

**WESTWOOD REGIONAL BOARD OF EDUCATION
REGULAR MEETING MINUTES OF DECEMBER 13, 2018**

Meeting called to order at approximately 6:31 P.M. in the Board of Education conference room, Jr./Sr. High School by President Swietkowski.

Present: President Swietkowski, Trustees: Hanlon, Kalish, Mandeville, McCallister, Straight, Superintendent Raymond Gonzalez and Business Administrator/Board Secretary Keith A. Rosado.

Absentees: Trustees Blundo, Gerstmayr and Liddy.

EXECUTIVE SESSION

Mrs. Mandeville, seconded by Mrs. Straight, that the Board will recess to meet in Private Executive Session for the purpose of discussing personnel and legal matters. The Board will reconvene in Public Session at approximately 6:45 p.m. The decisions which emanate from these discussions will be disclosed to the public when action is taken by the Board.

MOTION CARRIED UNANIMOUSLY: 6-0

The Board reconvened at 7:10 p.m. in the Hurley Theater, Jr./Sr. High School, by President Swietkowski who lead the salute to the flag and read the New Jersey Open Public Meeting Law statement.

Present: President Swietkowski, Trustees: Blundo, Gerstmayr, Hanlon, Kalish, Liddy, Mandeville, McCallister, Straight, Superintendent Raymond Gonzalez, and Business Administrator/Board Secretary Keith A. Rosado.

Absentees: None

MINUTE APPROVAL

Mrs. Hanlon, seconded by Mrs. Straight, that approval be given to the following meeting minutes:

- Executive Session Minutes for 06/28/18, 09/20/18, 10/18/18, 11/20/18
- Regular BOE Minutes for 10/18/18
- Policy Committee Meeting for 11/12/18, 12/10/18
- Finance and Facilities Committee Minutes for 11/29/18
- Curriculum Committee Minutes for 12/3/18

BOARD POLLED AND MOTION CARRIED UNANIMOUSLY: 9-0

Superintendent's Report

- Dr. Gonzalez wished all in attendance Happy Holidays and well wishes.
- Dr. Gonzalez personally thanked Mrs. Maria Straight and Mr. Paul Liddy for their contributions and dedication to the district.
- Dr. Gonzalez discussed the fall athletics and the Visual and Performing Arts Report.

Board President's Report

- President Swietkowski discussed that she attended an all day training session held by New Jersey School Boards for sustainable schools.
- President Swietkowski wished everyone in attendance Happy Holidays.

Business Administrator's Report

- Mr. Rosado discussed the GASB 75 update. The NJDOE has been advised by the state Department of the Treasury that complexities of Other Post Employment Benefit (OPEB) plan reporting are contributing to the further delay in the release of the Education Fund GASB Statement No. 75 Audit Report. Because the General Fund Budgetary Comparison Schedule is not likely to be impacted by the implementation of GASB Statement No. 75, and because the NJDOE must complete certain budgetary and tuition calculations based upon this data on a timely basis prior to January 1, 2019, the NJDOE is taking the following steps to facilitate the submission and certification of the Audit Summary (AudSum) by school districts, charter schools and renaissance school projects by December 21, 2018:
The FYE June 30, 2018, Audit Questionnaire in AudSum has been revised. The question, "What was the financial statement audit opinion" has been expanded to include the following options:

- a. Modified: qualified for “GAAP departure–other than GASB Statement No. 75”
- b. Modified: qualified for “GAAP departure–GASB Statement No. 75 only”
- c. Undetermined

This revision to the Questionnaire provides the flexibility for schools and their independent auditor to certify AudSum by the December 21, 2018, due date. Auditors who provide the NJDOE with certified AudSum submissions in which the financial statement opinion is “Undetermined” will receive an email notification from doe.cafr@doe.nj.gov after the GASB Statement No. 75 audit reports have been issued to return to AudSum to revise the auditor’s opinion on the financial statements from “Undetermined” to one of the other available classifications.

Please note that any school that has not submitted school and auditor certified AudSum on or before Friday, December 21, 2018, may ultimately be subject to adverse findings by the NJDOE.

Student Representative’s Report

Academics

Within the past two months, there have been many exciting events going on in all departments of the school! The first quarter officially ended a few weeks ago, and students received their first quarter report cards on November 14th. In addition, the French department is discussing plans to house french exchange students in the Spring. The National Honors Society recently held a successful Yankee Candle Fundraiser and profits can be used for scholarships for current members. The annual Scholastic Book Fair was held in the media center from November 26th to the 30th. On November 19th, A “College Planning Night” was held for all Juniors and their parents here in Hurley Theater. On Tuesday, Nov. 20th, the Fall pep rally took place, where all of the classes competed against each other in fun activities and games. Finally, students will enjoy their holiday break from December 24th to January 1st after working hard in the first part of the second quarter.

Music/Theater Department

The Music and Theater Department was very busy with their production of Alice in Wonderland, which took place on November 15th, 16th, and 17th. In addition, choir students Gabriella Dunay, Sarah Steinberg, Michelle Atkins, and Jenna Vallario successfully auditioned for the 2018-2019 Bergen County Chorus. Jamie Mandano and Kaavya Muthuraman were accepted into the Bergen County Band after their audition on November 27th. The combined Bergen County Chorus and Band concert will take place on January 13th at Paramus High School. Additionally, the first round of payments for the Disney Field Trip were due last week, and that field trip will take place during Spring Break. The trip will consist of interactive workshops and many performances at Disney World in Florida for both band and choir. The auditions for this year’s spring musical, Putnam County’s 25th Annual Spelling Bee, will be taking place next week, and the cast is very excited for the musical season! Lastly, on December 11th and 12th, the Westwood choirs and bands held their very successful Winter Concerts! Good luck to everybody in the music and theatre departments as many more performance opportunities await them!

Athletics

All Fall sports are officially over, as Girls’ Soccer and Football both finished with unfortunate losses in the semifinal round of the state tournament. The Fall Varsity Letter Ceremony took place on Monday, December 3rd where all varsity athletes received their pins, letters, and post season honors. All winter sports are well underway, with some sports hosting their opening nights this Friday. Lucie Gehringer, Steven Riedel, and Benny Dahdah were all granted the 1st Team All-County Honor in their respective sports. Ice Hockey recently hosted a “Dining for Dollars” night at Casa Maselli every Wednesday in November.

Clubs & Activities

The debate team competed in their third tournament at Bergen County Academies on Tuesday, 11/14. Seniors Dattu Sattenapalli and Hunter Long won several rounds of the day's debate against Bergen County Academies, Dwight Englewood, Cresskill and

Dumont High Schools. There are currently twelve students competitors (six teams) and two student judges on the team, although the numbers have continued to grow throughout the course of our season. The Yearbook club's first deadline is next week and they have to turn in the first 40 pages. Senior superlative winners have been chosen and their pictures are ready to go into the yearbook. Jazz band has started rehearsing since early November, and they are excited for their upcoming performances. The Woodwind Ensemble and Chamber Singers will be going to the Lord and Taylor Fashion Center on December 19th to perform for the public. For the first time ever, STEM League will be hosting a large-scale competition here in the Upper Gym on January 10th. Teams from 10 different schools will attend and the challenge is to create a catapult that will launch a ball into a hoop. Good luck to the STEM League!

Committee Reports

- Policy & Governance: Chairperson - Mr. Joseph McCallister reported on the committee meeting that took place this past Monday (12/10/18) and stated that the 2019/2020 district calendar was reviewed. Policies were discussed and reviewed and these policies are on tonight's agenda to be approved.
- Finance & Facilities: Chairperson - Mrs. Roberta Hanlon discussed that at the last meeting, two use of facilities requests were discussed. There was also a discussion of policies and updates on the construction projects.
- Curriculum & Instruction: Chairperson - Mr. Joseph Blundo stated that there was a discussion regarding one to one chromebook for grades 8-12. New course offerings were reviewed for the upcoming 2019/20 school year. ACT, SAT and A/P test scores were reviewed.

AWARDS AND RECOGNITIONS

Student Artwork on Display: Brookside Elementary and Berkeley Elementary Art students under the direction of Mrs. Barbara Portelli, Brookside: Kendal Peck (K), Claire Hardin (1), Jade Abella (2), Justin Peck (3), Donald Trammell (4), Noah Perez (5); Berkeley: Violet Deschene (K), Layla Marcos (1), Julia Marada (2), Veronica Lanza (3), Julia Menz (4), Mary Urban (5).

Student Performance of Holiday Music: Members of the Chamber Singers from the Jr./Sr. High School will perform a variety of holiday favorites, under the direction of Mr. Joseph Fritz.

Mr. McCallister, seconded by Mrs. Straight, that upon the recommendation of the Superintendent, the following resolution be adopted:

WHEREAS, student achievement can be seen in many areas of education including, but not limited to, academic, athletics, music, art, and character; and

WHEREAS, the Westwood Regional School District believes recognizing student achievement in its many forms is an essential part of promoting "Excellence in Education"; and

WHEREAS, the Westwood Regional School District recognizes **Jamie Prezzia**, sixth grade student, for being selected as the Westwood Regional Middle School student of the month for *October 2018*; and

WHEREAS, the Westwood Regional School District recognizes **Jake Bazaz**, seventh grade student, for being selected as the Westwood Regional Middle School student of the month for *October 2018*; and

WHEREAS, the Westwood Regional School District recognizes **Nicholas Yasso**, eighth grade student, for being selected as the Jr. High School student of the month for *October 2018*; and

WHEREAS, the Westwood Regional School District recognizes **Samantha DiBari**, tenth grade student, for being selected as the Sr. High School student of the month for *October 2018*; and

NOW, THEREFORE, BE IT RESOLVED that the Westwood Regional Board of Education hereby congratulates these students for their accomplishments, directs the Secretary to include this Resolution in the official minutes of the Board of Education, and directs the Superintendent of Schools to present the students with suitable certificates of recognition.

BOARD POLLED AND MOTION CARRIED UNANIMOUSLY: 9-0

Mrs. Straight, seconded by Mrs. Mandeville, that upon the recommendation of the Superintendent, the following resolution be adopted:

WHEREAS, student achievement can be seen in many areas of education including, but not limited to, academic, athletics, music, art, and character; and

WHEREAS, the Westwood Regional School District believes recognizing student achievement in its many forms is an essential part of promoting “Excellence in Education”; and

WHEREAS, the Westwood Regional School District recognizes **Sarah Hastings**, sixth grade student, for being selected as the Westwood Regional Middle School student of the month for *November 2018*; and

WHEREAS, the Westwood Regional School District recognizes **Peyton Tan**, seventh grade student, for being selected as the Westwood Regional Middle School student of the month for *November 2018*; and

WHEREAS, the Westwood Regional School District recognizes **Matthew Ryan**, eighth grade student, for being selected as the Jr. High School student of the month for *November 2018*; and

WHEREAS, the Westwood Regional School District recognizes **Ian Borgersen and Zachary Rahaman**, tenth grade students, for being selected as the Sr. High School students of the month for *November 2018*; and

NOW, THEREFORE, BE IT RESOLVED that the Westwood Regional Board of Education hereby congratulates these students for their accomplishments, directs the Secretary to include this Resolution in the official minutes of the Board of Education, and directs the Superintendent of Schools to present the students with suitable certificates of recognition.

BOARD POLLED AND MOTION CARRIED UNANIMOUSLY: 9-0

Mrs. Hanlon, seconded by Mrs. Straight that upon the recommendation of the Superintendent, the following resolution be adopted:

WHEREAS, **Paul Liddy** devoted thirteen years of dedicated service to the Westwood Regional School District as Trustee of the Board of Education; and

WHEREAS, he has demonstrated a conscientious and rational approach to the decision-making process to a number of difficult Board decisions; and

WHEREAS, he has rendered valuable and dedicated service to the students, staff, and citizens of the Westwood Regional School District; and

WHEREAS, he has given generously of his time, effort, and abilities in the interest of promoting and supporting the best educational opportunities for the children and youth of our School District; and

WHEREAS, in fulfilling his obligation as a member of the Board of Education he was frequently required to do so at a personal sacrifice to himself and to his family.

NOW, THEREFORE, BE IT RESOLVED that the Westwood Regional Board of Education, on behalf of itself and the District, hereby recognizes Mr. Liddy’s dedicated services and directs the Secretary to include this resolution in the Minutes of the Board of Education and that a plaque be presented to Mr. Liddy in recognition of his contributions during his tenure with the Westwood Regional School District.

MOTION CARRIED: 8-0-1 MR. LIDDY ABSTAINED

Board Members thanked Mr. Liddy for his time and dedication to the Westwood Regional School District and for his experience and advice.

Mr. Liddy spoke about his time as a board of education member in the Westwood Regional School District.

Mrs. Mandeville, seconded by Mr. Blundo, that upon the recommendation of the Superintendent, the following resolution be adopted:

WHEREAS, **Maria Straight** devoted four years of dedicated service to the Westwood Regional School District as Trustee of the Board of Education; and

WHEREAS, she has demonstrated a conscientious and rational approach to the decision-making process to a number of difficult Board decisions; and

WHEREAS, she has rendered valuable and dedicated service to the students, staff, and citizens of the Westwood Regional School District; and

WHEREAS, she has given generously of her time, effort, and abilities in the interest of promoting and supporting the best educational opportunities for the children and youth of our School District; and

WHEREAS, in fulfilling her obligation as a member of the Board of Education she was frequently required to do so at a personal sacrifice to herself and to her family.

NOW, THEREFORE, BE IT RESOLVED that the Westwood Regional Board of Education, on behalf of itself and the District, hereby recognizes Mrs. Straight’s dedicated services and directs the Secretary to include this resolution in the Minutes of the Board of Education and that a plaque be presented to Mrs. Straight in recognition of her contributions during her tenure with the Westwood Regional School District.

MOTION CARRIED: 8-0-1 MRS. STRAIGHT ABSTAINED

Board Members thanked Mrs. Straight for her time and dedication to the Westwood Regional School District and for her experience and advice.

Mrs. Straight spoke about her time as a board of education member in the Westwood Regional School District.

PUBLIC FORUM Open: 8:20 p.m. Closed: 8:36 p.m.

- Mr. Daniel Vivino, Athletic Director, wanted to thank Mrs. Maria Straight and Mr. Paul Liddy for their support and guidance during their time as board of education members in the Westwood Regional School District.
- Mr. Frank Connelly, Principal of the Westwood Regional Junior/ Senior High School, wanted to thank Mrs. Maria Straight and Mr. Liddy for their time and dedication as they served on the board of education at the Westwood Regional School District.
- Mr. T. Snee, Koch Peak, Township Of Washington spoke wanted to thank Mrs. Melissa Paliano and Mr. John Macchione at Washington School for hosting a “Dad’s Breakfast”. He asked if the other schools have this program? He also asked a question about the demographic study and when the district will be conducting the next demographic study? The second question was are the total number of district students per elementary school class grade considered public information and can he locate this information on the district website? The third question is does the board of education have regular communications with the Washington Township Planning Board?
- Dr. Gonzalez responded that the next demographics study will be a budget item to be discussed for the upcoming school year.
- Dr. Gonzalez shared that the the total number of students is publicly available on the New Jersey Department of Education Website and he will share where this data can be found.
- Dr. Gonzalez stated that communication exists between both communities and will continue during the year.
- It is a board goal which is being developed for the year and utilizing data that will be informative in the decision making of the district.
- Dr. Gonzalez stated future ready schools which is a state-wide initiative that is out there but the district is focusing on sustainability of schools.

ADMINISTRATIVE / GOVERNANCE

- Mr. Liddy, seconded by Mrs. Straight, that upon the recommendation of the Superintendent, the Board affirms the Superintendent's decision on the Harassment, Intimidation and Bullying matters as required by N.J.S.A. 18A:37-1S(b)(6)(e) on the following cases:

Incident Number	
1. 164092_WRM_10172018	6. 164631_WRJ_10292018
2. 164292_GES_10192018	7. 164666_WRJ_10292018
3. 164382_WRM_10232018	8. 164735_WRJ_10302018
4. 164455_WRJ_10242018	9. 164651_WRM_10292018
5. OOD Case 01_Windsor_2018	

- that upon the recommendation of the Superintendent, approval be given to appoint Jonathan Miller, as a Co-School Safety and Security Specialist for the 2018-19 school year in accordance with N.J.S.A. 18A:17-43.3.

BOARD POLLED AND MOTIONS CARRIED UNANIMOUSLY: 9-0

POLICY

- Mr. McCallister, seconded by Mrs. Straight, that upon the recommendation of the Superintendent, approval be given to approve the following Policies/Regulations as a *First Reading*:

Policy/Regulation Number	Title
P0173	Duties of Public Accountant
P0177	Professional Services (M)
P6311	Contracts for Goods or Services Funded by Federal Grants
P8505	Local Wellness Policy/Nutrient Standards for Meals and Other Food
P8550	Unpaid Meal Charges/Outstanding Food Service Charges
P8681	School Walking and Bicycling

BOARD POLLED AND MOTION CARRIED UNANIMOUSLY: 9-0

- Mr. McCallister, seconded by Mrs. Straight, that upon the recommendation of the Superintendent, approval be given to approve the following Policies/Regulations as a *Second Reading*:

Policy/Regulation Number	Title
P0144	Board Member Orientation and Training
P0146	Board Member Authority
P0153	Annual Appointments
P3126	District Mentoring Program
P3159	Teaching Staff Member/School District Reporting Responsibilities
P4159	Support Staff Member/School District Reporting Responsibilities

BOARD POLLED AND MOTION CARRIED UNANIMOUSLY: 9-0

PERSONNEL

- Mr. Liddy, seconded by Mrs. Straight, that upon the recommendation of the Superintendent, approval be given for the following resignations:

NAME	POSITION	LOCATION	EFFECTIVE DATE
1. Darmochwal, John	Head Custodian	WRMS	January 10, 2019
2. DiCuffa, Donna	Aide	Washington	January 11, 2019
3. Jablin, Jessica	Aide	Washington	December 10, 2018
4. Sargenti, Lisa	Aide	Berkeley	December 18, 2018

- that upon the recommendation of the Superintendent, approval be given for the following anticipated maternity leaves of absence for the **2018-2019** school year:

NAME	POSITION	BUILDING	DATES OF PAID LEAVE	DATES OF FAMILY LEAVE*	DATES OF CHILD-REARING LEAVE**
Mosery, Erica	Grade 4 Teacher	George	01/24/19-02/14/19 (16 Sick Days)	02/15/19-05/17/19	N/A

* unpaid with benefits under FMLA/NJFLA

**unpaid

- that upon the recommendation of the Superintendent, approval be given for the *revised* appointment for a mandated Aide and salary for the **2018-19** school year, effective December 14, 2018:

NAME	POSITION / PROGRAM	BUILDING	RATE OF PAY / STEP	NOT TO EXCEED HOURS PER WEEK	ACCOUNT NUMBER
Gallo, Susan	ABA Aide / AIM	Washington	\$21.00 / Flat Rate	28.5	11-000-217-406-40

- that upon the recommendation of the Superintendent, approval be given for the revised appointment of a mandated Aides and salary for the **2018-19** school year, effective no sooner than December 14, 2018:

NAME	POSITION/ PROGRAM	BUILDING	RATE OF PAY / STEP	NOT TO EXCEED HOURS PER WEEK	ACCOUNT NUMBER
Salvano, Frank	<i>1:1 Aide</i>	<i>Jr. / Sr. HS</i>	<i>\$15.50 / 1</i>	28	11-000-217-406-40

- that upon the recommendation of the Superintendent, approval be given for the appointment of a mandated Aide and salary for the **2018-19** school year, pending criminal history and health examination clearance, effective no sooner than December 14, 2018:

NAME	POSITION/ PROGRAM	BUILDING	RATE OF PAY / STEP	NOT TO EXCEED HOURS PER WEEK	ACCOUNT NUMBER
1. Cosgrove, Roxy	ABA Aide / AIM	George	\$21.00 / Flat Rate	28.5	11-000-217-406-40
2. Paciello, Jessica	ABA Aide / AIM	George	\$21.00 / Flat Rate	28.5	11-000-217-406-40

- that upon the recommendation of the Superintendent, approval be given for the appointment of substitute teacher at the rate of \$100.00 per day for the 2018-19 school year:

Twomey, Mary

- that upon the recommendation of the Superintendent, approval be given for the appointment of a substitute aide for the 2018-19 school year, pending criminal history and health examination clearance:

NAME	RATE OF PAY	NOT TO EXCEED HOURS PER WEEK
Basovsky, Kayleigh	\$15.50 per hour	28

- that upon the recommendation of the Superintendent, approval be given for the rescission of the following substitute nurse appointment:

Connolly, Mary

- that upon the recommendation of the Superintendent, approval be given for the appointment of the following staff and salary per the negotiated agreement with the Westwood Education Association and the Westwood Regional Board of Education for Extra Curricular Activities for the 2018-19 school year:

ADVISOR	EXTRA CURRICULAR	BUILDING	STIPEND
McLaughlin, Katherine	JPAC Co-Director	WRMS	\$1,567.50
Mendez, Eden	JPAC Co-Director	WRMS	\$1,567.50

- that upon the recommendation of the Superintendent, approval be given for the appointment of staff as a Volunteer Advisor for Extra Curricular activities for the **2018-19** school year:

NAME	EXTRA CURRICULAR	BUILDING	STIPEND
Chen, Henry	Yearbook Photographer	Jr./Sr. High School	N/A

- that upon the recommendation of the Superintendent, approval be given for staff to attend out-of-district conferences for the 2018-2019 school year:

NAME/SCHOOL	CONFERENCE ATTENDING	CONFERENCE SPONSOR	DATES ATTENDING	COSTS NOT TO EXCEED
1. Attanasio, Michael / WRMS	NJAMLE 2019 Annual Conference	NJAMLE	March 15, 2019	\$118.62
2. Bagley, Lisa / WRMS	NAFME Eastern Division Conference	NAFME	April 3-7, 2019	\$325.00
3. Connelly, Frank / HS	BCCA All County Dinner	BCCA Bergen County Coaches Association	December 12, 2018	\$40.00

4. Connelly, Frank / HS	TechSpo '19	NJASA	January 31 - February 1, 2019	\$785.25
5. Fadini, Steve	NJECC Educational Technology Conference	NJECC	January 8, 2019	\$125.00
6. Gluck, Jessica / District	TechSpo '19	NJASA	January 31 - February 1, 2019	\$883.00
7. Gonzalez, Ray / District	AASA National Conference on Education	AASA	February 13-16, 2019	\$2370.40
8. Fasano, Rebecca / HS	All-County Sports Award Dinner	BCWCA	December 10, 2018	\$40.00
9. Greco, Melanie / HS	All-County Sports Award Dinner	BCWCA	December 10, 2018	\$40.00
10. Hard, Dennis / HS	BCCA All County Dinner	BCCA Bergen County Coaches Association	December 12, 2018	\$40.00
11. James, Nicole/ Brookside	504 in New Jersey	PESI	February 22, 2019	\$199.99
12. Jurjevic, Rachel / Brookside	504 in New Jersey	PESI	February 22, 2019	\$199.99
13. LaForgia, Shelley / WRMS	TechSpo '19	NJASA	January 31 - February 1, 2019	\$925.00
14. LaForgia, Shelley / WRMS	NJAMLE 2019 Annual Conference	NJAMLE	March 15, 2019	\$126.11
15. Palianto, Melissa / Washington	American Red Cross Adult and Pediatric First Aid / CPR	American Red Cross	January 8, 2019	\$115.00
16. Renshaw, Ray / District	TechSpo '19	NJASA	January 31 - February 1, 2019	\$876.00
17. Rightmire, Michael / District	TechSpo '19	NJASA	January 31 - February 1, 2019	\$769.00
18. Sans, Allison / WRMS	Increase Motivation and Learning in Your World Language Classroom	Bureau of Education & Research	January 25, 2019	\$269.00
19. Schinn, Alaina / George	Building Bridges, Opening Doors, Creating Opportunities	FLENJ	April 5-6, 2019	\$175.00
20. Vivino, Daniel / HS	All-County Sports Award Dinner	BCWCA	December 10, 2018	\$40.00
21. Vivino, Daniel / HS	BCCA All County Dinner	BCCA Bergen County Coaches Association	December 12, 2018	\$40.00

- that upon the recommendation of the Superintendent, approval be given for the appointment of leave-replacement staff and salary for the **2018-19** school year, pending criminal history clearance and medical requirements:

NAME	POSITION	BUILDING	SALARY	SOURCE OF FUNDS
Palaia, Stephen (effective December 14, 2018, replacing Employee ID #5466)	Physical Education	George	\$268.90 per diem, based on BA/Step 1 (\$51,630)	11-120-100-101-06

BOARD POLLED AND MOTIONS CARRIED UNANIMOUSLY: 9-0

FINANCE / FACILITIES

Mrs. Hanlon, seconded by Mrs. Straight, that upon the recommendation of the Superintendent, approval be given to the following motions:

- that upon the recommendation of the Superintendent, invoices for materials received and services rendered for the 2017-2018 school year for October 2018 in the amount of \$3,929,647.29 be ratified for payment in accordance with the lists reviewed by the Board.
- that upon the recommendation of the Superintendent, the Report as of October 31, 2018, of the Treasurer of School Moneys be received.
- that upon the recommendation of the Superintendent, acknowledgement be made of the Secretary’s certification that as of October 31, 2018, no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Keith A. Rosado
Business Administrator

- that upon the recommendation of the Superintendent, pursuant to N.J.A.C. 6A:232.11(c)4, we certify that as of October 31, 2018, after review of the Secretary’s monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- that upon the recommendation of the Superintendent, approval be given the Adjusted Transfer Listing dated December 10, 2018, for the month of October 2018.
- that upon the recommendation of the Superintendent, invoices for materials received and services rendered for the 2017-18 school year for December in the amount of \$204,727.05 be approved for payment in accordance with the lists reviewed by the Board.
- that upon the recommendation of the Superintendent, invoices for materials received and services rendered for the 2018-19 school year for December in the amount of \$1,794,830.04 be approved for payment in accordance with the lists reviewed by the Board.
- that upon the recommendation of the Superintendent, approval be given to the Special Education vendor for the 2018-2019 school year:

Vendor Name	Services Provided	Total Contract (not to exceed)
Talk Moore Speech	Speech Therapy	\$1,000.00
P.G. Chambers School	Augmentative Alternative Communication and Assistive Technology Profile	\$2,000.00

- that upon the recommendation of the Superintendent, approval be given to approval of the following received students tuition contracts for the 2018-2019 school year as per the list below:

School Name	Town, State	Start Date	Tuition SY 2018-19	Aide	NJ ID Number
Jersey City School District	Jersey City, NJ	9/17/18	\$34,622.00	N/A	8113907233
Jersey City School District	Jersey City, NJ	9/17/18	\$16,718.00	N/A	2370790029
Emerson School District	Emerson, NJ	9/4/18	\$72,884.00	N/A	6933872109

- that upon the recommendation of the Superintendent, approval be given to out-of-district tuition contracts for the 2018-2019 school year as per the list below:

Receiving School Name	Town, State	Tuition SY 2018-19	Aide	NJ ID Number
BCSS - HIP MP Godwin	Paramus, NJ	\$63,540.00	N/A	7049724319

- that upon the recommendation of the Superintendent, approval be given to the Bus Evacuation Drills performed as listed below:

Date	Time	School	Location	Route #	Supervisor of Drill
11/06/2018	7:44 a.m.	Westwood Regional Jr./Sr. High School	701 Ridgewood Road Twp. of Washington, NJ 07676	Bus #4	Heather Goffe/ Michael Kenduck
11/06/2018	7:44 a.m.	Westwood Regional Jr./Sr. High School	701 Ridgewood Road Twp. of Washington, NJ 07676	Bus #3	Heather Goffe/ Michael Kenduck
11/06/2018	7:48 a.m.	Westwood Regional Jr./Sr. High School	701 Ridgewood Road Twp. of Washington, NJ 07676	Bus #6	Heather Goffe/ Michael Kenduck
11/07/2018	9:00 a.m.	Berkeley Elementary School	47 Berkeley Avenue Westwood, NJ 07675	Annual Evacuation	Michael Fiorello
11/20/2018	9:05 a.m.	Washington Elementary School	600 School Street Twp. Of Washington, NJ 07676	Annual Evacuation	Melissa Paliano
11/27/2018	9:30 a.m.	Brookside Elementary School	20 Lake Drive Westwood, NJ 07675	Annual Evacuation	Thomas Conroy
11/28/2018	9:00 a.m.	Jessie George Elementary School	1 Palm Street Twp. of Washington, NJ 07676	Annual Evacuation	Victoria Hickey

- that upon the recommendation of the Superintendent, approval be given to enter into an agreement with FKA Architects for professional architectural and engineering services for the Westwood Regional Jr./Sr. High School Generator Installation Project to include the Preliminary Design phase, Construction Document phase, Bidding phase, and Construction Administration phase in the amount(s) as follows:

a. Preliminary Phase	\$ 4,500
b. Construction Documents Phase	\$ 8,900
c. Bidding Phase	\$ 1,000
d. Construction Administration Phase	<u>\$ 3,600</u>
Total Professional Services	\$ 18,000

- that upon the recommendation of the Superintendent, the following resolution be adopted:

WHEREAS, the District utilizes State Contract vendors for various goods and services, and

WHEREAS, N.J.S.A. 18A:18A-10 requires the District to approve State Contract vendors by Resolution,

NOW THEREFORE BE IT RESOLVED, that the State Contract vendors are hereby approved by the Board in order to make purchases to effectuate the business of the Board.

SUPPLIER/VENDOR/CONTRACTOR	PRODUCT OR SERVICE	STATE CONTRACT #
Craftmaster Hardware	Door locks and hardware	A87238

- that upon the recommendation of the Superintendent, approval be given for Non Public School staff to attend out-of-district conferences for the 2018-2019 school year:

NAME/SCHOOL	CONFERENCE ATTENDING	CONFERENCE SPONSOR	DATES ATTENDING	COSTS NOT TO EXCEED
1. Susan Adamo-IHA	How To Study Physics	NJIT Physics Department	December 15, 2018	\$ 70.00
2. Ryan Brennan-IHA	How To Study Physics	NJIT Physics Department	December 15, 2018	\$ 70.00
3. Mary Carnevale-IHA	National Art Educators Association	NAEA	March 13-March 16, 2019	\$724.08
4. Patrizia Tersigni-IHA	National Art Educators Association	NAEA	March 13-March 16, 2019	\$724.08
5. Lisa Encke-IHA	National Art Educators Association	NAEA	March 13-March 16, 2019	\$724.08
6. Berta C. Roldan-IHA	65th Annual Conference On The Teaching of Foreign Languages	NECTFL	February 8, 2019	\$158.50

- that upon the recommendation of the Superintendent, approval be given for the District’s participation in The Interlocal Purchasing System (TIPS) Program for the 2018- 2019 school year.
- that upon the recommendation of the Superintendent, approval be given to authorize the submission of the IDEA Amended Application for Fiscal Year 2019 and accepts the grant award of these funds upon the subsequent approval by the New Jersey Department of Education:

Grant	Amended Amount
IDEA Basic	\$ 791,534
IDEA Preschool	\$ 70,990

- that upon the recommendation of the Superintendent, approval be given to the following tuition rates for the 2018-2019 school year as listed below:
TEAM Day Program \$34,058.00

- that upon the recommendation of the Superintendent, the following resolution be adopted:
BE IT RESOLVED that the Westwood Regional Board of Education enter into a joint transportation agreement with the Englewood Board of Education for the purpose of transporting students during the 2018-2019 school year.

Contractor	Route #	Cost	Aide	School
Englewood Public Schools	EA225	\$1000.00 Annual	N/A	Dwight Morrow High School

- that upon the recommendation of the Superintendent, approval be given for the withdrawal of funds from the Capital Reserve Fund, in accordance with N.J.A.C. 6A:23A - 14.1(h)3, in the amount of \$850,000 for the purpose of replacement of the Existing HVAC units at the Westwood Regional Middle School.

BOARD POLLED AND MOTIONS CARRIED UNANIMOUSLY: 9-0

CURRICULUM / PROGRAMS

Mr. Blundo, seconded by Mrs. Straight, that upon the recommendation of the Superintendent, approval be given to the following motions:

- that upon the recommendation of the Superintendent, approval be given to the for the adoption of Pearson’s enVision Mathematics 2020 for use in grades K-5 effective September 2019.
- that upon the recommendation of the Superintendent, approval be given for the out-of-state field trip listed below:

TEACHER	GRADE	SCHOOL	DATE	PURPOSE	DESTINATION	OUT-OF-POCKET STUDENT COST
Alepa, Marybeth	2	Washington	May 10, 2019	Determine how local & state communities have changed over time/explain the reasons for change. Develop an awareness of the physical features of the community.	Museum Village, Monroe, NY	\$47.00

BOARD POLLED AND MOTIONS CARRIED UNANIMOUSLY: 9-0

Old Business

- Mr. Gerstmayr reported that he did attempt to attend the planning board meeting in Washington Township, however, it was postponed at the last minute.

New Business

- Mrs. Mandeville reported that she attended the district wellness meeting presented by CarePlus and she found it informative.

- Dr. Gonzalez stated that February 5, 2019 at 6:30 p.m., is the next wellness session that will be held at the Westwood Regional Junior/Senior High School.
- Mrs. Swietkowski reminded the board to check the New Jersey School Boards calendar for a list of upcoming county meetings.

ADJOURNMENT

Mrs. Straight, seconded by Mrs. Hanlon, that this meeting be adjourned.

BOARD POLLED AND MOTION CARRIED UNANIMOUSLY: 9-0

Meeting adjourned at 9:18 p.m.

The preceding is a concise statement interpreted by the Business Administrator/Board Secretary and may not indicate the precise intent of the Board Members. The minutes of the meeting are taped and are available at the office of the Board Secretary for a period of thirty (30) days.

Respectfully submitted,



KEITH A. ROSADO
BOARD SECRETARY