/20/18	N/A
2. Lindsay Rattacasa	Math Teacher	Jr. Sr. HS	5/15/18-6/22/18 (28 Sick Days)	8/30/18-11/14/18	N/A
3. Emily Carroll	Grade 5 Teacher	Brookside	N/A	8/30/18-11/23/18	N/A
4. Jessica Palmer	Special Education Teacher	Washington	4/11/18-6/6/18 (40 sick days)	6/7/18-9/27/18	N/A
5. Alison Schell	Grade 1 Teacher	Washington	5/11/18-6/22/18 (30 sick days)	8/30/18-10/12/18	N/A

- that upon the recommendation of the Superintendent, approval be given for the following revised *anticipated* maternity leaves of absence:

NAME	POSITION	BUILDING	DATES OF PAID LEAVE	DATES OF FAMILY LEAVE*	DATES OF CHILD-REARING LEAVE**
1. Shelley LaForgia	Principal	WRMS	3/19/18-5/22/18 (25 Sick Days)	5/23/18-7/31/18	N/A
2. Michelle Stoute	Art Teacher	Jr. Sr. HS	2/5/18-2/16/18 (10 Sick Days)	2/21/18-5/23/18	5/24/18-1/31/19
3. Edel Pfisterer	Resource Program Teacher	Jr. Sr. HS	3/19/18-4/25/18 (22 Sick Days)	4/26/18-6/22/18	N/A

*unpaid with benefits

**unpaid without benefits

- that upon the recommendation of the Superintendent, approval be given for the *revised* appointment of leave-replacement staff and salary for the **2017-18** school year:

NAME	POSITION	BUILDING	SALARY	SOURCE OF FUNDS
Patricia Eckel (replacing Shelley LaForgia) effective 4/10/18 - 8/3/18 Principal Consultant - February 9 and March 16, 2018	Interim Principal	WRMS	\$550 per diem	11-000-240-103-10
Mary Twomey (leave replacement for Michelle Stoute - effective 2/5/18 - 6/30/18, and 9/1/18-1/31/19) Teacher Consultant - January 31 and February 1, 2018	Art	Jr. Sr. HS	\$327.24 per diem based on MA+30, Step 1 (\$62,830)	11-130-100-101-03 -20% 11-140-100-101-02 - 80%

- that upon the recommendation of the Superintendent, approval be given for the following medical leaves of absence:

NAME	POSITION	BUILDING	DATES OF PAID LEAVE	DATES OF FAMILY LEAVE*
Laura O’Grady	Special Education Teacher	Jr. Sr. HS	2/21/18-3/5/18 Half Day AM (8 1/2 Sick Days)	3/6/18-3/23/18 NJFLA

* Unpaid with benefits

- that upon the recommendation of the Superintendent, approval be given for additional sixth periods for the following staff for the **2017-18** school year to cover the *anticipated* leave of absence for Laura O'Grady:

NAME	POSITION	BUILDING	STIPEND
1. Suzanne Reilly	Special Education	Jr. Sr. High School	\$15,894 - pro rated 02/15/18-03/23/18
2. Lauren Kocher	Special Education	Jr. Sr. High School	\$13,463 - pro rated 02/15/18-03/23/18
3. Zafira Zamfotis	Special Education	Jr. Sr. High School	\$19,818 - pro rated 02/15/18-03/23/18
4. Christine Daly	Special Education	Jr. Sr. High School	\$18,808 - pro rated 02/15/18-03/23/18
5. Justin Baumgartner	Special Education	Jr. Sr. High School	\$10,626 - pro rated 02/15/18-03/23/18
6. Joseph Carnevale	Special Education	Jr. Sr. High School	\$11,556 - pro rated 02/15/18-03/23/18

- that upon the recommendation of the Superintendent, approval be given for staff to attend out-of-district conferences for the **2017-2018** school year:

NAME/SCHOOL	CONFERENCE ATTENDING	CONFERENCE SPONSOR	DATES ATTENDING	COSTS NOT TO EXCEED
1. Rena Barone/Central Office	NJASBO Administrative Assistant Program	NJ Association of School Business Officials	5/8/18	\$100.00
2. Kaitlyn Borowski/George	Advances in ABA Conference	Caldwell University	4/20/2018	\$80.00
3. Tara Bradshaw/Washington	Literacy Learning Across Grades	NJSHA	3/9/18	\$180.00
4. Felicia Brockner/Special Services	"Success For All" NJ's premiere Special Education Professional Development Event	Ramapo College of NJ Master of Arts in Special Education, Teacher Education Program School of Social Science and Human Services	3/12/18	\$115.00
5. Mario Cofini/Central Office	NJ School Buildings & Grounds Association Annual Conference	NJ School Buildings & Grounds Association & National School Plant Managers Association	3/11/18-3/14/18	\$512.63
6. Rachel Guyt/George	NJPSA FEA School Counselor Certificate Program. Responding to Kids in Crisis: The Role of the School Counselor	NJPSA	1/31/2018	\$150.00
7. Donna Kahn/Jr. Sr. HS	The Northeast Conference for the Teaching of Foreign Languages	The Northeast Conference for the Teaching of Foreign Languages	2/9/18	\$40.00
8. Elizabeth Kraljic/George	Advances in ABA Conference	Caldwell University	4/20/2018	\$80.00
9. Maggie Kristofick/Washington	Jen Serravallo's Strategies & Structures for Teaching Reading & Writing	Heinemann Professional Development	3/8/18	\$231.28
10. Jill Mortimer/District	PARCC Training	NJ DOE	2/28/18	\$10.00
11. Rusty Obra/Jr. Sr. HS	JWU Summer Food Service Educator Program	Johnson & Wales University	7/15/18-7/20/18	\$595.00
12. Eileen O'Sullivan/Central Office	NJASBO Administrative Assistant Program	NJ Association of School Business Officials	5/8/18	\$175.00
13. Deborah Penn/WRMS	Common Threads: Post-Infectious Autoimmune	PANDA's Network	3/9/18-3/10/18	\$272.98

	Diseases of the Brain Conference			
14. Michael Rightmire/ Technology	PARCC Training	NJ DOE	3/1/18	\$5.33
15. Angela Robinson/ Special Services	NJCEC Spring 2018 Conference Success for All	NJ Council for Exceptional Children	3/12/18	\$105.00
16. Paulette Sommerhalter/ Technology	PARCC Regional Training Workshop	NJ DOE	3/6/18	\$50.09
17. Dan Vivino/Jr. Sr. HS	Director of Athletics Association of New Jersey	DAANJ/NJSIAA	3/12/18-3/16/18	\$748.63
18. Lynn Voss/Central Office	NJASBO Administrative Assistant Program	NJ Association of School Business Officials	5/8/18	\$100.00
19. Irene Zito/Special Services	Literacy Learning Across the Grades	NJSHA/NJIDA	3/9/18	\$205.00

- that upon the recommendation of the Superintendent, approval be given for the appointment of staff and salaries per the negotiated agreement with the Westwood Education Association and the Westwood Regional Board of Education for Clubs, at the rate of \$84 per session for the **2017-18** school year:

NAME	CLUB	BUILDING	SESSIONS	TOTAL	SOURCE OF FUNDS
1. Thomas O'Hara	Brass Ensemble	WRMS	11	\$924.00	11-401-100-100-14
2. Thomas O'Hara	Woodwind Ensemble	WRMS	5	\$420.00	11-401-100-100-14

- that upon the recommendation of the Superintendent, approval be given for the appointment of substitute teachers at the rate of \$100.00 per day for the **2017-18** school year, pending certification, and criminal history and health examination clearance:

1. Kylie Grotz
2. Michaella Bermudez
3. Matthew Sabbagh
4. Melissa Gabilanes

- that upon the recommendation of the Superintendent, approval be given for the following student teachers to conduct student teaching or field observation of classes at the buildings and on the dates stated, pending criminal history and health clearance:

NAME	COLLEGE/UNIVERSITY	BUILDING	DATES
1. Justine Park	St. Thomas Aquinas College	George	3/1/18-6/1/18
2. Melissa Gabilanes	Rutgers University	Jr. Sr. High School	3/1/18-3/26/18

- that upon the recommendation of the Superintendent, approval be given for the *revised* rate of pay for P/T school bus drivers as of January 1, 2018 through June 30, 2018:

NAME	ASSIGNMENT	RATE OF PAY
1. Thomas Lawton	Bus Driver-District Office	\$22.50/hour + \$1.00/hour Class B CDL
2. John Wiscovitch	Bus Driver-District Office	\$22.50/hour + \$1.00/hour Class B CDL

Source of Funds: 11-000- 270-161- 10

- that upon the recommendation of the Superintendent, approval be given for the appointment of coaches and salaries for **Spring Sports 2018**, pending criminal history and health examination clearance:

NAME	ATHLETIC SPORT/POSITION	STIPEND/STEP
1. William Bellinger	Asst. Baseball	\$5,816 - Step 3 (⅔)
2. Dylan Evans	Asst. Baseball	\$5,816 - Step 3 (⅔)
3. Christopher Romeo	Asst. Baseball	\$5,816 - Step 3 (⅔)
4. Matt Ramagli	Volunteer Baseball	N/A

5. Joseph Carnevale	Volunteer Baseball	N/A
6. Dan Rattacasa	Head Softball	\$9,970 - Step 3
7. Charles Collis	Asst. Softball	\$8,724 - Step 3
8. Michelle Passero	Asst. Softball	\$7,926 - Step 1
9. Lindsay Rattacasa	Volunteer Softball	N/A
10. Nicole DeJoie	Volunteer Softball	N/A
11. Paul Levesque	Head Boys Golf	\$8,387 - Step 3
12. Matt Penn	Volunteer Boys Golf	N/A
13. Keith DeBlasio	Head Girls Golf	\$8,387 - Step 3
14. Grace Sabbagh	Volunteer Girls Golf	N/A
15. Jim Montegari	Head Girls Lacrosse	\$9,470 - Step 2
16. Kristen Hartwick	Asst. Girls Lacrosse	\$8,326 - Step 2
17. Elizabeth Chase	Asst. Girls Lacrosse	\$8,326 - Step 2
18. Matt Biello	Head Boys Lacrosse	\$9,970 - Step 3
19. Sean Pekarsky	Asst. Boys Lacrosse	\$8,724 - Step 3
20. Joseph Ortiz	Asst. Boys Lacrosse	\$7,926 - Step 1
21. George Glover	Head Spring Track & Field	\$11,098 - Step 3
22. Jennifer Bulger	Asst. Spring Track & Field	\$8,833 - Step 3
23. Brad Gatens	Asst. Spring Track & Field	\$8,833 - Step 3
24. Stephanie Murri	Asst. Spring Track & Field	\$8,833 - Step 3
25. Jacob Ziegler	Asst. Spring Track & Field	\$8,833 - Step 3
26. Kathleen Moroney	Head Boys Tennis	\$8387 - Step 3
27. Michael Attanasio	8th Grade Spring Track & Field	\$3,733
28. Andrew Camporeale	8th Grade Spring Track & Field	\$3,733
29. Kristyn Preciado	8th Grade Spring Track & Field	\$3,733
30. Vincent Aiello	Intramurals/Weight Room	\$4,039 - Step 3

- that upon the recommendation of the Superintendent, approval be given for the following staff and salary at the rate of \$15.25 per hour for 2.5 hours for the Supporting Students with Disabilities, and Addressing Challenging Behaviors & De-escalation Strategies training sessions on January 15, 2018, for the **2017-2018** school year:

Donna DiCuffa

- that upon the recommendation of the Superintendent, approval be given to a waiver of language to the contract between the Westwood Education Association and the Westwood Regional Board of Education for the period between February 5, 2018 and February 7, 2018, and that on a one time, non-precedent setting basis, the Board waives Article 15.C.3.B with regard to the “minimum of sixty (60) consecutive workdays” clause as applied to employee Ellen Attanasio, English Teacher, Jr. Sr. High School, and permits her use of three (3) non-consecutive sick days from the sick leave bank for the 2017-18 school year, based upon unusual circumstances mutually agreed upon by the Board and the Association.
- that upon the recommendation of the Superintendent, approval be given for a medical leave of absence for Ellen Attanasio, English Teacher, Jr. Sr. High School, for use of 2 sick days from February 5, 2018 through February 7, 2018.
- that upon the recommendation of the Superintendent, approval be given for the following resignations:

NAME	POSITION	BUILDING	EFFECTIVE DATE
1. Ryan Hamilton	Aide	George	February 21, 2018
2. Francesca Goglia	1:1 Aide	Jr./Sr. High School	March 2, 2018
3. Amita Patel	Aide	George	March 2, 2018
4. Jessica Wilhelm	Aide	Jr./Sr. High School	February 26, 2018

- that upon the recommendation of the Superintendent, approval be given for the appointment of staff and salaries per the negotiated agreement with the Westwood Education Association and the Westwood Regional Board of Education for Extra-Curricular activities for the **2017-18** school year:

NAME	CLUB	BUILDING	TOTAL	SOURCE OF FUNDS
Lisa Breen	JPAC Choreographer Co-Director	WRMS	\$784.50	11-401-100-100-13

- that upon the recommendation of the Superintendent, approval be given for the recommendation to terminate Employee No. 6468, effective April 27, 2018.
- that upon the recommendation of the Superintendent, approval be given for additional sixth periods for the following staff for the **2017-18** school year to cover the *anticipated* leave of absence for Employee No. 6468:

NAME	POSITION	BUILDING	STIPEND
1. Melanie Greco	Physics	Jr./Sr. High School	\$11,556.00 (2/27/2018-6/30/2018), prorated
2. Lori Menken	Physics	Jr./Sr. High School	\$19,667.50 (2/27/2018-6/30/2018), prorated
3. Henry Chen	Physics	Jr./Sr. High School	\$16,695.00 (2/27/2018-6/30/2018), prorated
4. Ross Krebs	Physics	Jr./Sr. High School	\$14,945.00 (2/27/2018-6/30/2018), prorated
5. Linda Panno	Special Education	Jr./Sr. High School	\$18,074.00 (2/27/2018-6/30/2018), prorated

BOARD POLLED AND MOTION CARRIED UNANIMOUSLY: 8-0

FINANCE / FACILITIES

Mrs. Hanlon, seconded by Mrs. Straight, that upon the recommendation of the Superintendent, approval be given to the following motions:

- that upon the recommendation of the Superintendent, invoices for materials received and services rendered for the 2017-2018 school year for December 2017 in the amount of \$3,732,147.28 be ratified for payment in accordance with the lists reviewed by the Board.
- that upon the recommendation of the Superintendent, the Report as of December 31, 2017, of the Treasurer of School Moneys be received.
- that upon the recommendation of the Superintendent, acknowledgement be made of the Secretary's certification that as of December 31, 2017, no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Keith A. Rosado
Business Administrator

- that upon the recommendation of the Superintendent, pursuant to N.J.A.C. 6A:23.11(c)4, we certify that as of December 31, 2017, after review of the Secretary's monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- that upon the recommendation of the Superintendent, approval be given the Adjusted Transfer Listing dated December 31, 2017, for the month of December 2017.
- that upon the recommendation of the Superintendent, invoices for materials received and services rendered for the 2017-2018 school year for February in the amount of \$1,909,627.98 be approved for payment in accordance with the lists reviewed by the Board.
- that upon the recommendation of the Superintendent, approval be given for **Nonpublic** staff to attend out-of-district conferences for the **2017-2018** school year payable using Federal funds through the Title IIA Grant:

Name/School	Conference Attending	Conference Sponsor	Dates Attending	Costs Not to Exceed
1. Alice Nudelman	ISTE 2018 (International Society of	ISTE	June 24-27, 2018	\$1,779.00

Immaculate Heart Academy	Technology in Education) In Chicago, IL			
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- that upon the recommendation of the Superintendent, approval be given to the Bus Evacuation Drills performed as listed below:

Date	Time	School	Location	Route #	Supervisor of Drill
01/18/2018	8:45AM	Westwood Jr/Sr HS PreSchool	701 Ridgewood Rd, Township of Washington	Brookside and PreSchool, AM	Jessica Gluck, Assistant Director

- that upon the recommendation of the Superintendent, approval be given to the following resolution:

WHEREAS, Mark Construction was awarded the bid for the Jr./Sr. High School Facade Replacement Project and

WHEREAS, Mark Construction has submitted the following change order proposal which has been approved by the architect:

Change Order Proposal - CO #006

This Final Change Order is to credit back for the un-used allowance amount of \$22,569.37, and The Total Contract value will change from \$ 3,415,000 to the New Total Contract sum \$3,392,430.63;

And WHEREAS, FKA Architects has verified that these changes are necessary based upon the need to rectify unforeseen conditions uncovered during construction pursuant to N.J.A.C. 6A:26-4.9.

NOW THEREFORE BE IT RESOLVED that the Board approves this change order and the contract amount is revised to reflect this change.

- that upon the recommendation of the Superintendent, approval be given to enter into an agreement with FKA Architects for additional professional architectural and engineering services for the Westwood Regional Middle School Expansion Project to include the Preliminary Design phase, Construction Document phase, Bidding phase, and Construction Administration phase in the amount(s) as follows:

- a. Fire Suppression System for the Existing Building: \$ 42,945
- b. New Parking Lot at the "A" Field: \$ 61,732
- c. Middle School Additions and Alterations: \$1,202,364
- d. Steam Boiler and UV Replacement Existing Building \$ 90,000

- that upon the recommendation of the Superintendent, approval be given to the disposal of the item as listed below:

Device	Make/Model	Serial #	Asset Tag	School	Discard Reason
Refrigerator	FT-2-TR	140873-71	00000878	George	Unrepairable
Wheelchair	Everest & Jennings- Hollywood	N/A	N/A	High School	Unrepairable

- that upon the recommendation of the Superintendent, approval be given to the Agreement Renewal with BTU Consultants to perform E-Rate filings for the Westwood Regional Board of Education in the amount of \$4,660 for the 2017-2018 school year.
- that upon the recommendation of the Superintendent, approval be given to authorize the submission of the IDEA *Amended* Application for Fiscal Year 2018 and accepts the grant award of these funds upon the subsequent approval by the New Jersey Department of Education:

	Amended Amount
IDEA Basic	\$811,390
IDEA Preschool	\$50,631

- that upon the recommendation of the Superintendent, approval be given to out-of-district tuition contracts for the 2017-2018 school year as per the list below:

School Name	Town, State	Tuition SY 2017-18	Aide	NJ ID Number
Windsor Preparatory High School	Paramus, NJ	\$27,839.04	N/A	9251500359

- that upon the recommendation of the Superintendent, approval be given to the Corrective Action Plan related to the District's 2016-2017 audit report.

BOARD POLLED AND MOTIONS CARRIED UNANIMOUSLY: 8-0

CURRICULUM / PROGRAMS

Mr. Miller, seconded by Mrs. Straight, that upon the recommendation of the Superintendent, approval be given to the following motions:

- that upon the recommendation of the Superintendent, approval be given for the out-of-state field trips listed below:

Teacher(s)	Grade(s)	School	Date	Purpose	Destination	Out-of-pocket student cost
Beth Hogle, Stephanie Lepore, Nicole Georgiadis	2	Berkeley	4/13/18	IMAX movie "Born to Be Wild" which will teach the students about the efforts in place to save gorillas living in the wild. Then students will explore the different exhibits at the aquarium. They will gather facts and photos that will enhance their research that will be used when completing their Writing Workshop "Science Book" unit.	The Maritime Aquarium at Norwalk, Norwalk, CT	\$16.50
Lisa Bagley, Tom O'Hara, James Lawrence, Jasmin Yoo, Amy Peterson, 5 WRMS teachers, Deb Penn, Parents	6-7	WRMS	6/8/18	Students will perform with fellow band and chorus members and be evaluated by professional adjudicators. Students will receive feedback and critique on performance from professional adjudicators to use for future performances. Students will collaborate to create a successful performance and help to create a community in the music department through travel.	Music in The Parks Festival-Dorney Park and Wildwater Kingdom, Allentown, PA	\$120.00
Jeffrey Welfel & Catherine Meringolo	9-10	Jr. Sr. HS	3/16/18	Students will take part in UniFrance's educational screenings of the new French film The Orchestra Class (La Mélodie) for High School groups. Students will be able to take skills learned in class and use them by interacting within a native environment. Students will gain exposure to the French film in a world class theater by learning about new hopes and coming of age in the Francophone world.	Lincoln Center, NYC	\$15.00
Daniel Peña, James Lawrence, Joseph Fritz, Eileen Nagle, Jasmin Yoo	9-12	Jr. Sr. HS	4/26/18	Students will view an evening professional performance of "Come From Away," modern musical theater literature. Students will observe professional actors and musicians in full performance. This is an optional trip conducted after school hours.	Carmine's Italian Restaurant (uptown), and Schonfeld Theater, NYC	\$124.00
Lesley Fowks	10-12	Jr. Sr. HS	5/1/18	Career Awareness and Fashion Industry real world experience; Identify transferable career skills and design alternate career plans; Investigate entrepreneurship	New York Fashion Showroom and College Visit to LIM	\$30.00

				opportunities as options for career planning and identify the knowledge, skills, abilities, and resources required for owning and managing a business.	Fashion College, NYC	
Keith DeBlasio, Michael Kenduck & Bruce Thames	12	Jr. Sr. HS	3/15/18	Vietnam War - recognize how the differences between the United States and the Soviet Union led to a Cold War that lasted almost to the 21st - compare U.S. foreign policy before World War II to after World War II. Mapping America's Road from Revolution to Independence - Analyze the tactics utilized by the Americans during the war & Discuss major battles during the Revolutionary War.	New York Historical Society & Central Park, NYC	\$20.00

Old Business

- Mrs. Hanlon wanted to recognize B. Samborna Class of 2008 as a lead singer on a cruise ship. She is proud of all her accomplishments.
- Mr. Blundo requested to discuss the Before and After Care Program and what is the process and the Board’s role in this decision. He is aware of the Use of Facility process but is concerned on how we got here.
- Dr. Gonzalez apprised the Board in December that a proposal was requested from the two vendors, WYCA and Champions and solicited the Board if there were any other interested parties. He met with both vendors in December and asked for proposals from both. The findings were discussed at the Finance and Facility Meeting as well as communicated with the Board as part of the weekly check-ins. All the information and recommendations were shared with the Board before tonight’s meeting. Both the YMCA and Champion were aware that at tonight’s meeting the recommendation would be made public. There is no proposal or RFP requirement for this change. There is no vote tonight, it is not on the agenda, this is just an information and recommendation. It will be formalized as a Board action in the future.
- Mr. Blundo’s concern is that the provider was already accepted.
- Dr. Gonzalez stated that he provided all the information to the Board on February 13 including program description and pricing. This is not a done deal, just that this is the recommendation to move forward.
- The Board further discussed the process of making the selection of Before and After Care in the future.

New Business

- A. 2018-19 Budget Work Session

ADJOURNMENT

Mrs. Hanlon, seconded by Mr. Straight, that this meeting be adjourned.

MOTION CARRIED UNANIMOUSLY: 8-0

Meeting adjourned at 12:02 a.m.

The preceding is a concise statement interpreted by the Business Administrator/Board Secretary and may not indicate the precise intent of the Board Members. The minutes of the meeting are taped and are available at the office of the Board Secretary for a period of thirty (30) days.

Respectfully submitted,

KEITH A. ROSADO
BOARD SECRETARY

