

**WESTWOOD REGIONAL BOARD OF EDUCATION
SEPTEMBER 20, 2018**

REGULAR MEETING AGENDA

1. Meeting called to order at approximately 7:00 P.M. in the Board of Education conference room, Jr./Sr. High School.
2. Roll Call
3. **EXECUTIVE SESSION**
Motion: the Board will recess to meet in Private Executive Session for the purpose of discussing personnel and legal matters. The Board will reconvene in Public Session at approximately 7:30 p.m. The decisions which emanate from these discussions will be disclosed to the public when action is taken by the Board.
4. Meeting called to order at approximately 7:30 p.m. in the Hurley Theater, Jr./Sr. High School.
5. SALUTE TO THE FLAG
6. Roll Call
7. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Westwood Regional Board of Education has caused notice of this meeting to be sent to the following announcing time and place thereof:

Westwood Borough Hall
Westwood Public Library
Township of Washington Administration Building
Township of Washington Free Public Library
The Record
Community Life
Pascack Press
8. **MINUTE APPROVAL**
 - A. Motion: that approval be given to the following meeting minutes:
 - July 19, 2018 Regular BOE Meeting
9. Superintendent's Report
 - A. Public Presentation of 2017-18 ABR Self-Assessment Grades in accordance with P.L.2010, c.122
 - B. Presentation to the Board of 2017-18 District Testing Report in accordance with N.J.A.C. 6A:8-4.3
10. Board President's Report
11. Business Administrator's Report
12. Student Representative's Report
13. Committee Reports
 - A. Policy & Governance: Chairperson - P. Liddy
 - B. Finance & Facilities: Chairperson - R. Hanlon
 - C. Curriculum & Instruction: Chairperson - J. Blundo

14. **AWARDS AND RECOGNITIONS**

A. Motion: that upon the recommendation of the Superintendent, the following resolution be adopted:

WHEREAS, the College Board's Advanced Placement (AP) Program offers students the opportunity to take challenging college-level courses while still in high school; and

WHEREAS, successful performance on the end-of-course AP Exams potentially qualifies students to receive college credit, advanced placement, or both, at colleges and universities worldwide; and

WHEREAS, the College Board annually grants the academic distinction of **AP Scholar** to students who receive scores of 3 or higher on three or more AP Exams; and

WHEREAS, that the Westwood Regional School District Board of Education does hereby commend *Theresa Abou-Daoud, Geremia Adamo, Kenneth Callaghan, Jamie Carezza, Alexander Chang, Rachel Cherrey, Kiyon Cho, Amirah Elayan, Kristina Flores, Vyacheslav Ivanof, Joseph Kramer, Alyssa Lara, Justine Manigault, Autumn Mastroianni, Grace Miguel, Isabella Pincay, John Pollaro, Aldemir Sheynov* for earning the honor of *AP Scholar* which recognizes exemplary college-level achievement on Advanced Placement Program Exams; and

WHEREAS, the College Board annually grants the academic distinction of **AP Scholar with Honor** to students who receive an average score of at least 3.25 on all AP Exams taken, and scores of 3 or higher on four or more of these exams; and

WHEREAS, that the Westwood Regional School District Board of Education does hereby commend *Anne Beck, Sofia Beutel, Sara Murack, Sydney Lewis, Eric Schneider, Andrew Sklavounos, Shaina Woodward* for earning the honor of *AP Scholar with Honor* which recognizes exemplary college-level achievement on Advanced Placement Program Exams; and

WHEREAS, the College Board annually grants the academic distinction of **AP Scholar with Distinction** to students who receive an average score of at least 3.5 on all AP Exams taken, and scores of 3 or higher on five or more of these exams; and

WHEREAS, that the Westwood Regional School District Board of Education does hereby commend *Theres Alexander, Jason Andriopoulos, Lauren Bodnar, Rebecca Brandon, Sara Buchner, Alexandra DiCuffa, Liam Doyle, Annalise Jarski, Manasa Karthikeyan, Daniel Kazlau, Eric Kopp, Javier Ocelotl, Luke Osterhus, Elyse Pepenella, Alexa Rahaman, Thomas Tedesco, Inna Trygubchuk* for earning the honor of *AP Scholar with Distinction* which recognizes exemplary college-level achievement on Advanced Placement Program Exams; and

WHEREAS, the College Board annually grants the academic distinction of **National AP Scholar** to students in the United States who receive an average score of at least 4 on all AP Exams taken, and scores of 4 or higher on eight or more of these exams; and

WHEREAS, that the Westwood Regional School District Board of Education does hereby commend *Thomas Tedesco and Inna Trygubchuk*, for earning the honor of *National AP Scholar* which recognizes exemplary college-level achievement on Advanced Placement Program Exams; and

NOW, THEREFORE, BE IT RESOLVED that the Westwood Regional Board of Education hereby congratulates these students for their accomplishments, directs the Secretary to include this Resolution in the official minutes of the Board of Education, and directs the Superintendent of Schools to present the student with a suitable certificate of recognition.

15. **SPECIAL PUBLIC REPORT**

A. None

16. **PUBLIC FORUM** (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

During this portion of the meeting, district residents and staff are invited to address the Board of Education on any topics specifically addressed in this agenda or on any other questions, comments, or concerns that may be in respect to the operation of their schools. The Board requests that individuals sign the speakers' list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals). The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding personnel matters

are discouraged and cannot be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. If a matter concerning a district staff member is of interest or concern to a resident, the matter should be referred to the responsible Building Principal, Superintendent of Schools, or the Board of Education, either by telephone, letter, or email.

Although the Board may not respond to items raised during the public forum, all public comments will be considered and may be discussed tonight under the appropriate agenda items or "new business" at this meeting, at subsequent meetings under "old business," or during a Board committee meeting, if appropriate.

Each speaker's statement will be limited to five (5) minutes in duration. The Public Forum will be limited to one (1) hour in duration.

17. ADMINISTRATIVE / GOVERNANCE

- A. Motion: that upon the recommendation of the Superintendent, the Board approve submission of the 2017-18 Anti-Bullying Bill of Rights Act (ABR) Self-Assessment/Statement of Assurance and reports, per attached.
- B. Motion: that upon the recommendation of the Superintendent, approval be given to the following **School District Goals** for the 2018-2019 school year:
1. Student Achievement: Support student growth and academic achievement through a focus on the continuous review and refinement of curricula, instructional practices, and professional development.
 - a. Curriculum: Ensure consistency of curriculum implementation among the four elementary schools by planning at least two new measures for monitoring fidelity. Continue to explore opportunities for increased personalization by researching supports and options for non-college bound students.
 - b. Professional Development: Provide sustained, district-based professional development to support the effective implementation of Reading and Writing Workshop in Grades K-7 (32 days of on-site workshops), special education co-teaching in Grades 6-12 (111 hours), and 21st century learning (8 days of on-site workshops).
 - c. Instructional Practices: Continue to increase technology integration by emphasizing an active learning, technology infused experience for all students.
 - d. Instructional Leadership: Promote vertical articulation throughout the district through cross-school observations at the elementary (48) and secondary level (50).
 2. Data Driven Decision-making: Increase the practice of collecting and using data to inform decisions in all aspects of the school district.
 - a. Identify specific metrics that can be used to inform the effectiveness of district and school-wide initiatives.
 3. Strategic Planning: Implement all Year 3 activities outlined in the 2016 - 2021 Strategic Action Plan associated with the following five areas:
 - a. Health and Wellness
 - b. Safety, Security, and Facilities
 - c. Academic Rigor and Student Achievement
 - d. Culture, Climate, Citizenship and Community
 - e. Technology
 4. Facilities Planning: In addition to the goals and objectives outlined in the strategic plan:
 - a. Develop an action plan to minimize disruptions to instruction during the Middle School expansion project.
 - b. Explore current and future possibilities for promoting sustainability in our schools through the District's participation in the Sustainable Jersey for School certification program and the design of the Middle School.
 - c. Develop a comprehensive facilities plan to address short and long terms needs of the district.

- 5. Communications: Proactively communicate with the larger community to keep them informed of program and to promote the school district.
 - a. Develop a communications plan to effectively engage various stakeholders within the community through print, digital, and personal methods.

C. Motion: that upon the recommendation of the Superintendent, approval be given to the following **Board Goals** for the 2018-2019 school year:

- 1. Increase training opportunities towards becoming a NJ School Boards Association Certified Board by engaging in a minimum of six hours of additional Board training.
- 2. Increase involvement and support of the strategic action plan through regular discussion in Board committees and public review of progress.
- 3. Participate in the implementation of the District’s communication plan by attending school or community sponsored events.
- 4. Review, update, and publish Board Committee SOP including an updated Board Committee report.

D. Any Administrative//Governance addendum items will be considered at this time.

18. **POLICY** (click [here](#) to view draft policies)

A. Any Policy addendum items will be considered at this time.

19. **PERSONNEL**

A. Motion: that upon the recommendation of the Superintendent, approval be given for the following resignations:

NAME	POSITION	LOCATION	EFFECTIVE DATE
1. Cucco, Michael	Aide	Jr./Sr. HS	October 1, 2018
2. Meneses, Rachel	Aide	Berkeley	August 31, 2018
3. Schamber, Kaitlin	Aide	WRMS	September 21, 2018

B. Motion: that upon the recommendation of the Superintendent, approval be given for the following anticipated maternity leaves of of absence for the **2018-2019** school year:

NAME	POSITION	BUILDING	DATES OF PAID LEAVE	DATES OF FAMILY LEAVE*	DATES OF CHILD-REARING LEAVE**
Preciado, Kristyn	Grade 1 Teacher	Berkeley	01/02/19-02/21/19 (34 Sick Days)	02/22/19-05/24/19	N/A

* unpaid with benefits under FMLA/NJFLA

**unpaid and without benefits

C. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of leave-replacement staff and salary for the **2018-19** school year, pending criminal history clearance and medical requirements:

NAME	POSITION	BUILDING	SALARY	SOURCE OF FUNDS
1. Berens, Christina (leave replacement for Vanessa Cardenas - effective 10/22/18-03/01/19) Four (4) Consultant Days October 18 and 19, 2018. March 4 and 5, 2019	Spanish Teacher	WRMS	\$268.90 per diem based on BA/Step 1 (\$51,630)	11-130-100-101-07

2. Schott, Melissa (leave replacement for Stephanie Lepore - effective 10/30/2018-03/27/2019) Four (4) Consultant Days October 25 and 26, 2018. March 28 and 29, 2019	Grade 2 Teacher	Berkeley	\$303.54 per diem based on MA/Step 1 (\$58,280)	11-120-100-101-04
3. Tunnell, Laura (leave replacement for Christina Santagato - effective 09/21/18-01/25/19)	Guidance Counselor	Washington	\$303.54 per diem based on MA/Step (\$58,280)	11-120-100-101-08

D. Motion: that upon the recommendation of the Superintendent, approval be given for the *revised* appointment of leave-replacement staff and salary for the **2018-19** school year, pending criminal history clearance and medical requirements:

NAME	POSITION	BUILDING	SALARY	SOURCE OF FUNDS
1. Jessica Jablin (leave replacement for Alison Schell - effective 08/30/18-10/12/18) <i>Teacher Consultant Day October 10, 2018</i>	Kindergarten Teacher	Washington	\$266.30 per diem based on BA/Step 1-2 (\$51,130)	11-110-100-101-08

E. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of mandated Aides and salaries for the **2018-19** school year, pending criminal history and health examination clearance:

NAME	POSITION/ PROGRAM	BUILDING	RATE OF PAY	NOT TO EXCEED HOURS PER WEEK	ACCOUNT NUMBER
1. Carrasco, Irmalex	Aide / Classroom	George	\$15.50 / Step 1	28	11-000-217-106-40
2. Chacon, Francesca	Aide / Classroom	Jr./Sr. HS	\$15.50 / Step 1	28	11-000-217-106-40
3. Salvano, Frank	ABA Aide / Autistic	George	\$21.00 / Flat Rate	28	11-214-100-106-40
4. Woznicki, Theresa	Aide / Classroom	Brookside	\$16.50 / Step 3	27.5	11-000-217-106-40
5. Zeltner, Lorraine	1:1 Aide / Classroom	George	\$18.00 / Step 6 + \$1.00 Teaching Certificate	28	11-000-217-106-40
6. Zupanoska, Marija	Aide / Classroom	Berkeley	\$15.50 / Step 1	28	11-000-217-106-40

F. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of non-mandated Aides and salaries for the **2018-19** school year, pending criminal history and health examination clearance:

NAME	POSITION	BUILDING	RATE OF PAY	ACCOUNT NUMBER
1. Fitzgerald, Colleen	Grade K - Class Reduction Aide	Washington	\$16.50 / Step 3	11-190-100-106-10
2. Sargenti, Lisa	Grade 1 - Class Reduction Aide	Berkeley	\$15.50 / Step 1 +\$1.00 Teaching Certificate	11-190-100-106-10

- G. Motion: that upon the recommendation of the Superintendent, approval be given for the *revised* appointment of mandated Aides and salaries for the **2018-19** school year, pending criminal history and health examination clearance:

NAME	POSITION	BUILDING	RATE OF PAY / STEP	NOT TO EXCEED HOURS PER WEEK	ACCOUNT NUMBER
1. Bisdale, Leslie	Aide	Brookside	\$18.00 / Step 6	27.5	11-204-100-106-40
2. Cafaro, Deborah	Aide	HS	\$18.00 / Step 6 + \$1.00 <i>Teaching Certificate</i>	28	11-204-100-106-40
3. DiCuffa, Donna	1:1 Aide	Washington	\$17.00 / Step 4	28	11-204-100-106-40
4. Dugan, Dina	Aide	Brookside	\$17.50 / Step 5 + \$1.00 <i>Teaching Certificate</i>	17.5	11-000-217-106-40
5. Greely, Madeline	Aide	Washington	\$16.00 / Step 2	28	11-000-217-106-40
6. Foster, Annelie	Aide	Brookside	\$18.00 / Step 6 + \$1.00 <i>Teaching Certificate</i>	27.5	11-000-217-106-40
7. Johnson, Trevon	Aide	Brookside	\$16.00 / Step 2	28	11-000-217-106-40
8. Keefe, Catherine	Aide Bus Aide	Preschool	\$16.00 / Step 2 + \$1.00 <i>Teaching Certificate</i>	28.5	11-216-100-106-40 11-000-270-107-40
9. Liggio, Patricia	Aide	George	\$17.00 / Step 4	25	11-000-217-106-40
10. Meyers, Kim	Aide	HS	\$17.50 / Step 5	28	11-000-217-106-40
11. Restivo, Donna	Aide	Middle School	\$18.00 / Step 6	27	11-000-217-106-40
12. Richetti, Laura	Aide	George	\$18.00 / Step 6 + \$1.00 <i>Teaching Certificate</i>	28	11-000-217-106-40
13. Gashler, Alessandra	Aide	Washington	\$17.50 / Step 5 + \$1.00 <i>Teaching Certificate</i>	28	11-000-217-106-40

- H. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of substitute teacher at the rate of \$100.00 per day for the 2018-19 school year:

1. Gorham, Suzanne
2. Pesenti, Paul
3. Sullivan, Kristen

- I. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of substitute aides at the rate of \$15.50 per hour for the **2018-19** school year:

1. Cianci, Mary
2. Gorham, Suzanne
3. Pesenti, Paul

- J. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of the following additional staff and salaries per the negotiated agreement with the Westwood Education Association and the Westwood Regional Board of Education for Clubs, at the rate of \$84 per session for the **2017-18** school year:

NAME	CLUB	BUILDING	MEETINGS	TOTAL
Compagnone, Nicole Sciortino, Olympia	Ski Club	Jr./Sr. HS	6 Sessions & 6 Trips @ Chaperone Pay	\$960 (6 @ \$84/session + 6 @ \$76/trip) = \$480 each

- K. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of staff and salaries for Extra Curricular activities for the **2018-19** school year funded by Title I:

NAME	EXTRA CURRICULAR	BUILDING	STIPEND
Tacchi, Christina	Substitute for Homework Club	Berkeley	\$42.00 per hour

- L. Motion: that upon the recommendation of the Superintendent, approval be given for the *revised* appointment of staff and salaries for the **2018-19** school year partially funded by Title I:

NAME	BUILDING	SALARY	SOURCE OF FUNDS
1. Browne O’Neill, Christine	WRMS	\$59,736.00	11-130-100-101-07 60%
		\$39,824.00	20-231-100-101-07 40%
2. Urban, Josephine	Berkeley	\$47,255.00	11-213-100-101-40 50%
		\$47,255.00	20-231-100-101-04 50%

- M. Motion: that upon the recommendation of the Superintendent, approval be given for staff to attend out-of-district conferences for the 2018-2019 school year:

NAME/SCHOOL	CONFERENCE ATTENDING	CONFERENCE SPONSOR	DATES ATTENDING	COSTS NOT TO EXCEED
1. Attanasio, Ellen/HS	Literacy: Developing Student Voice	Facing History and Ourselves	October 2, 2018	\$43.00
2. Becan, Stacey/George	Art Educators of NJ Annual Conference	AENJ	September 30, 2018 October 2, 2018	\$404.40
3. Borowski, Kaitlyn/George	36th Annual Autism Conference	Autism NJ	October 18-19, 2018	\$500.00
4. DeBlasio, Keith/HS	Common Core Writing Prompts and Strategies	Facing History and Ourselves	October 2, 2018	\$25.00
5. Gluck, Jessica/District	2018 FEA/NJPSA/ NJASCD Fall Conference	NJPSA/FEA	October 18-19, 2018	\$438.50
6. Hogle, Elizabeth/Berkeley	NJSLS Year 1	Conquer Math	October 11, 2018	\$155.00
			November 29, 2018	\$155.00
			January 9, 2019	\$155.00
			March 8, 2019	\$155.00
7. Kraljic, Elizabeth/George	36th Annual Autism Conference	Autism NJ	October 18-19, 2018	\$500.00
8. Lichstein, Sheila/District	Assessment of Children	Fairleigh Dickinson University	October 3, 2018	\$140.00
9. Mendez, Eden/Washington	NJSMA Elementary Music Workshop	NJSMA	October 8, 2018	\$90.00
10. Browne O’Neill, Christine/WRMS	Individuals Matter: Personal Narrative in Response to the Nazi Threat	Bildner Center of the Study of Jewish Life	October 10, 2018	\$62.92
11. Pahlow, Kristen/District	Assessment of Children, Cognitive Foundations and Applications	FDU Psychology Department	October 3, 2018	\$140.00
12. Pappas, Fierro Alexis/HS	Open Ended Questions	Conquer Math	October 2, 2018	\$155.00
13. Pappas, Fierro Alexis/HS	Year 3+ Differentiation	Conquer Math	October 18, 2018	\$155.00
			January 31, 2019	\$155.00
			March 28, 2019	\$155.00
14. Petrillo, Christina/HS	World Languages for Everyone: Helping Students with Learning Difficulties Become Successful Second Language Learners	FLENJ: Foreign Language Educators of NJ	October 25, 2018	\$195.00
15. Phillips, Lauren/HS	Administrator/Supervisor Workshop	Conquer Math	October 16, 2018	\$155.00
			December 5, 2018	\$155.00
16. Renshaw, Ray/District	2018 FEA/NJPSA/ NJASCD Fall Conference	NJPSA/FEA	October 18-19, 2018	\$409.50

17. Richter, Peter/HS	NJASL Annual Fall Conference	NJ Association of School Librarians	December 3-4, 2018	\$250.00
18. Rightmire, Michael/District	Tech Talk Live	Tech Talk Live	May 6-8, 2019	\$438.47
19. Ring, Julia/Brookside	IMSE Comprehensive Orton-Gillingham Training	Institute for Multi-Sensory Education	October 15-19, 2018	\$1,175.00
20. Robinson, Angela/District	Addressing the Global Needs of Our Diverse Students	NJ Association of Learning Consultants	October 19, 2018	\$165.00
21. Sciortino, Olympia/HS	Expressions and Equations	Conquer Math	November 15, 2018	\$155.00
22. Sciortino, Olympia/HS	Ratios and Proportional Relationships	Conquer Math	December 7, 2018	\$155.00
23. Sciortino, Olympia/HS	Statistics and Probability	Conquer Math	January 9, 2019	\$155.00
24. Sciortino, Olympia/HS	Geometry	Conquer Math	February 7, 2019	\$155.00
25. Tacchi, Christina/Berkeley	IMSE Comprehensive Orton-Gillingham Training	Institute for Multi-Sensory Education	October 15-19, 2018	\$1,175.00
26. Thames, Bruce/HS	SUPA Fall Faculty Conference	Syracuse University Project Advance	September 20, 2018	\$30.00
27. Thomas, James/HS	Third Annual Conference Reimagining Math Education	Stevens Institute of Technology	November 2, 2018	\$99.16
28. Tresvalles, Rudy/HS	2018 NJTEEA Conference & Expo	NJTEEA	October 19, 2018	\$150.00
29. Wiecenski, Ariana/District	Sensory Integration Assessing and Treating Kids When Formal Testing Isn't Possible	PESI Rehab	November 14, 2018	\$199.99
30. Yoo, Jasmine/Brookside	NJSMA Elementary Music Columbus Day Workshop	NJSMA	October 8, 2018	\$104.57

- N. Motion: that upon the recommendation of the Superintendent, approval be given for the *revised* staff and salary at the rate of \$15.50 for aides for a period of 7 hours for Crisis Prevention Intervention training to be delivered by Region II trainers on August 27, 2018:

Ramos, Daisy

- O. Motion: that upon the recommendation of the Superintendent, approval be given for the *revised* staff and salary at the rate of \$15.50 for aides for a period of 6 hours for Behavioral Aide training to be delivered by Region II trainers on August 28, 2018:

Ramos, Daisy

- P. Motion: that upon the recommendation of the Superintendent, approval be given the following resolution:

WHEREAS, the Westwood Regional Board of Education does hereby adopt the following contractual Merit Goals for the *Superintendent of Schools* for the 2018-2019 school year as developed and designed within the requirements of the New Jersey State Department of Education pursuant to N.J.A.C. 6A:23A-3.1;

Quantitative Goal #1: COLLABORATIVE LEADERSHIP: School leaders everywhere face similar challenges to effectively prepare students to be college and career ready in the 21st century. To take on this challenge alone is daunting, but combining our collective knowledge and experience can yield great benefits for our students and staff. Therefore, by June 2019 the Superintendent will facilitate an inter-district administrative Professional Learning Network that meets at least four (4) times a year to study best-practices that can be used in our district to help promote instructional leadership through a focus on providing effective observation and evaluation feedback for administrators.

Quantitative Goal #2: INSTRUCTIONAL LEADERSHIP: Westwood Regional Schools has made a substantial investment in its use of Google applications for education to promote 21st-century skills throughout the district. For the last two years, we've supported teachers who have chosen to take the exam to become a Google Certified Educator. Therefore, by June 2019 the Superintendent will build upon the

success of prior years and personally host at least four (4) after school professional development sessions to turnkey the knowledge gained from the Google Certified Educator experience to promote enhanced technology use throughout the district.

Quantitative Goal #3: PARENT ACADEMIES: Our parents are invaluable resources in our endeavors to effectively prepare students for success academically, socially, and emotionally. As a school district, we possess a wealth of knowledge and resources that can fully support our parents' efforts to raise confident and resilient children. Therefore, by June 2019, the Superintendent will coordinate at least three (4) different Parent Academies on topics such as Digital Citizenship, Wellness, Parent tips, etc.

Qualitative Goal #1: SCHOOL SECURITY: In 2017, the State of NJ established the legal requirement (P.L. 2017 c. 162) and statutory parameters per N.J.A.C. 6A:9-2.1 for School Safety Specialists in each school district. As Superintendent, I am responsible for the overall physical, academic, and social emotional well-being of our students across all six schools. Therefore, by June 2019, the Superintendent take on the additional designation of School Safety Specialist for the district and will fulfill all the responsibilities associated with the position.

Qualitative Goal #2: RECRUITMENT: Based upon the participation and positive feedback from districts and attendees, the Bergen County Job Fair created by the Westwood Regional School District continues to be a resounding success and welcome resource for everyone involved. Combining the collective search and recruitment efforts of districts from around the County provides WRSD and others with access to hundreds of viable candidates for open positions, paraprofessionals, and substitutes. Therefore, by June 2019, the Superintendent will join with other school district's to lead the third annual Bergen County job fair.

NOW THEREFORE BE IT RESOLVED that the Board hereby approves a non-pensionable merit bonus in the total amount of 14.99% of the Superintendent of Schools' annual salary for the 2018-2019 school year subject to approval by the Executive County Superintendent.

Q. Motion: that upon the recommendation of the Superintendent, approval be given the following resolution:

WHEREAS, the Westwood Regional Board of Education does hereby adopt the following contractual Merit Goal for the *Assistant Superintendent* for the 2018-2019 school year as developed and designed within the requirements of the New Jersey State Department of Education pursuant to N.J.A.C. 6A:23A-3:

Qualitative Goal: MENTAL HEALTH EDUCATION: According to the National Institute of Mental Health, one in five adults lives with a mental illness, yet only half receive treatment. Moreover, teenmentalhealth.org states the diagnosis of mental health disorders rises dramatically between the ages of 13-15. Therefore, it is essential for teens to have a skill set for addressing these problems. An audit of Westwood Regional's Health Curriculum indicates instructional time is spent on eating disorders, depression, suicide and addiction, yet topics such as anxiety disorders, ADHD, bipolar mood disorder, schizophrenia, OCD and PTSD are not covered. Therefore, by June 2019, the Assistant Superintendent will lead the effort to broaden students' knowledge of mental illness topics, by researching ways to increase the coverage of mental illness in the Health Curriculum and include ways to heighten awareness of treatment options available.

NOW THEREFORE BE IT RESOLVED that the Board hereby approves a non-pensionable merit bonus in the amount of 2.6% of the Assistant Superintendent of Schools' annual salary for the 2018-2019 school year subject to approval by the Executive County Superintendent.

R. Motion: that upon the recommendation of the Superintendent, approval be given the following resolution:

WHEREAS, the Westwood Regional Board of Education does hereby adopt the following contractual Merit Goal for the *School Business Administrator/Board Secretary* as outlined below for the 2018-2019 school year as developed and designed within the requirements of the New Jersey State Department of Education pursuant to N.J.A.C. 6A:23A-3:

Qualitative Goal: DISTRICT TRANSPORTATION MANUAL: In light of recent events the Business Administrator will create a District Policies and Procedure Manual for Bus transportation. The manual will be available to all employees to a reference guide to ensure adherence to the proper transportation safety and security protocols for anyone who travels by bus, district operated or contracted. The manual will include, but not be limited to, bus driver requirements, staff trainings, evacuation plans, and vehicle requirements when scheduling trips. Therefore, by June 2019, the Business Administrator will develop a comprehensive procedures manual which will outline policies, procedures, and forms to be used as a guide for the employees, students, and parents of the Westwood Regional School District.

NOW THEREFORE BE IT RESOLVED that the Board hereby approves a non-pensionable merit bonus in the amount of 2.5% of the School Business Administrator/Board Secretary’s annual salary for the 2018-2019 school year subject to approval by the Executive County Superintendent.

- S. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of new staff and revised salaries per the agreement with the Westwood Education Association and the Westwood Regional Board of Education for the **2018-19** school year, pending criminal history, professional reference and health clearance:

NAME	POSITION	BUILDING	SALARY	SOURCE OF FUNDS
Acevedo, Gianna (replacing Daniel Patino, resigned - effective 08/30/2018)	School Psychologist	District	\$59,380 MA+15/Step 1	11-000-219-104-40
Two (2) Consultant Days July 23 and 24, 2018				

- T. Motion: that upon the recommendation of the Superintendent, approval be given for the return from administrative leave of Employee ID No. 4385 effective August 31, 2018.

- U. Motion: that upon the recommendation of the Superintendent, approval be given for for In-Service Leaders at the rate of pay of \$50.00 per hour for the **2018-19** school year:

NAME	POSITION
Tierney, Colleen	In-Service Leader

- V. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of the following staff and salaries per the negotiated agreement with the Westwood Education Association and the Westwood Regional Board of Education for Clubs at the rate of \$84.00 per session for the 2018-19 school year:

NAME	CLUB	BUILDING	SESSIONS	TOTAL
1. Michele Cascio	Morning Fitness Club	WRMS	8 Sessions	\$672.00
2. Jennifer Bulger	Morning Fitness Club	WRMS	8 Sessions	\$672.00
3. Brad Gatens	Morning Fitness Club	WRMS	8 Sessions	\$672.00
4. Vanessa Cardenas	World Language Club	WRMS	2 Sessions	\$168.00
5. Maria Hittinger	World Language Club	WRMS	2 Sessions	\$168.00
6. Allison Sans	World Language Club	WRMS	2 Sessions	\$168.00
7. Raquel Tome	World Language Club	WRMS	2 Sessions	\$168.00
8. Nora Abbasi	Helping Hands	WRMS	9 Sessions	\$756.00
9. Jenny Sparno	Helping Hands	WRMS	9 Sessions	\$756.00
10. Christie Androulakis	Student Ambassadors	WRMS	11 Sessions	\$924.00
11. Suzanne Ziegler	Student Ambassadors	WRMS	11 Sessions	\$924.00
12. Steve Fadini	Chess Club	WRMS	8 Sessions	\$672.00
13. Mary Dominiczak	National Geography Bee	WRMS	15 Sessions	\$1,260.00

Source of Funds: 11-401-100-100-14

- W. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of the following revised staff and salaries per the negotiated agreement with the Westwood Education Association and the Westwood Regional Board of Education for Clubs at the rate of \$84.00 per session for the 2018-19 school year:

NAME	CLUB	BUILDING	SESSIONS	TOTAL
Kaitlin Michalowski	Chamber Ensemble	WRMS	21 Sessions	\$1,764.00

Source of Funds: 11-401-100-100-14

- X. Any Personnel addendum items will be considered at this time.

20. **FINANCE / FACILITIES**

- A. Motion: that upon the recommendation of the Superintendent, invoices for materials received and services rendered for the 2017-18 school year for September in the amount of \$363,177.21 be approved for payment in accordance with the lists reviewed by the Board.
- B. Motion: that upon the recommendation of the Superintendent, invoices for materials received and services rendered for the 2018-19 school year for September in the amount of \$881,465.69 be approved for payment in accordance with the lists reviewed by the Board.
- C. Motion: that upon the recommendation of the Superintendent, approval be given to out-of-district tuition for the 2018-19 school year as per the below list:

School Name	Town, State	Tuition SY 2018-19	Aide	NJ ID Number
Owl Program	Park Ridge, NJ	\$46,000.00	N/A	3351933673
BCSS, Bleshman	Paramus, NJ	\$75,420.00	N/A	8112996473
BCSS, Washington	Paramus, NJ	\$82,620.00	N/A	9431179299
BCSS, Transition	Wood-Ridge, NJ	\$60,660.00	N/A	4800549233
BCSS, Transition	Wood-Ridge, NJ	\$60,660.00	N/A	8142809143
BCSS, Highland	Paramus, NJ	\$76,860.00	N/A	7418753076
ECLC	HoHoKus, NJ	N/A	\$26,100.00	3234033806
Holmstead	Paramus, NJ	\$55,396.80	N/A	3032007405
Bergen Center for Child Development	Haworth, NJ	\$58,594.90	\$36,400	7242969883

- D. Motion: that upon the recommendation of the Superintendent, the following resolution be adopted:
BE IT RESOLVED that the Westwood Regional Board of Education enter into a joint transportation agreement with the Park Ridge Board of Education for the purpose of transporting students during the 2018-2019 school year.

Contractor	Route #	Cost	Aide	School
Park Ridge BOE	Park Ridge, NJ	\$41.67/diem		Owl House Program Park Ridge

- E. Motion: that upon the recommendation of the Superintendent, approval be given for the acceptance of a donation of a Pedestrian and traffic signage from the Washington PSO valued at \$680.00 for Washington Elementary School.
- F. Motion: that upon the recommendation of the Superintendent, approval be given for the acceptance of a donation of a Color Poster Printer, Paper and Supplies from the Washington PSO valued at \$6,550.00 for Washington Elementary School.
- G. Motion: that upon the recommendation of the Superintendent, approval be given for the acceptance of a donation of a freezer and stove from Dave Richards valued at \$1,096.49 for the Jr/Sr High School concession stand.
- H. Motion: that upon the recommendation of the Superintendent, approval be given to the disposal of Special Services items as listed below:

Quantity	Description	ISBN Number
2	Wechsler Standard Block Design Set	015897926-5
2	Wppsi-III Block Design	015898941-4
1	Wisc-IV Administration and Scoring Manual	015897918-4
1	Wisc-IV The Psychological Corporation	015897920-6
2	Technical and Interpretive Manual	015897919-2
1	Woodcock-Johnson III Tests of Cognitive Abilities-Examiner's Manual	9-23631
1	Scoring Key for CODING A	015897923-0
1	Scoring Key for SYMBOL SEARCH A	015897922-2

- I. Motion: that upon the recommendation of the Superintendent, approval be given to the following Use of Facilities applications:

Organization	Purpose	Facility Requested	Date	Time	Fee
DSC United Soccer Club - Dragons	Soccer Practice and Games	Light Usage at Westwood Middle School (Side Field)	Saturdays: Aug. 25 - Nov. 18, 2018	8:00 am–8:00 pm	None
DSC United Soccer Club - Dragons	Soccer Practice and Games	Light Usage at Westwood Middle School (Side Field)	Sundays: Aug. 25 – Nov. 18, 2018	12:00 noon - 8:00 pm	None
DSC United Soccer Club -Dragons	Soccer Practice and Games	Light Usage at Westwood Middle School (Side Field)	Monday thru Friday, Aug. 25- Nov. 18, 2018	4:00 pm–6:00 pm	None

- J. Motion: that upon the recommendation of the Superintendent, approval be given to sell the following textbooks; or to dispose of the following textbooks if they are over 10 years old; or to dispose the following textbooks subsequent to their posting on the New Jersey Textbook Sharing Website if they are less than 10 years old:

Title	Authors / Publishers	ISBN	Quantity	Location
Precalculus with Limits	Houghton Mifflin	978-0618660902	195	IHA
Calculus, Graphical, Numerical, Algebraic	Prentice Hall	978-01336883997	77	IHA
The American Journey, A History of the United States	Emma J. Lapansky	013090756-1	61	High School

- K. Motion: that upon the recommendation of the Superintendent, approval be given to the purchase of equipment and installation of security cameras at Immaculate Heart Academy from Protection One Alarm Monitoring, Inc., utilizing the 2018-19 Non Public Security Aid in the amount of \$31,895.62.
- L. Motion: that upon the recommendation of the Superintendent, approval be given to the settlement agreement dated August 24, 2018 between the Westwood Regional Board of Education and the parents of student ID #3032007405.
- M. Motion: that upon the recommendation of the Superintendent, approval be given to the Special Services Vendor for the 2018-19 school year as listed below:

Vendor Name	Services Provided	Total Contract (not to exceed)	Student/District
Starlight Home Care Agency	Nursing Services-Bus and School Setting Evaluations	\$72,000.00	4156451276

- N. Any Finance/Facilities addendum items will be considered at this time.

21. **CURRICULUM / PROGRAMS**

- A. Motion: that upon the recommendation of the Superintendent, approval be given for the out-of-state field trip listed below:

TEACHER	GRADE(S)	SCHOOL	DATE	PURPOSE	DESTINATION	OUT-OF-POCKET STUDENT COST
Fowks, Lesley	10-12	Jr./Sr. HS	October 24, 2018	Elements and principles of design as applied through architecture.	Manitoga, The Estate of Russel Wright, Garrison NY	\$40.00

- B. Motion: that upon the recommendation of the Superintendent, approval be given for the establishment of the therapeutic day school program at Westwood Regional Jr/Sr High School in accordance with N.J.A.C. 6A:14, Special Education and 6A:26, Educational Facilities.

C. Any Curriculum/Programs addendum items will be considered at this time.

22. Old Business

23. New Business

24. **ADJOURNMENT**

Motion: that this meeting be adjourned and the Board meet in Private Executive Session for the purpose of discussion of personnel, litigious, and negotiation matters. The decisions which emanate from these discussions will be disclosed to the public when action is taken by the Board.