

**WESTWOOD REGIONAL BOARD OF EDUCATION
ADDENDUM
REGULAR MEETING AGENDA
AUGUST 23, 2018**

14. **PERSONNEL**

GG. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of a substitute aide for the 2018-2019 school year:

NAME	RATE OF PAY
Condro, Vincent	\$15.50 per hour

HH. Motion: that upon the recommendation of the Superintendent, approval be given for the out-of-state field trip listed below:

TEACHER	GRADE	SCHOOL	DATE	PURPOSE	DESTINATION	OUT-OF-POCKET STUDENT COST
Piskaldo, Raymond	12	Jr./Sr. HS	October 12, 2018	Understand how monitoring environmental factors assist scientists in determining the health of the environment	Long Island Sound, Research Vessel via Maritime Aquarium	\$65.00

15. **FINANCE / FACILITIES**

Y. Motion: that upon the recommendation of the Superintendent, approval be given to the following motion.

WHEREAS, the Westwood Regional Board of Education (“the Board”) advertised for bids for On Call Time and Materials Services for Refuse and Recycling Collection and Disposal for the 2018-2019 school year (“Services”); and

WHEREAS, on August 16, 2018, the Board received one bid for the Services from Gaeta Recycling Co. Inc.; and

WHEREAS, Gaeta did not indicate a cost for extra containers as required by the specifications, which is a non-waivable, material defect; and

WHEREAS, because no other bids were received, the Board has to re-advertise for these Services.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby rejects Gaeta’s bid for being materially defective; and

BE IT FURTHER RESOLVED that the Business Administrator/Board Secretary is hereby authorized to re-advertise for these Services with the new specifications.

Z. Motion: that upon the recommendation of the Superintendent, approval be given to the following motion.

WHEREAS, the Westwood Regional Board of Education (“the Board”) advertised for bids for On Call Time and Materials Services for HVAC Services and Related Work for the 2018-2019 school year (“Services”); and

WHEREAS, on August 16, 2018, the Board received three bids for the Services, as reflected on the attached bid tabulation sheets; and

WHEREAS, Pennetta Industrial Automation, LLC submitted the lowest responsible bid in the following amounts:

Labor Rate Charge: Journeyman/Mechanic	Charge Per Hour: \$89.00 (Straight time) \$130.00 (overtime and Saturday) \$175.00 (Sundays and Holidays)
Apprentice	Charge Per Hour: \$35.00 (Straight time) \$50.00 (overtime and Saturday) \$70.00 (Sundays and Holidays)

Lift Truck Rental	\$75 per hour
Material/Parts	Markup: 15%

WHEREAS, the bid submitted by Pennetta is responsive in all material respects and it is the Board’s desire to award the contract for the Services to Pennetta.

NOW, THEREFORE, BE IT RESOLVED that the Board awards the contract for the Services to Pennetta for the 2018-2019 school year in the amounts identified above; and

BE IT FURTHER RESOLVED that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate as required in the project specifications, together with an AA201-Project Manning Report and an executed agreement, as prepared by the Board Attorney, within ten (10) days of the date hereof; and

BE IT FURTHER RESOLVED that the Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

AA. Motion: that upon the recommendation of the Superintendent, approval be given to the following motion:

WHEREAS, the Westwood Regional Board of Education (“the Board”) advertised for bids for On Call Time and Materials Services for Plumbing Services for the 2018-2019 school year (“Services”); and

WHEREAS, on August 16, 2018, the Board received one bid for the Services from Echelon Services, LLC; and

WHEREAS, Echelon did not indicate a cost for a lift truck rental, nor a cost for parts as required by the specifications, which is a non-waivable, material defect; and

WHEREAS, because no other bids were received, the Board has to re-advertise for these Services.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby rejects Echelon’s bid for being materially defective; and

BE IT FURTHER RESOLVED that the Business Administrator/Board Secretary is hereby authorized to re-advertise for these Services with the new specifications.

BB. Motion: that upon the recommendation of the Superintendent, approval be given to the following motion:

WHEREAS, the Westwood Regional Board of Education (“the Board”) advertised for bids for On Call Time and Materials Services for Electrical Services and Related Work for the 2018-2019 school year (“Services”); and

WHEREAS, on August 16, 2018, the Board received two bids for the Services, as reflected on the attached bid tabulation sheets; and

WHEREAS, Sal Electric Co., Inc. submitted the lowest responsible bid in the following amounts:

Labor Rate Charge: Apprentice	Charge Per Hour: \$15.00 (Straight time) \$25.00 (overtime and Saturday) \$60.00 (Sundays and Holidays)
Journeyman	Charge Per Hour: \$84.00 (Straight time) \$126.00 (overtime and Saturday) \$168.00 (Sundays and Holidays)
Foreman	Charge Per Hour: \$97.00 (Straight time) \$150.00 (overtime and Saturday) \$200.00 (Sundays and Holidays)
Bucket Truck Rental	\$50.00 per hour
Project Manager	\$125 per hour
Material/Parts	Markup: 10%

WHEREAS, the bid submitted by Sal Electric is responsive in all material respects and it is the Board’s desire to award the contract for the Services to Sal Electric.

NOW, THEREFORE, BE IT RESOLVED that the Board awards the contract for the Services to Sal Electric for the 2018-2019 school year in the amounts identified above; and

BE IT FURTHER RESOLVED that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate as required in the project specifications, together with an AA201-Project Manning Report and an executed agreement, as prepared by the Board Attorney, within ten (10) days of the date hereof; and

BE IT FURTHER RESOLVED that the Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

CC. Motion: that upon the recommendation of the Superintendent, approval be given to the following motion:

WHEREAS, the Westwood Regional Board of Education (“the Board”) advertised for bids for On Call Time and Materials Services for Boiler Services and Related Work for the 2018-2019 school year (“Services”); and

WHEREAS, on August 16, 2018, the Board received two bids for the Services, as reflected on the attached bid tabulation sheets; and

WHEREAS, Pennetta Industrial Automation, LLC submitted the lowest responsible bid in the following amounts:

Labor Rate Charge: Mechanic	Charge Per Hour: \$89.00 (Straight time) \$130.00 (overtime and Saturday) \$175.00 (Sundays and Holidays)
Foreman	Charge Per Hour: \$92.00 (Straight time) \$138.00 (overtime and Saturday) \$184.00 (Sundays and Holidays)
Lift Truck Rental	\$75 per hour
Material/Parts	Markup: 15%

WHEREAS, the bid submitted by Pennetta is responsive in all material respects and it is the Board’s desire to award the contract for the Services to Pennetta.

NOW, THEREFORE, BE IT RESOLVED that the Board awards the contract for the Services to Pennetta for the 2018-2019 school year in the amounts identified above; and

BE IT FURTHER RESOLVED that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate as required in the project specifications, together with an AA201-Project Manning Report and an executed agreement, as prepared by the Board Attorney, within ten (10) days of the date hereof; and

BE IT FURTHER RESOLVED that the Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

DD. Motion: that upon the recommendation of the Superintendent, approval be given to the following motion:

WHEREAS, the Westwood Regional Board of Education (“the Board”) advertised for bids for On Call Time and Materials Services for Tree Services for the 2018-2019 school year (“Services”); and

WHEREAS, on August 16, 2018, the Board received two bids for the Services, as reflected on the attached bid tabulation sheets; and

WHEREAS, upon further review of the specifications for these Services, the Board finds it necessary to substantially revise the specifications; and

WHEREAS, the Board may reject bids, in accordance with N.J.S.A. 18A:18A-22, where the Board wants to substantially revise the specifications.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby rejects all bids received for the Project and directs the Business Administrator/Board Secretary to cause the specifications to be substantially revised consistent with the Public Schools Contract Law and this Resolution and to make such additional revisions as deemed appropriate, consistent with the needs and desires of the school district; and

BE IT FURTHER RESOLVED that the Business Administrator/Board Secretary is hereby authorized to re-advertise for these Services with the new specifications.

EE. Motion: that upon the recommendation of the Superintendent, approval be given to the following motion:

WHEREAS, the Westwood Regional Board of Education (“Board”) advertised for bids for the A-Field Parking Lot Construction Project at Westwood Regional Middle School (“Project”); and

WHEREAS, on August 21, 2018, the Board received two bids for the Project; and

WHEREAS, the low bidder, Paving Materials & Contracting, submitted a bid with a base bid of \$237,226, together with Alternate No. 1 in the amount of \$43,500 and Alternate No. 2 in the amount of \$70,500; and

WHEREAS, the bid submitted by Paving Materials is responsive in all material respects and it is the Board’s desire to award the contract for the Project to Paving Materials.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board hereby awards the contract for the Project to Paving Materials for a total contract sum of \$351,226.
2. This award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, and an executed A-101, Standard Form of Agreement Between Owner and Contractor, and an A-201, General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

FF. Motion: that upon the recommendation of the Superintendent, approval be given to the annual contract for student mental health assessments and school clearance letters between Pascack Valley Council for Special Education/Region II and West Bergen Mental Healthcare, Inc. for the period September 1, 2018 through June 30, 2019.

GG. Motion: that upon the recommendation of the Superintendent, approval be given to the agreement for teacher and administrator professional development in Co-Teaching for Inclusive Education between Montclair State University Network for Educational Renewal and the Westwood Regional School District for the 2018-2019 school year for an amount not to exceed \$27,750.00.