

**WESTWOOD REGIONAL BOARD OF EDUCATION
REGULAR MEETING MINUTES APRIL 26, 2018**

The meeting was called to order at 7:03 p.m. in the Board of Education conference room, Jr./Sr. High School, by President Swietkowski.

Present: President Swietkowski, Trustees Blundo, Hanlon, Kalish, Mandeville, McCallister, Miller, Straight, Superintendent Raymond Gonzalez, Assistant Superintendent Jill Mortimer, and Business Administrator/Board Secretary Keith Rosado.

Absent: Trustee Trustee Miller.

EXECUTIVE SESSION

Mrs. Hanlon, seconded by Mrs. Straight, the Board will recess to meet in Private Executive Session for the purpose of discussing personnel and legal matters. The Board will reconvene in Public Session at approximately 7:30 p.m. The decisions which emanate from these discussions will be disclosed to the public when action is taken by the Board.

MOTION CARRIED UNANIMOUSLY: 8-0

The Board reconvened at 7:34 p.m. in the Hurley Theater, Jr./Sr. High School, by President Mandeville who lead the salute to the flag and read the New Jersey Open Public Meeting Law statement.

Present: President Swietkowski, Trustees Blundo, Hanlon, Kalish, Liddy, Mandeville, McCallister, Straight, Superintendent Raymond Gonzalez, and Business Administrator/Board Secretary Keith Rosado.

Absent: Trustee Miller

MINUTE APPROVAL

Mrs. Hanlon, seconded by Mr. Kalish, that approval be given to the following meeting minutes:

- Regular BOE Meeting Minutes for 2/28/18, 3/15/18 & 3/29/18
- Policy Committee Meeting Minutes for 3/28/18 & 4/18/18

Superintendent's Report

- Dr. Gonzalez recognized the teachers chosen by their peers by each school for the Bergen County Teacher & Education Specialists. They will be honored for their achievements on the May 20, 2018 meeting for the way they embody values that make our district special.
- Dr. Gonzalez reported that the Quality Single Accountability Continuum (QSAC) is the monitoring system that the State of NJ uses to ensure that school districts are employing specific practices by the Department of Education which are scored. Recently, the State Department of Education has changed the scoring, which may have budgetary effects. This may have a fiscal impact on schools. He shared the information with Board and also the public in preparing for this review.
- The first presentation this evening is in regards to the High School Education Highlights and the second is the 2018-2019 Budget.

Board President's Report

- Mrs. Swietkowski read the following statement: End of the year is quickly approaching. Over the past few weeks, many of the various honor societies have held their induction ceremonies. Congratulations to all the students who have achieved these honors. Many more events are on the horizon and I would like to thank the administration and staff for inviting us to attend many of these programs. I would also like to thank fellow BOE members to showing their support for our students.
- In 2008 the State of New Jersey approved the School Funding Reform Act (SFRA) which was the only school funding proposal that was approved by the New Jersey Supreme Court. As you are very aware of since that time most districts have been flat funded and many school districts in New Jersey are significantly underfunded according to the states own funding formula the SFRA.
- For those districts that are significant underfunded NJSBA is hosting a special program [Advocating for Full Funding](#) a program designed to make you a better advocate for our district. The meeting will take place on Thursday, May 3rd at

[West Orange High School](#), West Orange with dinner at 6:00 p.m. and the program to begin at 6:30 p.m. I am unable to attend this but I think it would be beneficial if someone could go.

- The last Bergen County meeting of the school year is May 31, 2018 in Hasbrouck Heights. I will be attending and would appreciate it if any other board members/administrators could attend.

Business Administrator's Report

- Mr. Rosado stated that the budget was approved at the last meeting and also, approved at the County level. This evening's presentation will go into much more detail.
- Mr. Rosado gave an update on the Maintenance Building/Field House at the Jr./Sr. High School. The overhead doors have been installed, they are working on the HVAC ductwork, the electricians are on site and the main power to the boiler has been completed. The site work is beginning where the old track was located to make it as aesthetically pleasing as possible.
- The Middle School Project asbestos abatement was completed during the spring break. There are two bids currently out to the public for the Middle School are: the Fire Suppression System and the Maintenance Building/Field House Demolition, both due in on May 9, 2018.
- Mr. Liddy asked what will be the status of the Maintenance Building/Field House at the High School for graduation.
- Mr. Rosado stated the harsh winter caused some delays.
- Dr. Gonzalez stated that the focus going forward will be on the exterior since it will be the backdrop at graduation and focus on the interior, after the exterior is complete.

Student Representative's Report

- No Student Representative present.

Committee Reports

- Policy & Governance: Mr. Liddy reported there was a meeting on April 18, 2018 discussing lead testing of water in schools, smoking in school or school grounds, lice, school visitors and allergies in schools. The committee has discussed allergies with our lead nurse and other school districts and reviewing to achieve best practices. The work is ongoing and the goal is to make a safe environment for your students. The next meeting is May 23, 2018. Mrs. Swietkowski stated that there is a meeting in Mid-May with all the lead nurses in Bergen County to discuss allergies and will remain on our agenda going forward.
- Finance & Facilities: Mrs. Hanlon stated that the information will be discussed during the Budget Presentation. The Facilities meeting scheduled for May 10 must be rescheduled.
- Curriculum & Instruction: No report.

AWARDS AND RECOGNITION

Student Artwork on Display: Westwood Regional Jr./Sr. High School Fashion Entrepreneur students, under the direction of Lesley Fowks: Haley Andressen (11), Naira Baltaian (11), Arianna Buendia (10), Leah Cacciatore (12), Amber Flaherty (11), Taylor Hirstius (11), Daniela Kaim (12), Breanna Kanwisher (12), Olivia Kramer (11), Kaitlyn Kristofik (12), Isabella Park (10), Julia Wolstromer (12).

Mr. McCallister, seconded by Mrs. Straight, that upon the recommendation of the Superintendent, the following resolution be adopted:

WHEREAS, student achievement can be seen in many areas of education including, but not limited to, academic, athletics, music, art, and character; and

WHEREAS, the Westwood Regional School District believes recognizing student achievement in its many forms is an essential part of promoting "Excellence in Education"; and

WHEREAS, the Westwood Regional School District recognizes *Thomas Mrsich*, sixth grade student, for being selected as the Westwood Regional Middle School student of the month for March 2018; and

WHEREAS, the Westwood Regional School District recognizes *Matthew Zamora*, seventh grade student, for being selected as the Westwood Regional Middle School student of the month for March 2018; and

WHEREAS, the Westwood Regional School District recognizes *Liam Peabody*, eighth grade student, for being selected as the Jr. High School student of the month for March 2018; and

WHEREAS, the Westwood Regional School District recognizes *Stephen Sabbagh*, twelfth grade student, for being selected as the Sr. High School student of the month for March 2018; and

NOW THEREFORE BE IT RESOLVED that the Westwood Regional Board of Education hereby congratulates these students for their accomplishments, directs the Secretary to include this Resolution in the official minutes of the Board of Education, and directs the Superintendent of Schools to present the students with suitable certificates of recognition.

MOTION CARRIED UNANIMOUSLY: 8-0

Mr. Liddy, seconded by Mrs. Mandeville, that upon the recommendation of the Superintendent, the following resolution be adopted:

WHEREAS, the Westwood Regional School District recognizes that all students who participate in interscholastic competition dedicate tremendous amounts of time and effort; and

WHEREAS, the Westwood Regional School District gives special honor and commendation to rare instances of athletic achievement that they may serve as an example of excellence for the youth of this community; and

WHEREAS, *Colin Liddy*, twelfth grade student of the Westwood Regional High School Boys Basketball Team, became the program's newest 1,000 point scorer accumulating 1,184 career points and

WHEREAS, the Westwood Regional High School Boys Basketball Team, head coach John Santulli and coaching staff brings great pride and distinction to themselves and the school district;

NOW THEREFORE BE IT RESOLVED that the Westwood Regional Board of Education hereby congratulates Colin Liddy in his outstanding achievement, directs the Secretary to include this Resolution in the official minutes of the Board of Education, and directs the Superintendent of Schools to present the student with a suitable certificate of recognition.

MOTION CARRIED UNANIMOUSLY: 8-0

SPECIAL REPORT

- High School Education Highlights, presented by HS Administration and Guidance/Content Coordinators
- 2018-2019 Public Budget presentation

PUBLIC FORUM

Open: 9:38 p.m.

Closed: 10:21 p.m.

- Mr. D. Vivino, Athletic Director/Assistant Principal, employee of 11 years, Township of Washington resident for 8 years, thanked the Board, Dr. Gonzalez and the Business Office for their work on the budget; our District is fiscally responsible, stating with the improvements and upgrades, though it carries tax increases, it comes out in the wash with our homes continuing to appreciate in value and this is a direct reflection of our District. Mr. Vivino spoke on behalf of Mr. Connelly and himself in congratulating Mrs. Mary Connolly on her retirement. She has been with the District for 7 years and Mr. Vivino has had the pleasure of being her supervisor. Most people don't understand the scope of a school nurses job but Mrs. Connolly is kind, warm and compassionate with all students and wish her luck in her retirement. She will be missed by all.
- Mr. A. Gerstmayr, Kinderkamack Road, Westwood, thanked Mrs. Connolly for her service as a school nurse. Mr. Gerstmayr thanked the Board and the District for their quick attention to the allergy policy. He would like to see changes sooner than later and how to be proactive rather than reactive. He thanked the District for the awareness posters that were put up at Berkeley School.
- Mrs. C. Chang, Prospect Ave., Westwood, spoke about food allergies and thankful for the wonderful District nurses that have kept her son safe; he is now a Junior at the High School. There needs to be district-wide changes to the current policy.
- Mrs. A. Peck, Sixth Avenue, Westwood, asked about the PARCC tests and do they have any bearing on class placement. She stated that she feels younger students should receive an extra 10-15 minutes of recess time, it would be beneficial for their well-being.
- Mrs. A. Gerstmayr, Kinderkamack Road, Westwood, stated that their family mission is for all rooms in the District be peanut-free. They would like his current classroom, for the time being, to be peanut-free. They don't want to single out those with allergies at a separate table. She and her husband have daily concerns when he is at school.
- Mrs. K. Reilly, Fern Street, Township of Washington, has a son with an allergy and wants board policy changes. She suggested looking at other district's policies too.
- Mrs. A. Wojno-Oranski, Howard Street, Township of Washington, has a son at Brookside with food allergies and would like a school-wide ban on peanuts and tree nuts.

- Mrs. J. Rivera, Chestnut Street, Township of Washington, has a son with multiple food allergies and students should feel included and not excluded. There should be changes to the policy.
- Mr. K. Smith, Summit Avenue, Westwood, that students with allergies should not be put at a special table, it should be stigma free in schools.
- Mrs. J. Smith, Summit Avenue, Westwood, has two children at Brookside who sit at the allergy table and being segregated is hard for them. She would like to see policy changes and also awareness.
- Mrs. S. McDonough, Jefferson Avenue, Westwood, wanted to congratulate Mary Connolly on her retirement. She also wanted to congratulate Varsity Lacrosse player Neeve Twomey for scoring her 100th goal tonight.
- Dr. Gonzalez stated that the kindergarten total is now at 203 as of today. Placement of kindergarten students will be done in the next few weeks. PARCC is only one of many ways to place students. There is currently more than 15 minutes of recess a day. During the lunch hour period, half goes towards lunch and half goes towards recess. Though extra recess would be beneficial, the District is contractually obligated to keep academic balance but it continues to be on their minds.

ADMINISTRATIVE / GOVERNANCE

Mr. Liddy, seconded by Mrs. Straight, that upon the recommendation of the Superintendent, approval be given to the following motions:

- that upon the recommendation of the Superintendent, the Board affirms the Superintendent's decision on the Harassment, Intimidation and Bullying matters as required by N.J.S.A. 18A:37-1S(b)(6)(e) on the following cases:

Incident Number	
1. 109284_WES_02282018	4. 119529_WRJHS_03062018
2. 109319_WRMS_03012018	5. 119807_WRJHS_03152018
3. 119523_WRJHS_03062018	6. 120195_WRJHS_03292018

- that upon the recommendation of the Superintendent, the negotiated agreement between the Westwood Regional Board of Education and the Westwood Administrators Association be accepted for the period from July 1, 2018 through June 30, 2021.

BOARD POLLED AND MOTIONS CARRIED UNANIMOUSLY: 8-0

POLICY

Mr. Liddy, seconded by Mr. McCallister, that upon the recommendation of the Superintendent, approval be given to approve the following Policies/Regulations as a *First Reading*:

Policy	Title
P5305	Health Services Personnel
P7424	Bed Bugs
P7425	Lead Testing of Water in Schools
P7434	Smoking in School Buildings and on School Grounds (M)
P8454	Management of Pediculosis

BOARD POLLED AND MOTION CARRIED UNANIMOUSLY: 8-0

PERSONNEL

Mr. Liddy, seconded by Mrs. Straight, that upon the recommendation of the Superintendent, approval be given to the following motion:

- that upon the recommendation of the Superintendent, the resignation for the purpose of retirement be accepted for Mary Connolly, School Nurse, Westwood Regional Jr. Sr. High School, effective June 22, 2018, and the following resolution be adopted:

WHEREAS, Mary Connolly has tendered her resignation as a School Nurse in the Westwood Regional School District to become effective June 22, 2018, after 7 years of service at the Jr. Sr. High School, and

WHEREAS, during her many years in our school system she has imparted her knowledge and understanding of the needs and well-being of the students of the Westwood Regional School District, and

WHEREAS, she has influenced the lives of many boys and girls with her deep understanding and has earned their love and respect as well as that of their parents and her colleagues, and

WHEREAS, she has given unselfishly of her time and effort in the interest and welfare of the children of our school district,

NOW THEREFORE, BE IT RESOLVED that the Westwood Regional Board of Education hereby recognizes Mary Connolly’s contribution to the district and expresses its appreciation of her dedicated services and directs that this resolution be included in the minutes of this Board and that a copy be presented to Ms. Connolly as a token of its esteem.

Comments:

- Board members shared anecdotal comments, thanked Mrs. Connolly for her dedication to the District, and wished her well on her retirement.

BOARD POLLED AND MOTION PASSED UNANIMOUSLY: 8-0

Mr. Liddy, seconded by Mrs. Straight, that upon the recommendation of the Superintendent, approval be given to the following motions:

- that upon the recommendation of the Superintendent, approval be given for the following *anticipated* maternity leaves of absence:

NAME	POSITION	BUILDING	DATES OF PAID LEAVE	DATES OF FAMILY LEAVE*	DATES OF CHILD-REARING LEAVE**
1. Jennifer Buccola	Spanish Teacher	Jr./Sr. HS	08/30/18-10/02/18 (20 Sick Days)	10/03/18-11/02/18	N/A
2. Marissa Percarpio	Grade 3 Teacher	Berkeley	08/30/18-10/19/18 (33 Sick Days)	10/22/18-01/21/19	01/22/19-04/12/19
3. Margaret Montenare	Substance Abuse Coordinator	Jr./Sr. HS	09/20/18-10/25/18 (26 Sick Days)	10/26/18-02/13/19	N/A

*unpaid with benefits under FMLA/NJFLA

**unpaid without benefits

- that upon the recommendation of the Superintendent, approval be given for the following revised maternity leaves of absence:

NAME	POSITION	BUILDING	DATES OF PAID LEAVE	DATES OF FAMILY LEAVE*	DATES OF CHILD-REARING LEAVE**
Kristen Pahlow	School Psychologist	Jr./Sr. HS	03/29/18-05/11/18 (26 Sick Days)	05/14/18-06/22/18	N/A

*unpaid with benefits under FMLA/NJFLA

**unpaid without benefits

- that upon the recommendation of the Superintendent, approval be given for the appointment of leave-replacement staff and salary for the **2017-18** school year, pending criminal history clearance and medical requirements:

NAME	POSITION	BUILDING	SALARY	SOURCE OF FUNDS
Jessica Jablin (leave replacement for Alison Schell - effective 05/11/18-06/22/18) Teacher Consultant May 9 and 10, 2018	Grade 1 Teacher	Washington	\$266.30 per diem based on BA/Step 1-2 (\$51,130)	11-120-100-101-08

- that upon the recommendation of the Superintendent, approval be given for the following resignation:

NAME	POSITION	BUILDING	EFFECTIVE DATE
Adina Block	Leave Replacement - School Psychologist	Jr./Sr. High School	April 20, 2018

- that upon the recommendation of the Superintendent, approval be given for the appointment of an AP Test Coordinator at the rate of \$42 per hour, not to exceed 5 hours, for the **2017-18** school year:

Nina Suri

- that upon the recommendation of the Superintendent, approval be given for the appointment of AP Roundtable Facilitators at the rate of \$42 per hour for the **2017-18** school year:

NAME	POSITION	HOURS
1. Casey Kaufman	AP English Literature and Composition	8
2. Elizabeth Farrell	AP English Language and Composition	8
3. Bruce Thames	AP U.S. History	8
4. Mary-Elizabeth Wren	AP Psychology	8
5. Charles Collis	AP U.S. Government and Politics	8
6. Tom Jarusiewicz	AP Statistics	8
7. James Thomas	AP Calculus AB & AP Calculus BC	16
8. Miguel Thomas	AP Spanish	8
9. Catherine Meringolo	AP French	8
10. Nikki Riar	AP Chemistry	8
11. Corrie Kemple	AP Biology	8
12. Henry Chen	AP Physics 2	8
13. Ray Piskadlo	AP Environmental Science	8
14. Pam Duffus	AP Studio Art Drawing, AP Studio Art 2D, AP Studio Art 3D	8

- that upon the recommendation of the Superintendent, approval be given for the appointment of volunteer staff per the negotiated agreement with the Westwood Education Association and the Westwood Regional Board of Education for Clubs, for the **2017-18** school year:

NAME	CLUB
Lori Menken	New Jersey Science League

- that upon the recommendation of the Superintendent, approval be given for the appointment of substitute custodians at the rate of \$15.25 per hour for the **2017-18** school year, pending criminal history and health examination clearance:

1. Nicholas Caputo
2. Matthew Cerritelli
3. Joseph Diore
4. James McBride
5. Alfred Smith

- that upon the recommendation of the Superintendent, approval be given for the following student teachers to conduct student teacher field work at the buildings and on the dates stated, pending criminal history and health clearance:

NAME	COLLEGE/UNIVERSITY	BUILDING	DATES
Michealla Bermudez	Ramapo College of New Jersey	Washington	09/04/18-06/22/18

- that upon the recommendation of the Superintendent, approval be given for staff to attend out-of-district conferences for the **2017-2018** school year:

NAME/SCHOOL	CONFERENCE ATTENDING	CONFERENCE SPONSOR	DATES ATTENDING	COSTS NOT TO EXCEED
1. Naomi Conklin/Central Office	Professional Learning Management Facilitated Online Certification Course	Frontline	5/7/18-6/18/18	\$347.50
2. Mario Cofini/Central Office	HVAC/R License Certification Training	Johnstone University	5/10/18	\$300.00
3. Ray Gonzalez/Superintendent	Garden State Coalition of Schools Annual Meeting	GSCS	5/30/18	\$96.40

4. Melanie Greco/Jr. Sr. HS	Physics for Math Teachers	Association of Mathematics Teachers of New Jersey	5/8/18	\$225.00
5. Jessenia Kan/Central Office	NJASBO Annual Conference	NJASBO	6/6/18-6/8/18	\$875.00
6. Lori Menken/Jr. Sr. HS	Physics for Math Teachers	Association of Mathematics Teachers of New Jersey	5/8/18	\$225.00
7. Melissa Palianto/Washington	New Jersey Literacy Consortium	School for Global Education and Innovation	5/22/18	\$149.00
8. Lauren Phillips/Jr. Sr. HS	Physics for Math Teachers	Association of Mathematics Teachers of New Jersey	5/8/18	\$225.00
9. Keith Rosado/Central Office	NJASBO Annual Conference	NJASBO	6/6/18-6/8/18	\$875.00
10. Kenneth Russo/WRMS	New Jersey Literacy Consortium	Kean University	5/22/18	\$149.00
11. Kenneth Russo/WRMS	NJCIE 16th Annual Summer Inclusion Conference	NJ Coalition for Inclusive Education Inc.	6/28/18-6/29/18	\$255.00
12. Casey Vallorano/Jr. Sr. HS	Teaching Debate and Argumentation	English in Action	5/9/18	\$95.00
13. Jeffrey Welfel/Jr. Sr. HS	Teaching Debate and Argumentation	English in Action	5/9/18	\$95.00

- that upon the recommendation of the Superintendent, approval be given for staff to attend out-of-district conferences for the **2018-2019** school year:

NAME/SCHOOL	CONFERENCE ATTENDING	CONFERENCE SPONSOR	DATES ATTENDING	COSTS NOT TO EXCEED
1. Jill Vaughan/Brookside	Summer Institute on the Teaching of Reading	Paramus School District	July 16 - 19, 2018	\$550.00
2. Kelly Trentham/Washington	Summer Institute on the Teaching of Writing	Paramus School District	July 23-26, 2018	\$550.00
3. Suzanne Lerant/Washington	Summer Institute on the Teaching of Writing	Paramus School District	July 23-26, 2018	\$550.00
4. Kristy Valentino/Washington	Summer Institute on the Teaching of Writing	Paramus School District	July 23-26, 2018	\$550.00
5. Margaret Kristofick/Washington	Summer Institute on the Teaching of Writing	Paramus School District	July 23-26, 2018	\$550.00
6. Tierney Benvenuto/Berkeley	Summer Institute on the Teaching of Writing	Paramus School District	July 23-26, 2018	\$550.00
7. Lucy Khwaz/Berkeley	Summer Institute on the Teaching of Writing	Paramus School District	July 23-26, 2018	\$550.00
8. Blair Ross/Berkeley	Summer Institute on the Teaching of Writing	Paramus School District	July 23-26, 2018	\$550.00
9. Ken Russo/WRMS	Summer Institute on the Teaching of Reading	Paramus School District	July 16 -19, 2018	\$550.00
10. Tracy Johnston	Summer Institute on the Teaching of	Paramus School District	July 23-26, 2018	\$550.00

	Writing			
11. Maria Giombarrese/George	Summer Institute on the Teaching of Writing	Paramus School District	July 23-26, 2018	\$550.00
12. Cindy Mazenac/George	Summer Institute on the Teaching of Writing	Paramus School District	July 23-26, 2018	\$550.00
13. Irene Yorey/George	Summer Institute on the Teaching of Writing	Paramus School District	July 23-26, 2018	\$550.00
14. Samantha Stiles/George	Summer Institute on the Teaching of Writing	Paramus School District	July 23-26, 2018	\$550.00
15. Rebecca Duda/George	Summer Institute on the Teaching of Writing	Paramus School District	July 23-26, 2018	\$550.00
16. Jen Patterson/George	Summer Institute on the Teaching of Writing	Paramus School District	July 23-26, 2018	\$550.00
17. Erica Mosery/George	Summer Institute on the Teaching of Writing	Paramus School District	July 23-26, 2018	\$550.00
18. Victoria Hickey/George	Summer Institute on the Teaching of Writing	Paramus School District	July 23-26, 2018	\$550.00

- that upon the recommendation of the Superintendent, approval be given for the following *revisions* to appointments of mandated Aides and salaries, not to exceed 28.5 hours per week, previously approved for the **2017-18** school year:

NAME	PREVIOUS POSITION / SCHOOL / RATE OF PAY	REVISED POSITION / SCHOOL / RATE OF PAY	SOURCE OF FUNDS
Jeannine Schroeder	ABA Aide/Preschool/ \$20.25	ABA Aide/Brookside/\$20.25	11-000-217-106-40

- that upon the recommendation of the Superintendent, approval be given for the appointment of new staff and salaries per the agreement with the Westwood Education Association and the Westwood Regional Board of Education for the **2018-19** school year, pending criminal history and health clearance:

NAME	POSITION	BUILDING	SALARY	SOURCE OF FUNDS
Kayla Frohlich (replacing Michael Attanasio, new assignment) - effective 8/30/18	Physical Education/Health Teacher	Jr./Sr. HS	\$51,630.00	20%-11-130-100-101-03 80%-11-140-100-101-02

- that upon the recommendation of the Superintendent, approval be given for the appointment of leave-replacement staff and salary for the **2018-19** school year, pending criminal history clearance and medical requirements:

NAME	POSITION	BUILDING	SALARY	SOURCE OF FUNDS
Jessica Jablin (leave replacement for Alison Schell - effective 08/30/18-10/12/18)	Grade 1 Teacher	Washington	\$266.30 per diem based on BA/Step 1-2 (\$51,130)	11-120-100-101-08

Comment:

- Mr. Kalish commented that it is a great investment that the District is making in professional development for our staff.

BOARD POLLED AND MOTIONS PASSED UNANIMOUSLY: 8-0

FINANCE / FACILITIES

Mrs. Hanlon, seconded by Mrs. Mandeville, that upon the recommendation of the Superintendent, approval be given to the following motion:

- that upon the recommendation of the Superintendent, approval be given to the following resolution:

WHEREAS, in accordance with N.J.A.C. 6A:23-A-10.3(b), a district can request use of banked cap only after it has fully exhausted all eligible statutory spending authority in the budget year;

THEREFORE BE IT RESOLVED that the 2018-2019 school year budget includes allowable health care adjustments in the amount of \$276,204, in accordance with N.J.S.A 18A:7F-39(e); and

BE IT FURTHER RESOLVED that the 2018-2019 school year budget includes banked cap, in the amount of \$361,565 in accordance with N.J.S.A 18A:7F-39(e) to fund district safety and security related enhancements district wide; and the implementation of these programs will be completed by the end of the budget year and will not be deferred or incrementally completed over a longer period of time;

BE IT FURTHER RESOLVED that in accordance with N.J.S.A. 18A:22-32, the Westwood Regional Board of Education, County of Bergen, approves the final 2018-2019 school year budget and local tax levy as follows:

	<u>BUDGET</u>	<u>LOCAL TAX LEVY</u>
Current General Expense (Fund 11)	\$ 56,108,782	
Capital Outlay (Fund 12)	<u>\$ 13,439,219</u>	
TOTAL GENERAL FUND	\$ 69,548,001	\$52,679,699
Special Revenue (Fund 20)	\$ 1,276,744	
Debt Service (Fund 40)	<u>\$ 17,328,650</u>	<u>\$ 1,026,482</u>
TOTAL BASE BUDGET	\$ 88,153,395	\$53,706,181

BOARD POLLED AND MOTION CARRIED UNANIMOUSLY: 8-0

Mrs. Hanlon, seconded by Mrs. Straight, that upon the recommendation of the Superintendent, approval be given to the following motions:

- that upon the recommendation of the Superintendent, invoices for materials received and services rendered for the 2018-2019 school year for February 2018 in the amount of \$4,598,959.21 be ratified for payment in accordance with the lists reviewed by the Board.
- that upon the recommendation of the Superintendent, the Report as of February 28, 2018, of the Treasurer of School Moneys be received.
- that upon the recommendation of the Superintendent, acknowledgement be made of the Secretary’s certification that as of February 28, 2018, no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Keith A. Rosado
Business Administrator

- that upon the recommendation of the Superintendent, pursuant to N.J.A.C. 6A:232.11(c)4, we certify that as of February 28, 2018, after review of the Secretary’s monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- that upon the recommendation of the Superintendent, approval be given the Adjusted Transfer Listing dated April 18, 2018, for the month of February 2018.
- that upon the recommendation of the Superintendent, invoices for materials received and services rendered for the 2018-2019 school year for April in the amount of \$872,541.16 be approved for payment in accordance with the lists reviewed by the Board.
- that upon the recommendation of the Superintendent, approval be given to out-of-district tuition contracts for the 2017-2018 school year as per the list below:

School Name	Town, State	Tuition SY 2017-18	Aide	NJ ID Number
Windsor Bergen Academy	Ridgewood, NJ	\$65,708.37	N/A	3354433740

- that upon the recommendation of the Superintendent, approval be given to the Bus Evacuation Drills performed as listed below:

Date	Time	School	Location	Route #	Supervisor of Drill
03/26/2018	8:45AM	Westwood Jr/Sr HS PreSchool	701 Ridgewood Rd, Township of Washington	Brookside and PreSchool, AM	Jessica Gluck, Assistant Director
03/26/2018	11:42 AM	Bergen Vocational High School	Paramus Road, Paramus	VoTech 12:00 PM	Ycelsa Castro, Bus Driver
04/11/18	8:32 AM	Jessie F. George School	Palm Street, Township of Washington	Jessie F. George School, AM	Victoria Hickey, Principal

- that upon the recommendation of the Superintendent, approval be given for the withdrawal of funds from the Capital Reserve Fund, in accordance with N.J.A.C. 6A:23A - 14.1(h)3, in the amount of \$82,400 for the purpose of the Jr./Sr. High School Boilers.
- that upon the recommendation of the Superintendent, approval be given for the withdrawal of funds from the Capital Reserve Fund, in accordance with N.J.A.C. 6A:23A - 14.1(h)3, in the amount of \$72,000 for the purpose of the Architectural Services for the Middle School Steam Boiler and UV replacements.
- that upon the recommendation of the Superintendent, approval be given for the return of unexpended Capital Project balances to the Capital Reserve Fund in the amount of \$50,991, in accordance with N.J.A.C. 6A:23A - 14.1(h)3, for the follow projects:

<u>PROJECTS</u>	<u>RETURN OF SURPLUS AMOUNT</u>
Elevator at the High School	\$ 6,671
High School Upper Gym Locker Room Renovations	13,644
High School Hurley Theater Stage Lights	5,000
Berkeley Boiler	10,028
Middle School Partial Roof Replacement	9,298
Brookside Partial Roof Replacement	1,600
George School Partial Roof Replacement	<u>4,750</u>
TOTAL RETURN OF SURPLUS AMOUNT	\$50,991

- that upon the recommendation of the Superintendent, approval be given for the acceptance of a donation of a rolling walker from Broadway Medical Supply Company, Westwood, NJ for Special Services.
- that upon the recommendation of the Superintendent, approval be given to the following resolution;

WHEREAS, the Westwood Regional Board of Education (“the Board”) is desirous of soliciting requests for proposals for a K-12 Literacy Professional Development Training Services (“Services”); and

WHEREAS, the Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq., allows boards of education to use “competitive contracting” for the provision of professional services; and

WHEREAS, the Board is seeking specific proposals from interested vendors capable of providing these Services.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby authorizes the Business Administrator to develop a Request for Proposals from qualified vendors interested and capable of providing these Services with the requirements set forth by law and contained in this resolution.

BE IT FURTHER RESOLVED that the Board President and Business Administrator are hereby authorized to execute any and all documents necessary to effectuate this Resolution.
- that upon the recommendation of the Superintendent, approval be given to New Jersey State Health Benefits Program to provide medical benefits for eligible school district employees for school year 2017-2018, total cost of the benefits will exceed \$2,000,000.
- that upon the recommendation of the Superintendent, approval be given to BeneCard to provide prescription benefits for eligible school district employees for school year 2017-2018, total cost of the benefits will exceed \$2,000,000.

BOARD POLLED AND MOTIONS PASSED UNANIMOUSLY: 8-0

Mrs. Hanlon, seconded by Mrs. Straight, that upon the recommendation of the Superintendent, approval be given to the following motions:

- that upon the recommendation of the Superintendent, approval be given to the following Use of Facilities application:

Organization	Purpose	Facility Requested	Date	Time	Fee
US Military Academy Admin/Field Force	West Point Fitness Admission Assessment	Upper Gymnasium and Track	Saturday, June 9, 2018	9:00 am. - 1:00 pm	N/C

BOARD POLLED AND MOTIONS PASSED 7-0 (1 Abstention, Mr. Kalish)

Mrs. Hanlon, seconded by Mrs. Straight, that upon the recommendation of the Superintendent, approval be given to the following motions:

- that upon the recommendation of the Superintendent, approval be given to the following resolution:
WHEREAS, VMG Group was awarded the bid for the Brookside School Partial Roof Replacement Project; and
WHEREAS, VMG Group has submitted the following change order proposal which has been approved by the architect:

Change Order Proposal - CO #002

To credit the unused contract allowance amount back to the school district. (Amount to be deducted from Contract Sum) \$6,500.

The Total Contract value will be decreased; New Total Contract sum \$391,500; and

WHEREAS, FKA Architects has verified that these changes are necessary based upon the need to rectify unforeseen conditions uncovered during construction pursuant to N.J.A.C. 6A:26-4.9.

NOW THEREFORE BE IT RESOLVED that the Board approves this change order and the contract amount is revised to reflect this change.

- that upon the recommendation of the Superintendent, approval be given to the following:
WHEREAS, the Westwood Regional Board of Education (“Board”) received bids for the Boiler Replacement Project at Westwood Regional Jr./Sr. High School (“Project”); and
WHEREAS, the Project was awarded to CJ Vanderbeck & Sons, Inc. on March 29, 2018; and
WHEREAS, the Board will be utilizing district funds to pay for the project.
NOW THEREFORE BE IT RESOLVED the Board will not be seeking any state funding and will be utilizing district funds to complete the Project.

BOARD POLLED AND MOTIONS PASSED UNANIMOUSLY: 8-0

CURRICULUM / PROGRAMS

Mr. Kalish, seconded by Mrs. Straight, that upon the recommendation of the Superintendent, approval be given to the following motions:

- that upon the recommendation of the Superintendent, approval be given for the out-of-state field trips listed below:

Teacher(s)	Grade(s)	School	Date	Purpose	Destination	Out-of-pocket student cost
Joseph Fritz, Marie Spiegeland, Michele Keller	10-12	Jr. Sr. HS	5/17/18	Visit to the MOMA includes one museum visit with an hour-long educator-guided tour. Students will spend 75 minutes having interactive engagements with 3-4 artworks in the galleries. After lunch, groups will spend time at the special photography exhibit entitled “Being: New Photography.” This year's edition, “Being,” asks how photography	Museum of Modern Art, NYC	\$30.00

				can capture what it means to be human.		
Laura Gilroy, 5 teachers, 8 class parents, and 8 additional parents	1	Brookside	5/25/18	Students will be able to compare and contrast how children live today versus in the past. Students will view eclectic artifacts and participate in hands-on educational experiences and exhibits that illustrate the transition from a rural to an industrial culture and economy in America.	Museum Village, Monroe, NY	\$12.00
Kelly Morrison and two teachers TBA	10-12	Jr. Sr. HS	5/21/18	Examine the historical and social impact of 9/11 locally and globally; Develop critical thinking and research skills through the use of primary sources; Reconstruct the events of 9/11 as we saw it locally and globally.	9/11 Memorial Museum, NYC	\$39.00

BOARD POLLED AND MOTIONS CARRIED UNANIMOUSLY: 8-0

Old Business

- No report.

New Business

- Dr. Gonzalez discussed the new evaluation tool available from the NJ School Boards for the Chief School Administrators (CSA) Evaluation and it has been revised by both the NJ School Board Administrators and NJ School Board Association. The two tools will coexist this year, giving the District to choose which one but next year, will be the new evaluation tool. He shared the brochure he received with an overview. In conversation with Policy and Governance Committee, Dr. Gonzalez stated he would like to use this year's evaluation to pilot this program, if the Board would be in agreement and then continue to use it moving forward.
- The Board concluded to move forward with the new evaluation stating that there is a better rating and less ambiguity.

Mrs. Swietkowski, seconded Mrs. Straight, that upon the recommendation of the Superintendent, approval be given to the following resolution:

- That the resignation of Russell Miller, Board of Education Trustee, be accepted effective April 25, 2018.

Comments:

- Dr. Gonzalez stated that Trustee Miller was entering his last months of his term and his daughter is set to graduate this year so with time served on the Board, Mr. Miller will give his daughter her diploma on graduation day in June.
- Mrs. Swietkowski stated there is a Borough of Westwood trustee vacancy and the District will advertise in the local newspapers. They will serve until the end of 2018 and would have to run in the November election if desired.
- Mr. Rosado said that it has to be filed with the County Board of Elections by the end of July.
- Mrs. Mandeville thanked Mr. Miller for his service.
- Mrs. Swietkowski stated that Mr. Miller was the Representative to the Delegate Assembly and if anyone is available to attend at Mercer County College, please let me or Mr. Rosado know so we can get a new board member listed as Delegate Assembly.

BOARD POLLED AND MOTION CARRIED UNANIMOUSLY: 8-0

- Mrs. Hanlon requested for long meetings, to have retiring staff members go early on the agenda.

Mr. Blundo, seconded by Mr. Hanlon, that this meeting be adjourned.

MOTION CARRIED UNANIMOUSLY: 8-0

Meeting adjourned at 10:35 p.m.

The preceding is a concise statement interpreted by the Business Administrator/Board Secretary and may not indicate the precise intent of the Board Members. The minutes of the meeting are taped and are available at the office of the Board Secretary for a period of thirty (30) days.

Respectfully submitted,

KEITH A. ROSADO
BOARD SECRETARY