

**WESTWOOD REGIONAL BOARD OF EDUCATION
MINUTES OF ORGANIZATIONAL MEETING
JANUARY 3, 2019**

The meeting was called to order at 7:05 p.m. in the Hurley Theater, Westwood Regional Jr./Sr. High School, by Board Secretary, Keith A. Rosado who led the salute to the flag and read the New Jersey Open Public Meeting Law statement.

Present: Trustees Blundo, Gerstmayr, Hanlon, Kalish, Mandeville, McCallister, Swietkowski, Superintendent Raymond Gonzalez, and Board Secretary, Keith A. Rosado

Absent: Trustees Liddy and Straight

ELECTION RESULTS:

- Mr. Rosado stated that the results of the Board of Education election for one 3-year term seat in the Township of Washington were:
Mr. Liddy received 1,013 votes, Mr. Parrino received 567 votes, Dr. Romano received 1,080 votes, and 14 personal choice votes.

- Mr. Rosado stated the results of the Board of Education election for two 3-year term seats in the Borough of Westwood were:
Mr. Abou-Daoud received 912 votes, Mr. Gerstmayr received 1,319 votes, Ms. Hill received 854 votes, Ms. Letizia received 821 votes, Mrs. Straight received 588 votes and 15 personal choice votes.

OATH OF OFFICE

The Oath of Office was administered to Mr. Abou-Daoud, Mr. Gerstmayr and Dr. Romano.

Roll Call

Present: Trustees Abou-Daoud, Blundo, Gerstmayr, Hanlon, Kalish, Mandeville, McCallister, Romano, Swietkowski, Superintendent Raymond Gonzalez, and Board Secretary Keith A. Rosado

Absent: None

ELECTION OF PRESIDENT:

Mrs. Hanlon, seconded by Mr. Kalish, that Mrs. Susan Swietkowski be nominated as President.

Mrs. Hanlon, seconded by Mr. Kalish, that nominations be closed.

BOARD POLLED AND MOTION CARRIED UNANIMOUSLY: 9-0

Mrs. Swietkowski then took the chair and presided for the remainder of the meeting.

ELECTION OF VICE PRESIDENT:

Mrs. Mandeville, seconded by Mr. Kalish, that Mr. Joseph Blundo be nominated as Vice President.

Mrs. Mandeville, seconded by Mr. Kalish, that nominations be closed.

BOARD POLLED AND MOTION CARRIED UNANIMOUSLY: 9-0

PUBLIC FORUM:

Opened: 7:19 p.m.

Closed: 7:20 p.m.

- No one from the public chose to speak.

ANNUAL MOTIONS:

Mr. Blundo, seconded by Mrs. Mandeville, that approval be given to the following motions:

- that upon the recommendation of the Superintendent, approval be given for the current Board Policy Manual to remain in full force for 2019 year effective until the next reorganization meeting in accordance with Policy 0131 and NJAC 18A:11-1.
- that upon the recommendation of the Superintendent, the Board appoint school business administrator, Keith A. Rosado, as Board Secretary, and assistant school business administrator, Jessenia Kan, as the Assistant-Board Secretary, effective until the next reorganization meeting.
- that upon the recommendation of the Superintendent, the Board review, read aloud, and adopt the New Jersey School Board Member *Code of Ethics*, per the attached list dated January 3, 2019.
- that upon the recommendation of the Superintendent, The Record, Community Life, and Pascack Press be designated as the Legal Newspapers of the district effective until the next reorganization meeting.

- that upon the recommendation of the Superintendent, the following resolution be adopted:

WHEREAS, Susan Swietkowski has been elected President of the Board of Education;

WHEREAS, Raymond González has been appointed Superintendent of Schools; and

WHEREAS, Keith A. Rosado has been appointed School Business Administrator/Board Secretary; and

WHEREAS, Debbie Carpino has been appointed Treasurer of School Monies;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education establishes the following bank accounts at Oritani Bank, Township of Washington, New Jersey, and that Oritani Bank is hereby requested, authorized, and directed to honor all checks, drafts, and other orders for the payment of money drawn in the name of the Board of Education in the following accounts when bearing the true or approved facsimile signature indicated:

Payroll Account — 89011035	Two Signatures Required - Treasurer of School Monies or Superintendent or Business Administrator/Board Secretary
Payroll Agency Account — 89011001	Two Signatures Required - Treasurer of School Monies or Superintendent or Business Administrator/Board Secretary
Unemployment Account — 89010995	Two Signatures Required - Treasurer of School Monies or Superintendent or Business Administrator/Board Secretary
Capital Reserve Account — 89010987	Three Signatures Required - Board President and Treasurer of School Monies and Superintendent or Business Administrator/Board Secretary
Budget Account — 89010979	Three Signatures Required - Board President and Treasurer of School Monies and Superintendent or Business Administrator/Board Secretary
Cafeteria Account — 89011019	Three Signatures Required - Board President and Treasurer of School Monies and Superintendent or Business Administrator/Board Secretary
Student Activities Accounts:	Any Two of the Following – Superintendent or Business Administrator/Board Secretary or Principal
	High School — 89011027
	Middle School — 89011043
	Berkeley — 89011092
	Brookside — 89011100
	George — 89011068

Washington — 89011076

Athletic Account — 89011050

Any Two of the Following – Superintendent or Business Administrator/Board Secretary or Principal

Scholarship Account — 89011084

Any Two of the Following – Superintendent or Business Administrator/Board Secretary or Principal

- that upon the recommendation of the Superintendent, the following resolution be adopted:

BE IT RESOLVED that the Board of Education authorize the Business Administrator as the district's purchasing agent, to secure all bids, contracts, and quotations in compliance with Chapter 440, Law of 1999, and New Jersey Statute 18A:18A., effective until the next reorganization meeting.

- that upon the recommendation of the Superintendent, the following resolution be adopted:

BE IT RESOLVED that the Board of Education authorize the Superintendent of Schools and Business Administrator to issue payments for certain recurring (or emergency) operating expenses/necessary transfers of funds prior to the approval of the Board and have these payments ratified at the subsequent board meeting effective until the next reorganization meeting.

- that upon the recommendation of the Superintendent, the following resolution be adopted:

BE IT RESOLVED that the Board of Education approve membership in the following organizations effective until the next reorganization meeting:

New Jersey School Boards Association
New Jersey State Interscholastic Athletic Association
Garden State Coalition of Schools

- that upon the recommendation of the Superintendent, the following resolution be adopted:

BE IT RESOLVED that the Board of Education approve the following tax shelter annuity programs (403B) effective until the next reorganization meeting:

Valic
AXA Equitable
Lincoln Financial
Lincoln Investment

- that upon the recommendation of the Superintendent, the following resolution be adopted:

WHEREAS, the State of New Jersey Department of Education requires local districts to classify expenditures and revenues under the Uniform Minimum Chart of Accounts, Handbook 2R2;

THEREFORE BE IT RESOLVED, that the Westwood Regional Board of Education adopts the minimum Chart of Accounts as the reporting level of detail in the appropriations expenditures classification effective until the next reorganization meeting.

- that upon the recommendation of the Superintendent, the following resolution be adopted:

WHEREAS, the law firm of Fogarty & Hara, Esqs., has the expertise and experience to provide professional services to the Westwood Regional Board of Education;

NOW THEREFORE BE IT RESOLVED that the Westwood Regional Board of Education appoints the law firm of Fogarty & Hara, Esqs., as the board attorneys effective January 3, 2019 until the next reorganization meeting at the hourly rate of:

\$175 partner
\$155 associate

- that upon the recommendation of the Superintendent, the following resolution be adopted:

WHEREAS, the law firm of Machado Law Group, LLC has the expertise and experience to provide professional services to the Westwood Regional Board of Education;

NOW THEREFORE BE IT RESOLVED that the Westwood Regional Board of Education appoints the law firm of Machado Law Group, LLC as special education attorney and special legal counsel effective January 3, 2019 until the next reorganization meeting at the hourly rate of :

\$160 blended rate for Partners and Associates
\$75 paralegals

- that upon the recommendation of the Superintendent, approval be given to the appointment of FKA Architects as Architect of Records effective January 3, 2019 until the next reorganization meeting.
\$175 principal
\$145 associate
- that upon the recommendation of the Superintendent, approval be given to the appointment of Keith A. Rosado as Public Agency Compliance Officer (P.A.C.O.) effective January 3, 2019 until the next reorganization meeting.

BOARD POLLED AND MOTIONS CARRIED UNANIMOUSLY: 9-0

Board members recited the New Jersey School Board Member *Code of Ethics*.

REMARKS BY THE PRESIDENT:

- Mrs. Swietkowski took this time to wish everyone a Happy New Year and thanked everyone for their support and stated the upcoming year will be busy with the construction of the Middle School.

REMARKS BY BOARD MEMBERS:

- Mrs. Mandeville wished Mrs. Swietkowski and Mr. Blundo congratulations on being voted in as President and Vice President. She also welcomed new board members, Mr. Abou-Daoud, Mr. Gerstmayr and Dr. Romano.
- Mr. Kalish thanked Mrs. Swietkowski and Mr. Blundo and welcomed new board members.
- Mrs. Hanlon welcomed new board members and told them to call upon her with any questions.
- Mr. Blundo welcomed new board members.

OLD BUSINESS:

- None

NEW BUSINESS:

- Mrs. Swietkowski introduced the district calendar for the 2019/2020 school year.
- Dr. Gonzalez held a discussion of the district calendar for the 2019/2020 school year.
- The board had an open discussion on the calendar.

ADJOURNMENT

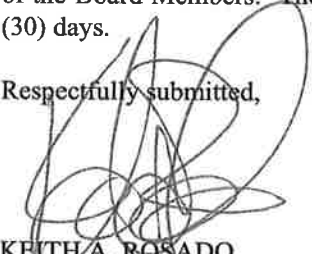
Mr. Blundo, seconded by Mr. Gerstmayr, that this meeting be adjourned.

MOTION CARRIED UNANIMOUSLY: 9-0

Meeting adjourned at 7:40 p.m.

The preceding is a concise statement interpreted by the Business Administrator/Board Secretary and may not indicate the precise intent of the Board Members. The minutes of the meeting are taped and are available at the office of the Board Secretary for a period of thirty (30) days.

Respectfully submitted,


KEITH A. ROSADO
BOARD SECRETARY