

**WESTWOOD REGIONAL BOARD OF EDUCATION
ADDENDUM
REGULAR MEETING AGENDA
SEPTEMBER 14, 2017**

18. PERSONNEL

Q. Motion: that upon the recommendation of the Superintendent, approval be given the following resolution:

WHEREAS, the Westwood Regional Board of Education does hereby adopt the following contractual Merit Goals for the *Superintendent of Schools* for the 2017-2018 school year as developed and designed within the requirements of the New Jersey State Department of Education pursuant to N.J.A.C. 6A:23A-3.1;

Quantitative Goal #1: COLLABORATIVE LEADERSHIP: School leaders at the national, state, and local level all face similar challenges to effectively prepare students to be college and career ready in the 21st century. To take on this challenge alone is daunting, but combining our collective knowledge and experience can yield great benefits for our students. Therefore, by June 2018 the Superintendent will facilitate an inter-district administrative Professional Learning Network that meets at least four (4) times a year to study best-practices that can be used in our district to help promote instructional leadership and collaboration in the realm of technology.

Quantitative Goal #2: INSTRUCTIONAL LEADERSHIP: Westwood Regional Schools has made a substantial investment in its use of Google applications for education to promote 21st century skills in classrooms throughout the district. Therefore, by June 2018 the Superintendent will build upon the success of the year prior and personally host at least four (4) after school professional development sessions to turnkey the knowledge gained from the Google Certified Educator experience to promote enhanced technology use throughout the district.

Quantitative Goal #3: PARENT ACADEMIES: Our parents are invaluable resources in our endeavors to effectively prepare students for social, digital, and academic success. As a school district, we possess a wealth of knowledge and resources that can fully support our parents' efforts to raise confident and resilient children. Therefore, by June 2018, the Superintendent will host at least three (3) different Parent Academies on topics such as Digital Citizenship, Wellness, Parent tips, etc.

Qualitative Goal #1: SUSTAINABLE SCHOOLS: The Sustainable Jersey for Schools program is designed to celebrate for their efforts to reduce their carbon footprint. In recent years, the district has engaged in a variety of educational and facilities activities that can lead to recognition under this program. Therefore, by June 2018, the Superintendent will lead the administrative team towards certification under the Sustainable Jersey for Schools program.

Qualitative Goal #2: RECRUITMENT: Based upon the participation and feedback from districts and attendees, the inaugural Bergen County Job Fair hosted by the Westwood Regional School District was a resounding success. Combining the collective search and recruitment efforts of districts from around the County provided our District and others with access to hundreds of viable candidates for open positions, paraprofessionals, and substitutes. Therefore, by June 2018, the Superintendent will join with other school district's to lead the second annual Bergen County job fair.

NOW THEREFORE BE IT RESOLVED that the Board hereby approves a non-pensionable merit bonus in the total amount of 14.99% of the Superintendent of Schools' annual salary for the 2017-2018 school year subject to approval by the Executive County Superintendent.

R. Motion: that upon the recommendation of the Superintendent, approval be given the following resolution:

WHEREAS, the Westwood Regional Board of Education does hereby adopt the following contractual Merit Goal for the *Assistant Superintendent of Schools* for the 2017-2018 school year as developed and designed within the requirements of the New Jersey State Department of Education pursuant to N.J.A.C. 6A:23A-3:

Qualitative Goal: Within the past decade, many districts have begun to offer dual credit opportunities with institutions of higher learning. Westwood Regional is no exception, as there are currently only 4 dual credit classes offered. The district is looking to expand its offerings from electives to courses required for graduation. In order to do this, we need to ensure there is an adequate supply of teachers with a Master's

degree in the content area, as that is a requirement of the colleges. Therefore, by June 2018, the Assistant Superintendent will develop a plan to expand its dual enrollment offerings. The plan will include how many additional teachers with a Master’s degree are needed, what 11th and 12th grade classes dual credit can be offered in once the staffing is in place, and what colleges with whom we can partner.

NOW THEREFORE BE IT RESOLVED that the Board hereby approves a non-pensionable merit bonus in the amount of 2.5% of the Assistant Superintendent of Schools’ annual salary for the 2017-2018 school year subject to approval by the Executive County Superintendent.

S. Motion: that upon the recommendation of the Superintendent, approval be given the following resolution:

WHEREAS, the Westwood Regional Board of Education does hereby adopt the following contractual Merit Goal for the *School Business Administrator/Board Secretary* as outlined below for the 2017-2018 school year as developed and designed within the requirements of the New Jersey State Department of Education pursuant to N.J.A.C. 6A:23A-3:

Qualitative Goal: As a school district, we must always strive to implement actions that contribute to overall operational efficiency. Concurrently, it is incumbent on our district to explore ways that we can be more environmentally friendly in our management of the district. Many of the current processes in the business office are paper-based which are both inefficient and wasteful of resources. Therefore, by June 2018, the School Business Administrator will develop a plan to transition two of our most inefficient and cumbersome processes -- timesheet and payroll administration -- to a paperless format for the upcoming school year.

NOW THEREFORE BE IT RESOLVED that the Board hereby approves a non-pensionable merit bonus in the amount of 2.5% of the School Business Administrator/Board Secretary’s annual salary for the 2017-2018 school year subject to approval by the Executive County Superintendent.

T. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of the following staff and salaries per the negotiated agreement with the Westwood Education Association and the Westwood Regional Board of Education for Clubs at the rate of \$84.00 per session for the 2017-18 school year:

NAME	CLUB	BUILDING	SESSIONS	TOTAL
1. Casey Vallorano/Jeffrey Welfel (Co-Advisors)	Debate Club (Split)	Jr. Sr. HS	N/A	Volunteer

U. Motion: that upon the recommendation of the Superintendent, approval be given for staff to attend out-of-district conferences for the **2017-2018** school year:

Name/School	Conference Attending	Conference Sponsor	Dates Attending	Costs Not to Exceed
1. Pamela Duffus/HS	AENJ Conference: Beyond Looking	Art Educators of New Jersey	10/1/17-10/3/17	\$356.85
2. Michele Keller/HS	AENJ Conference: Beyond Looking	Art Educators of New Jersey	10/1/17-10/3/17	\$305.89
3. Stacey Becan/George & Washington	AENJ Conference: Beyond Looking	Art Educators of New Jersey	10/2/17-10/3/17	\$356.24

19. **FINANCE / FACILITIES**

I. Motion: that upon the recommendation of the Superintendent, approval be given for **Nonpublic Schools** staff to attend out-of-district conferences for the **2017-2018** school year:

Name/School	Conference Attending	Conference Sponsor	Dates Attending	Costs Not to Exceed
Meagan Papapietro/IHA	IEP and 504 Plan Legal Workshop	NBI Seminars	December 11,2017	\$361.54

- J. Motion: that upon the recommendation of the Superintendent, approval be given to the Bus Evacuation Drills performed as listed below:

Date	Time	School	Location	Route #	Supervisor of Drill
09/12/2017	7:45 a.m.	Westwood Jr./Sr. HS	701 Ridgewood Road Twp. of Washington	W03, W04, W06	Asst. Principals: Michael Corso Christopher Mello Michael Kenduck

- K. Motion: that upon the recommendation of the Superintendent, approve be given the Transportation Contract for the 2017-2018 school year:

Contractor	Route #	Cost	Aide	School
Scholastic Bus, Co., Fair Lawn	W01	\$174.96/diem	N/A	WRMS
First Student, Inc.	BCA1	\$135.25/diem	N/A	Bergen County Acad.

- L. Motion: that upon the recommendation of the Superintendent, approval be given to the disposal of toner as listed below:

Toner Model #	Amount to be Discarded
CE410X	1
CE412A	1
CE411A	1
CE413A	1
Q1338A	1
CC364A	1
CE255X	3
42A	4
15X	3
AP-HF413XM magenta	3
AP-HF411XC Blue	2
AP-HF412XY	2
410A yellow	1
CE255x black	3
IPS255X black	1
IPS7553X black	1
53X black	1
CE253X magenta	2
CE250X black	2
IPS252A yellow	1
CE 251A blue	1
64X	18
364A	2
96A	33
Q5950A	1

Q5951A	2
Q5952A	2
Q5953A	2
C9721A	16
C9720A	8
C9722A	7
C9723A	5
Q3962A	1