

**WESTWOOD REGIONAL BOARD OF EDUCATION
FEBRUARY 28, 2018**

REGULAR MEETING AGENDA

1. Meeting called to order at approximately 7:00 P.M. in the Board of Education conference room, Jr./Sr. High School.
2. Roll Call
3. **EXECUTIVE SESSION**

Motion: the Board will recess to meet in Private Executive Session for the purpose of discussing personnel and legal matters. The Board will reconvene in Public Session at approximately 7:30 p.m. The decisions which emanate from these discussions will be disclosed to the public when action is taken by the Board.
4. Meeting called to order at approximately 7:30 p.m. in the Hurley Theater, Jr./Sr. High School.
5. SALUTE TO THE FLAG
6. Roll Call
7. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Westwood Regional Board of Education has caused notice of this meeting to be sent to the following announcing time and place thereof:

Westwood Borough Hall
Westwood Public Library
Township of Washington Administration Building
Township of Washington Free Public Library
The Record
Community Life
Pascack Press
8. **MINUTE APPROVAL**
 - A. Motion: that approval be given to the following meeting minutes:
 - Regular BOE Meeting Minutes for 12/14/17, 1/10/18 and 1/18/18
 - Curriculum Committee Meeting for 1/10/18
 - Finance and Facilities Committee Meeting for 1/30/18
 - Policy and Governance Committee Meeting for 2/22/18
9. Superintendent's Report
 - 2018-19 Before & Aftercare Planning
10. Board President's Report
11. Business Administrator's Report
12. Student Representative's Report
13. Committee Reports
 - A. Policy & Governance: Chairperson - P. Liddy
 - B. Finance & Facilities: Chairperson - R. Hanlon
 - C. Curriculum & Instruction: Chairperson - R. Miller
 - D. Negotiations (Ad Hoc): Chairperson - R. Hanlon

14. AWARDS AND RECOGNITION

Student Artwork on Display: Westwood Regional Jr./Sr. High School Digital Photography I & II students, under the direction of Michele Keller: Emily Arosemowicz (11), Kaylee Duffy (12), Erin Fowler (10), Madison Fulco (11), Amanda Jenkins (12), Mia Kramer (11), Hunter Long (11), Paulina Lucio (11), Grace Lyons (12), Nicolas Rizzo (11).

A. Motion: that upon the recommendation of the Superintendent, the following resolution be adopted:

WHEREAS, student achievement can be seen in many areas of education including, but not limited to, academic, athletics, music, art, and character; and

WHEREAS, the Westwood Regional School District believes recognizing student achievement in its many forms is an essential part of promoting “Excellence in Education”; and

WHEREAS, the Westwood Regional School District recognizes *Christopher Eagar*, eighth grade student, for being selected as the Jr. High School student of the month for January 2018; and

WHEREAS, the Westwood Regional School District recognizes *Andrew Sklavounos*, twelfth grade student, for being selected as the Sr. High School student of the month for January 2018; and

NOW THEREFORE BE IT RESOLVED that the Westwood Regional Board of Education hereby congratulates these students for their accomplishments, directs the Secretary to include this Resolution in the official minutes of the Board of Education, and directs the Superintendent of Schools to present the students with suitable certificates of recognition.

B. Motion: that upon the recommendation of the Superintendent, the following resolution be adopted:

WHEREAS, student achievement can be seen in many areas of education including, but not limited to, academic, athletics, music, art, and character; and

WHEREAS, the Westwood Regional School District believes recognizing student achievement in its many forms is an essential part of promoting “Excellence in Education”; and

WHEREAS, the Westwood Regional School District would like to recognize *Andrew Loverich*, eleventh grade student, for earning the rank of Eagle Scout.

WHEREAS, the Westwood Regional School District would like to recognize *Nathaniel Vele*, twelfth grade student, for earning the rank of Eagle Scout.

WHEREAS, the Westwood Regional School District would like to recognize *Ryan Visich*, twelfth grade student, for earning the rank of Eagle Scout.

NOW THEREFORE BE IT RESOLVED that the Westwood Regional Board of Education hereby congratulates these students for this accomplishment, directs the Secretary to include this Resolution in the official minutes of the Board of Education, and directs the Superintendent of Schools to present the student with a suitable certificate of recognition.

15. SPECIAL PUBLIC REPORT

A. District Goals-Progress Report, presented by Dr. Raymond Gonzalez

16. PUBLIC FORUM (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

During this portion of the meeting, district residents and staff are invited to address the Board of Education on any topics specifically addressed in this agenda or on any other questions, comments, or concerns that may be in respect to the operation of their schools. The Board requests that individuals sign the speakers’ list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals). The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding personnel matters are discouraged and cannot be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. If a matter concerning a district staff member is of interest or concern to a resident, the matter should be referred to the responsible Building Principal, Superintendent of Schools, or the Board of Education, either by telephone, letter, or email.

Although the Board may not respond to items raised during the public forum, all public comments will be considered and may be

discussed tonight under the appropriate agenda items or "new business" at this meeting, at subsequent meetings under "old business," or during a Board committee meeting, if appropriate.

Each speaker's statement will be limited to five (5) minutes in duration. The Public Forum will be limited to one (1) hour in duration.

17. **ADMINISTRATIVE / GOVERNANCE**

- A. Motion: that upon the recommendation of the Superintendent, the Board affirms the Superintendent's decision on the Harassment, Intimidation and Bullying matters as required by N.J.S.A. 18A:37-1S(b)(6)(e) on the following cases:

Incident Number
1. 67380_WRJHS_12192017
2. 67522_WRJHS_12222017
3. 67772_WRJHS_01122018
4. 67779_WRMS_01122018

- B. Motion: that upon the recommendation of the Superintendent, approval be given to appoint Raymond A. Gonzalez, Superintendent of Schools, as a School Safety and Security Specialist for the 2017-18 school year in accordance with N.J.S.A. 18A:17-43.3.

- C. Any Legislation/Governance addendum items will be considered at this time.

18. **POLICY** (click [here](#) to view draft policies)

- A. Motion: that upon the recommendation of the Superintendent, approval be given to approve the following Policies/Regulations as a *First Reading*:

Policy	Title
Bylaw 0134	Board Self-Evaluation
Bylaw 0152	Board Officers
Bylaw 0167	Public Participation in Board Meetings
Bylaw 0168	Recording Board Meetings
P7300	Disposition of Property

- B. Motion: that upon the recommendation of the Superintendent, approval be given to approve the following Policies/Regulations as a *Second Reading*:

Policy	Title
P7440M	School District Security (M)
P7441M	Electronic Surveillance in School Buildings and on School Grounds (M)
P8630M	Bus Driver/Bus Aide Responsibility (M)

- C. Any Legislation/Policy addendum items will be considered at this time.

19. **PERSONNEL**

- A. Motion: that upon the recommendation of the Superintendent, the resignation for the purpose of retirement be accepted for Diane Carroll, Assistant Principal, Westwood Regional Middle School, effective July 1, 2018, and the following resolution be adopted:

WHEREAS, Diane Carroll has tendered her resignation as an Assistant Principal in the Westwood Regional School District to become effective July 1, 2018, after having completed twenty-six (26) years of service, of which twenty-two (22) years were spent in dedicated and faithful service to the Westwood Regional School District, and

WHEREAS, during her many years in our school system she has imparted her knowledge and understanding of the educational needs of the students of the Westwood Regional School District, and

WHEREAS, she has influenced the lives of many boys and girls with her deep understanding and has earned their love and respect as well as that of their parents and her colleagues, and

WHEREAS, she has given unselfishly of her time and effort in the interest and welfare of the children of our school district,

NOW THEREFORE, BE IT RESOLVED that the Westwood Regional Board of Education hereby recognizes Diane Carroll’s contribution to the district and expresses its appreciation of her dedicated services and directs that this resolution be included in the minutes of this Board and that a copy be presented to Ms. Carroll as a token of its esteem.

- B. Motion: that upon the recommendation of the Superintendent, approval be given for *revised* Movement on Guide for the **2017-18** school year, as per the negotiated agreement between the Westwood Education Association and the Westwood Board of Education, retroactive to September 1, 2017:

Last Name	First Name	Current Column/Step	New Column/Step	New Salary
1. Preciado	Kristyn	BA/Step 4-5	BA+15/Step 4-5	\$53,930.00
2. Goldman	Barnett	MA+15/Step 9	MA+30/Step 9	\$71,830.00

- C. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of new staff and salaries per the agreement with the Westwood Education Association and the Westwood Regional Board of Education for the **2017-18** school year, pending criminal history and health clearance:

NAME	POSITION	BUILDING	SALARY	SOURCE OF FUNDS
1. Nicole Compagnone (replacing Alyssa Viscito, resigned) - effective 5/15/18 or sooner Teacher Consultant (2 Days - May 11 and 14, 2018)	Mathematics Teacher	Jr./Sr. HS	\$54,130 - BA, Step 6 pro-rated	20% 11-130-100-101-03 80% 11-140-100-101-02
2. John Wohner (Tenure track position effective 4/16/18 or sooner covering Adelynn Gann maternity leave) Teacher Consultant (2 Days - April 12 and 13, 2018)	Applied Technology Teacher	Jr./Sr. HS	\$54,130 - BA, Step 6 pro-rated	20% 11-130-100-101-03 80% 11-140-100-101-02

- D. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of leave-replacement staff and salary for the **2017-18** school year, pending criminal history clearance and medical requirements:

NAME	POSITION	BUILDING	SALARY	SOURCE OF FUNDS
1. Mary Ann Peterfriend (leave replacement for Edel Pfisterer - effective 3/19/18 - 06/30/18) Teacher Consultant - March 14 and 15, 2018	Special Education Teacher	Jr./Sr. HS	\$327.24 per diem based on MA+30, Step 1-2 (\$62,830)	11-204-100-101-40
2. Chelsea Ommundsen (leave replacement for Elizabeth Hogle - effective 4/23/18-6/22/18) Teacher Consultant - April 11 and 12, 2018	Grade 2 Teacher	Berkeley	\$300.93 per diem based on MA, Step 1-2 (\$57,780)	11-120-100-101-40

- E. Motion: that upon the recommendation of the Superintendent, approval be given for sixth periods for the following staff for the **2017-18** school year retroactive to September 1, 2017 as per the settlement of the negotiated agreement between the Westwood Education Association and the Westwood Regional Board of Education:

NAME	POSITION	BUILDING	STIPEND
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1. John Wohner	Applied Technology	Jr. Sr. HS	\$10,826 - pro rated 04/16/18-06/30/18
2. Mary Ann Peterfriend	English 10, 11, 12 LLD	Jr. Sr. HS	\$12,566 - pro rated 04/09/18-06/30/18

- F. Motion: that upon the recommendation of the Superintendent, approval be given for staff and *revised* salaries as per the settlement of the negotiated agreement between the Westwood Education Association and the Westwood Regional Board of Education for the **2017-18** school year:

LAST NAME	FIRST NAME	COLUMN	STEP	SALARY
Bradbury	Jeffrey	MA+15	13A	\$90,205.00

- G. Motion: that upon the recommendation of the Superintendent, approval be given for the following *anticipated* maternity leaves of of absence:

NAME	POSITION	BUILDING	DATES OF PAID LEAVE	DATES OF FAMILY LEAVE*	DATES OF CHILD-REARING LEAVE**
1. Danielle Aglione	LDTC	District	6/4/18-6/22/18 (15 Sick Days)	8/30/18-11/20/18	N/A
2. Lindsay Rattacasa	Math Teacher	Jr. Sr. HS	5/15/18-6/22/18 (28 Sick Days)	8/30/18-11/14/18	N/A
3. Emily Carroll	Grade 5 Teacher	Brookside	N/A	8/30/18-11/23/18	N/A
4. Jessica Palmer	Special Education Teacher	Washington	4/11/18-6/6/18 (40 sick days)	6/7/18-9/27/18	N/A
5. Alison Schell	Grade 1 Teacher	Washington	5/11/18-6/22/18 (30 sick days)	8/30/18-10/12/18	N/A

- H. Motion: that upon the recommendation of the Superintendent, approval be given for the following revised *anticipated* maternity leaves of of absence:

NAME	POSITION	BUILDING	DATES OF PAID LEAVE	DATES OF FAMILY LEAVE*	DATES OF CHILD-REARING LEAVE**
1. Shelley LaForgia	Principal	WRMS	3/19/18-5/22/18 (25 Sick Days)	5/23/18-7/31/18	N/A
2. Michelle Stoute	Art Teacher	Jr. Sr. HS	2/5/18-2/16/18 (10 Sick Days)	2/21/18-5/23/18	5/24/28-1/31/19
3. Edel Pfisterer	Resource Program Teacher	Jr. Sr. HS	3/19/18-4/25/18 (22 Sick Days)	4/26/18-6/22/18	N/A

*unpaid with benefits

**unpaid without benefits

- I. Motion: that upon the recommendation of the Superintendent, approval be given for the *revised* appointment of leave-replacement staff and salary for the **2017-18** school year:

NAME	POSITION	BUILDING	SALARY	SOURCE OF FUNDS
Patricia Eckel (replacing Shelley LaForgia) effective 4/10/18 - 8/3/18 Principal Consultant - February 9 and March 16, 2018	Interim Principal	WRMS	\$550 per diem	11-000-240-103-10
Mary Twomey (leave replacement for Michelle Stoute - effective 2/5/18 - 6/30/18, and 9/1/18-1/31/19)	Art	Jr. Sr. HS	\$327.24 per diem based on MA+30, Step 1 (\$62,830)	11-130-100-101-03 -20% 11-140-100-101-02 - 80%

Teacher Consultant - January 31 and February 1, 2018				
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- J. Motion: that upon the recommendation of the Superintendent, approval be given for the following medical leaves of of absence:

NAME	POSITION	BUILDING	DATES OF PAID LEAVE	DATES OF FAMILY LEAVE*
Laura O’Grady	Special Education Teacher	Jr. Sr. HS	2/21/18-3/5/18 Half Day AM (8 1/2 Sick Days)	3/6/18-3/23/18 NJFLA

* Unpaid with benefits

- K. Motion: that upon the recommendation of the Superintendent, approval be given for additional sixth periods for the following staff for the **2017-18** school year to cover the *anticipated* leave of absence for Laura O’Grady:

NAME	POSITION	BUILDING	STIPEND
1. Suzanne Reilly	Special Education	Jr. Sr. High School	\$15,894 - pro rated 02/15/18-03/23/18
2. Lauren Kocher	Special Education	Jr. Sr. High School	\$13,463 - pro rated 02/15/18-03/23/18
3. Zafira Zamfotis	Special Education	Jr. Sr. High School	\$19,818 - pro rated 02/15/18-03/23/18
4. Christine Daly	Special Education	Jr. Sr. High School	\$18,808 - pro rated 02/15/18-03/23/18
5. Justin Baumgartner	Special Education	Jr. Sr. High School	\$10,626 - pro rated 02/15/18-03/23/18
6. Joseph Carnevale	Special Education	Jr. Sr. High School	\$11,556 - pro rated 02/15/18-03/23/18

- L. Motion: that upon the recommendation of the Superintendent, approval be given for staff to attend out-of-district conferences for the **2017-2018** school year:

NAME/SCHOOL	CONFERENCE ATTENDING	CONFERENCE SPONSOR	DATES ATTENDING	COSTS NOT TO EXCEED
1. Rena Barone/Central Office	NJASBO Administrative Assistant Program	NJ Association of School Business Officials	5/8/18	\$100.00
2. Kaitlyn Borowski/George	Advances in ABA Conference	Caldwell University	4/20/2018	\$80.00
3. Tara Bradshaw/Washington	Literacy Learning Across Grades	NJSHA	3/9/18	\$180.00
4. Felicia Brockner/Special Services	"Success For All" NJ's premiere Special Education Professional Development Event	Ramapo College of NJ Master of Arts in Special Education, Teacher Education Program School of Social Science and Human Services	3/12/18	\$115.00
5. Mario Cofini/Central Office	NJ School Buildings & Grounds Association Annual Conference	NJ School Buildings & Grounds Association & National School Plant Managers Association	3/11/18-3/14/18	\$512.63
6. Rachel Guyt/George	NJPSA FEA School Counselor Certificate Program. Responding to Kids in Crisis: The Role of the School Counselor	NJPSA	1/31/2018	\$150.00
7. Donna Kahn/Jr. Sr. HS	The Northeast Conference for the Teaching of Foreign Languages	The Northeast Conference for the Teaching of Foreign Languages	2/9/18	\$40.00
8. Elizabeth Kraljic/George	Advances in ABA Conference	Caldwell University	4/20/2018	\$80.00

9. Maggie Kristofick/ Washington	Jen Serravallo's Strategies & Structures for Teaching Reading & Writing	Heinemann Professional Development	3/8/18	\$231.28
10. Jill Mortimer/District	PARCC Training	NJ DOE	2/28/18	\$10.00
11. Rusty Obra/Jr. Sr. HS	JWU Summer Food Service Educator Program	Johnson & Wales University	7/15/18-7/20/18	\$595.00
12. Eileen O'Sullivan/ Central Office	NJASBO Administrative Assistant Program	NJ Association of School Business Officials	5/8/18	\$175.00
13. Deborah Penn/WRMS	Common Threads: Post-Infectious Autoimmune Diseases of the Brain Conference	PANDA's Network	3/9/18-3/10/18	\$272.98
14. Michael Rightmire/ Technology	PARCC Training	NJ DOE	3/1/18	\$5.33
15. Angela Robinson/ Special Services	NJCEC Spring 2018 Conference Success for All	NJ Council for Exceptional Children	3/12/18	\$105.00
16. Paulette Sommerhalter/ Technology	PARCC Regional Training Workshop	NJ DOE	3/6/18	\$50.09
17. Dan Vivino/Jr. Sr. HS	Director of Athletics Association of New Jersey	DAANJ/NJSIAA	3/12/18-3/16/18	\$748.63
18. Lynn Voss/Central Office	NJASBO Administrative Assistant Program	NJ Association of School Business Officials	5/8/18	\$100.00
19. Irene Zito/Special Services	Literacy Learning Across the Grades	NJSHA/NJIDA	3/9/18	\$205.00

- M. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of staff and salaries per the negotiated agreement with the Westwood Education Association and the Westwood Regional Board of Education for Clubs, at the rate of \$84 per session for the **2017-18** school year:

NAME	CLUB	BUILDING	SESSIONS	TOTAL	SOURCE OF FUNDS
1. Thomas O'Hara	Brass Ensemble	WRMS	11	\$924.00	11-401-100-100-14
2. Thomas O'Hara	Woodwind Ensemble	WRMS	5	\$420.00	11-401-100-100-14

- N. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of substitute teachers at the rate of \$100.00 per day for the **2017-18** school year, pending certification, and criminal history and health examination clearance:

1. Kylie Grotz
2. Michaella Bermudez
3. Matthew Sabbagh
4. Melissa Gabilanes

- O. Motion: that upon the recommendation of the Superintendent, approval be given for the following student teachers to conduct student teaching or field observation of classes at the buildings and on the dates stated, pending criminal history and health clearance:

NAME	COLLEGE/UNIVERSITY	BUILDING	DATES
1. Justine Park	St. Thomas Aquinas College	George	3/1/18-6/1/18
2. Melissa Gabilanes	Rutgers University	Jr. Sr. High School	3/1/18-3/26/18

- P. Motion: that upon the recommendation of the Superintendent, approval be given for the *revised* rate of pay for P/T school bus drivers as of January 1, 2018 through June 30, 2018:

NAME	ASSIGNMENT	RATE OF PAY
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1. Thomas Lawton	Bus Driver-District Office	\$22.50/hour + \$1.00/hour Class B CDL
2. John Wiscovitch	Bus Driver-District Office	\$22.50/hour + \$1.00/hour Class B CDL

Source of Funds: 11-000- 270-161- 10

- Q. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of coaches and salaries for **Spring Sports 2018**, pending criminal history and health examination clearance:

NAME	ATHLETIC SPORT/POSITION	STIPEND/STEP
1. William Bellinger	Asst. Baseball	\$5,816 - Step 3 (2/3)
2. Dylan Evans	Asst. Baseball	\$5,816 - Step 3 (2/3)
3. Christopher Romeo	Asst. Baseball	\$5,816 - Step 3 (2/3)
4. Matt Ramagli	Volunteer Baseball	N/A
5. Joseph Carnevale	Volunteer Baseball	N/A
6. Dan Rattacasa	Head Softball	\$9,970 - Step 3
7. Charles Collis	Asst. Softball	\$8,724 - Step 3
8. Michelle Passero	Asst. Softball	\$7,926 - Step 1
9. Lindsay Rattacasa	Volunteer Softball	N/A
10. Nicole DeJoie	Volunteer Softball	N/A
11. Paul Levesque	Head Boys Golf	\$8,387 - Step 3
12. Matt Penn	Volunteer Boys Golf	N/A
13. Keith DeBlasio	Head Girls Golf	\$8,387 - Step 3
14. Grace Sabbagh	Volunteer Girls Golf	N/A
15. Jim Montegari	Head Girls Lacrosse	\$9,470 - Step 2
16. Kristen Hartwick	Asst. Girls Lacrosse	\$8,326 - Step 2
17. Elizabeth Chase	Asst. Girls Lacrosse	\$8,326 - Step 2
18. Matt Biello	Head Boys Lacrosse	\$9,970 - Step 3
19. Sean Pekarsky	Asst. Boys Lacrosse	\$8,724 - Step 3
20. Joseph Ortiz	Asst. Boys Lacrosse	\$7,926 - Step 1
21. George Glover	Head Spring Track & Field	\$11,098 - Step 3
22. Jennifer Bulger	Asst. Spring Track & Field	\$8,833 - Step 3
23. Brad Gatens	Asst. Spring Track & Field	\$8,833 - Step 3
24. Stephanie Murri	Asst. Spring Track & Field	\$8,833 - Step 3
25. Jacob Ziegler	Asst. Spring Track & Field	\$8,833 - Step 3
26. Kathleen Moroney	Head Boys Tennis	\$8387 - Step 3
27. Michael Attanasio	8th Grade Spring Track & Field	\$3,733
28. Andrew Camporeale	8th Grade Spring Track & Field	\$3,733
29. Kristyn Preciado	8th Grade Spring Track & Field	\$3,733
30. Vincent Aiello	Intramurals/Weight Room	\$4,039 - Step 3

- R. Motion: that upon the recommendation of the Superintendent, approval be given for the following staff and salary at the rate of \$15.25 per hour for 2.5 hours for the Supporting Students with Disabilities, and Addressing Challenging Behaviors & De-escalation Strategies training sessions on January 15, 2018, for the **2017-2018** school year:

Donna DiCuffa

- S. Motion: that upon the recommendation of the Superintendent, approval be given to a waiver of language to the contract between the Westwood Education Association and the Westwood Regional Board of Education for the period between February 5, 2018 and February 7, 2018, and that on a one time, non-precedent setting basis, the Board waives Article 15.C.3.B with regard to the “minimum of sixty (60) consecutive workdays” clause as applied to employee Ellen Attanasio, English Teacher, Jr. Sr. High School, and permits her use of three (3) non-consecutive sick days from the sick leave bank for the 2017-18 school year, based upon unusual circumstances mutually agreed upon by the Board and the Association.

T. Motion: that upon the recommendation of the Superintendent, approval be given for a medical leave of absence for Ellen Attanasio, English Teacher, Jr. Sr. High School, for use of 2 sick days from February 5, 2018 through February 7, 2018.

U. Motion: that upon the recommendation of the Superintendent, approval be given for the following resignations:

NAME	POSITION	BUILDING	EFFECTIVE DATE
1. Ryan Hamilton	Aide	George	February 21, 2018
2. Francesca Goglia	1:1 Aide	Jr./Sr. High School	March 2, 2018
3. Amita Patel	Aide	George	March 2, 2018
4. Jessica Wilhelm	Aide	Jr./Sr. High School	February 26, 2018

V. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of staff and salaries per the negotiated agreement with the Westwood Education Association and the Westwood Regional Board of Education for Extra-Curricular activities for the 2017-18 school year:

NAME	CLUB	BUILDING	TOTAL	SOURCE OF FUNDS
Lisa Breen	JPAC Choreographer Co-Director	WRMS	\$784.50	11-401-100-100-13

W. Any Personnel addendum items will be considered at this time.

20. **FINANCE / FACILITIES**

A. Motion: that upon the recommendation of the Superintendent, invoices for materials received and services rendered for the 2017-2018 school year for December 2017 in the amount of \$3,732,147.28 be ratified for payment in accordance with the lists reviewed by the Board.

B. Motion: that upon the recommendation of the Superintendent, the Report as of December 31, 2017, of the Treasurer of School Moneys be received.

C. Motion: that upon the recommendation of the Superintendent, acknowledgement be made of the Secretary’s certification that as of December 31, 2017, no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Keith A. Rosado
Business Administrator

D. Motion: that upon the recommendation of the Superintendent, pursuant to N.J.A.C. 6A:232.11(c)4, we certify that as of December 31, 2017, after review of the Secretary’s monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

E. Motion: that upon the recommendation of the Superintendent, approval be given the Adjusted Transfer Listing dated December 31, 2017, for the month of December 2017.

F. Motion: that upon the recommendation of the Superintendent, invoices for materials received and services rendered for the 2017-2018 school year for February in the amount of \$1,909,627.98 be approved for payment in accordance with the lists reviewed by the Board.

G. Motion: that upon the recommendation of the Superintendent, approval be given for **Nonpublic** staff to attend out-of-district conferences for the 2017-2018 school year payable using Federal funds through the Title IIA Grant:

Name/School	Conference Attending	Conference Sponsor	Dates Attending	Costs Not to Exceed
1. Alice Nudelman Immaculate Heart Academy	ISTE 2018 (International Society of Technology in Education) In Chicago, IL	ISTE	June 24-27, 2018	\$1,779.00

- H. Motion: that upon the recommendation of the Superintendent, approval be given to the Bus Evacuation Drills performed as listed below:

Date	Time	School	Location	Route #	Supervisor of Drill
01/18/2018	8:45AM	Westwood Jr/Sr HS PreSchool	701 Ridgewood Rd, Township of Washington	Brookside and PreSchool, AM	Jessica Gluck, Assistant Director

- I. Motion: that upon the recommendation of the Superintendent, approval be given to the following resolution:

WHEREAS, Mark Construction was awarded the bid for the Jr./Sr. High School Facade Replacement Project and

WHEREAS, Mark Construction has submitted the following change order proposal which has been approved by the architect:

Change Order Proposal - CO #006

This Final Change Order is to credit back for the un-used allowance amount of \$22,569.37, and The Total Contract value will change from \$ 3,415,000 to the New Total Contract sum \$3,392,430.63;

And WHEREAS, FKA Architects has verified that these changes are necessary based upon the need to rectify unforeseen conditions uncovered during construction pursuant to N.J.A.C. 6A:26-4.9.

NOW THEREFORE BE IT RESOLVED that the Board approves this change order and the contract amount is revised to reflect this change.

- J. Motion: that upon the recommendation of the Superintendent, approval be given to enter into an agreement with FKA Architects for additional professional architectural and engineering services for the Westwood Regional Middle School Expansion Project to include the Preliminary Design phase, Construction Document phase, Bidding phase, and Construction Administration phase in the amount(s) as follows:

- a. Fire Suppression System for the Existing Building: \$ 42,945
- b. New Parking Lot at the "A" Field: \$ 61,732
- c. Middle School Additions and Alterations: \$1,202,364
- d. Steam Boiler and UV Replacement Existing Building \$ 90,000

- K. Motion: that upon the recommendation of the Superintendent, approval be given to the disposal of the item as listed below:

Device	Make/Model	Serial #	Asset Tag	School	Discard Reason
Refrigerator	FT-2-TR	140873-71	00000878	George	Unrepairable
Wheelchair	Everest & Jennings- Hollywood	N/A	N/A	High School	Unrepairable

- L. Motion: that upon the recommendation of the Superintendent, approval be given to the Agreement Renewal with BTU Consultants to perform E-Rate filings for the Westwood Regional Board of Education in the amount of \$4,660 for the 2017-2018 school year.

- M. Motion: that upon the recommendation of the Superintendent, approval be given to authorize the submission of the IDEA *Amended* Application for Fiscal Year 2018 and accepts the grant award of these funds upon the subsequent approval by the New Jersey Department of Education:

	Amended Amount
IDEA Basic	\$811,390
IDEA Preschool	\$50,631

- N. Motion: that upon the recommendation of the Superintendent, approval be given to out-of-district tuition contracts for the 2017-2018 school year as per the list below:

School Name	Town, State	Tuition SY 2017-18	Aide	NJ ID Number
Windsor Preparatory High School	Paramus, NJ	\$27,839.04	N/A	9251500359

- O. Motion: that upon the recommendation of the Superintendent, approval be given to the Corrective Action Plan related to the District's 2016-2017 audit report.

P. Any Finance addendum items will be considered at this time.

21. **CURRICULUM / PROGRAMS**

A. Motion: that upon the recommendation of the Superintendent, approval be given for the out-of-state field trips listed below:

Teacher(s)	Grade(s)	School	Date	Purpose	Destination	Out-of-pocket student cost
Beth Hogle, Stephanie Lepore, Nicole Georgiadis	2	Berkeley	4/13/18	IMAX movie "Born to Be Wild" which will teach the students about the efforts in place to save gorillas living in the wild. Then students will explore the different exhibits at the aquarium. They will gather facts and photos that will enhance their research that will be used when completing their Writing Workshop "Science Book" unit.	The Maritime Aquarium at Norwalk, Norwalk, CT	\$16.50
Lisa Bagley, Tom O'Hara, James Lawrence, Jasmin Yoo, Amy Peterson, 5 WRMS teachers, Deb Penn, Parents	6-7	WRMS	6/8/18	Students will perform with fellow band and chorus members and be evaluated by professional adjudicators. Students will receive feedback and critique on performance from professional adjudicators to use for future performances. Students will collaborate to create a successful performance and help to create a community in the music department through travel.	Music in The Parks Festival-Dorney Park and Wildwater Kingdom, Allentown, PA	\$120.00
Jeffrey Welfel & Catherine Meringolo	9-10	Jr. Sr. HS	3/16/18	Students will take part in UniFrance's educational screenings of the new French film The Orchestra Class (La Mélodie) for High School groups. Students will be able to take skills learned in class and use them by interacting within a native environment. Students will gain exposure to the French film in a world class theater by learning about new hopes and coming of age in the Francophone world.	Lincoln Center, NYC	\$15.00
Daniel Peña, James Lawrence, Joseph Fritz, Eileen Nagle, Jasmin Yoo	9-12	Jr. Sr. HS	4/26/18	Students will view an evening professional performance of "Come From Away," modern musical theater literature. Students will observe professional actors and musicians in full performance. This is an optional trip conducted after school hours.	Carmine's Italian Restaurant (uptown), and Schonfeld Theater, NYC	\$124.00
Lesley Fowks	10-12	Jr. Sr. HS	5/1/18	Career Awareness and Fashion Industry real world experience; Identify transferable career skills and design alternate career plans; Investigate entrepreneurship	New York Fashion Showroom and College Visit to LIM	\$30.00

				opportunities as options for career planning and identify the knowledge, skills, abilities, and resources required for owning and managing a business.	Fashion College, NYC	
Keith DeBlasio, Michael Kenduck & Bruce Thames	12	Jr. Sr. HS	3/15/18	Vietnam War - recognize how the differences between the United States and the Soviet Union led to a Cold War that lasted almost to the 21st - compare U.S. foreign policy before World War II to after World War II. Mapping America's Road from Revolution to Independence - Analyze the tactics utilized by the Americans during the war & Discuss major battles during the Revolutionary War.	New York Historical Society & Central Park, NYC	\$20.00

B. Any Curriculum/Programs addendum items will be considered at this time.

22. Old Business

23. New Business

A. 2018-19 Budget Work Session

24. **ADJOURNMENT**

Motion: that this meeting be adjourned and the Board meet in Private Executive Session for the purpose of discussion of personnel, litigious, and negotiation matters. The decisions which emanate from these discussions will be disclosed to the public when action is taken by the Board.