

**WESTWOOD REGIONAL BOARD OF EDUCATION  
OCTOBER 18, 2018**

**REGULAR MEETING AGENDA**

1. Meeting called to order at approximately 7:00 P.M. in the Board of Education conference room, Jr./Sr. High School.
2. Roll Call
3. **EXECUTIVE SESSION**

Motion: the Board will recess to meet in Private Executive Session for the purpose of discussing personnel and legal matters. The Board will reconvene in Public Session at approximately 7:30 p.m. The decisions which emanate from these discussions will be disclosed to the public when action is taken by the Board.
4. Meeting called to order at approximately 7:30 p.m. in the Hurley Theater, Jr./Sr. High School.
5. SALUTE TO THE FLAG
6. Roll Call
7. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Westwood Regional Board of Education has caused notice of this meeting to be sent to the following announcing time and place thereof:

Westwood Borough Hall  
Westwood Public Library  
Township of Washington Administration Building  
Township of Washington Free Public Library  
The Record  
Community Life  
Pascack Press
8. **MINUTE APPROVAL**
  - A. Motion: that approval be given to the following meeting minutes:
    - 8/23/18 Regular BOE Meeting
    - 8/28/18 Special BOE Meeting
    - 9/20/18 Curriculum Committee Minutes
    - 9/27/18 Finance & Facilities Committee Meeting
9. Superintendent's Report
  - Report on District's Student Safety Data System (SSDS) Report (period 2) for the 2017-2018 school year
  - Report on Week of Respect and Violence & Vandalism Awareness Activities
10. Board President's Report
11. Business Administrator's Report
12. Student Representative's Report
13. Committee Reports
  - A. Policy & Governance: Chairperson - P. Liddy
  - B. Finance & Facilities: Chairperson - R. Hanlon
  - C. Curriculum & Instruction: Chairperson - J. Blundo

14. AWARDS AND RECOGNITIONS

*Student Artwork on Display:* Westwood Regional Middle School Art students, under the direction of Karen Bloch - Grade 6: Ciara Leahy, Ashley Avella, Daniela Reboira, Barbara Montes, Daniel DiCuia, Greta Gashler, Michael Burry; Grade 7: Julia Ritorto, Abby Reeves, Mia Adler, Erin Rosta, Isabel Schrottner, Neta Nemesh, Peyton Tan, Ananya Bhattacharya, Isabella Bedoya.

A. Motion: that upon the recommendation of the Superintendent, the following resolution be adopted:

**WHEREAS**, student achievement can be seen in many areas of education including, but not limited to, academic, athletics, music, art, and character; and

**WHEREAS**, the Westwood Regional School District believes recognizing student achievement in its many forms is an essential part of promoting “Excellence in Education”; and

**WHEREAS**, the Westwood Regional School District recognizes *Reese Schultz*, sixth grade student, for being selected as the Westwood Regional Middle School student of the month for September 2018; and

**WHEREAS**, the Westwood Regional School District recognizes *Amara Geipel*, seventh grade student, for being selected as the Westwood Regional Middle School student of the month for September 2018; and

**WHEREAS**, the Westwood Regional School District recognizes *Ryan Lomer*, eighth grade student, for being selected as the Jr. High School student of the month for September 2018; and

**WHEREAS**, the Westwood Regional School District recognizes *Madison Murphy*, twelfth grade student, for being selected as the Sr. High School student of the month for September 2018; and

**NOW, THEREFORE, BE IT RESOLVED** that the Westwood Regional Board of Education hereby congratulates these students for their accomplishments, directs the Secretary to include this Resolution in the official minutes of the Board of Education, and directs the Superintendent of Schools to present the students with suitable certificates of recognition.

15. SPECIAL PUBLIC REPORT

A. None

16. PUBLIC FORUM (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

During this portion of the meeting, district residents and staff are invited to address the Board of Education on any topics specifically addressed in this agenda or on any other questions, comments, or concerns that may be in respect to the operation of their schools. The Board requests that individuals sign the speakers’ list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals). The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding personnel matters are discouraged and cannot be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. If a matter concerning a district staff member is of interest or concern to a resident, the matter should be referred to the responsible Building Principal, Superintendent of Schools, or the Board of Education, either by telephone, letter, or email.

Although the Board may not respond to items raised during the public forum, all public comments will be considered and may be discussed tonight under the appropriate agenda items or "new business" at this meeting, at subsequent meetings under "old business," or during a Board committee meeting, if appropriate.

Each speaker’s statement will be limited to five (5) minutes in duration. The Public Forum will be limited to one (1) hour in duration.

17. ADMINISTRATIVE / GOVERNANCE

A. Motion: that upon the recommendation of the Superintendent, the Board affirms the Superintendent's decision on the Harassment, Intimidation and Bullying matters as required by N.J.S.A. 18A:37-1S(b)(6)(e) on the following cases:

Incident Number
1. 152963_WRM_09052018
2. 153050_WRM_09122018

- B. Motion: that upon the recommendation of the Superintendent, approval be given to the 2018-2019 School Nursing Services Plan (per the attached).
- C. Motion: that upon the recommendation of the Superintendent, semi-annual report submitted to the NJDOE on the district’s Student Safety Data Report (period 2) for the 2017-2018 school year (per the attached).
- D. Motion: that upon the recommendation of the Superintendent, approval be given to the 2018-2019 School and District Safety and Security Plan revised to align with the minimum state requirements per N.J.A.C. 6A:16-5.1 on file in central office.
- E. Motion: that upon the recommendation of the Superintendent, the Board of Education approves the following additional appointments for the Westwood Regional School District for the 2018-2019 school year.
 

Laura Tunnell	Anti-Bullying Specialist (Washington)
Melissa Aviles	Anti-Bullying Specialist (Jr./Sr. High School)
- F. Any Administrative//Governance addendum items will be considered at this time.

18. **POLICY** (click [here](#) to view draft policies)

- A. Motion: that upon the recommendation of the Superintendent, approval be given to approve the following Policies/Regulations as a *First Reading*:

POLICY	TITLE
P5330.04	Administering an Opioid Antidote
P5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M)

- B. Any Policy addendum items will be considered at this time.

19. **PERSONNEL**

- A. Motion: that upon the recommendation of the Superintendent, approval be given for for In-Service Leaders at the rate of pay of \$50.00 per hour for the **2018-19** school year:

NAME	POSITION
1. Bradbury, Jeff	In-Service Leader
2. Chen, Henry	In-Service Leader
3. Miller, Dan	In-Service Leader
4. Patel, Purvik	In-Service Leader
5. Penn, Debbie	In-Service Leader
6. Thomas, James	In-Service Leader

- B. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of staff and salaries for activities for the 2018-19 school year funded by Title III:

NAME	ACTIVITY	BUILDING	STIPEND
1. Astudillo, Bonnie	Conduct Evening Program for Parents/Guardians of ELL Students	Brookside	\$50 per hour, maximum \$300
2. LeParc, Kelly	Conduct Evening Program for Parents/Guardians of ELL Students	Berkeley	\$50 per hour, maximum \$300

- C. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of staff and salaries for activities for the 2018-19 school year funded by Title III Immigrant:

NAME	ACTIVITY	BUILDING	STIPEND
1. Albert, Barry	Title III Immigrant Outreach Program Team Leader	WRMS	\$50 per hour, maximum of 63 hours total for the team

2. Guyt, Rachel	Title III Immigrant Outreach Program Team Leader	George	\$50 per hour, maximum of 63 hours total for the team
3. James, Nicole	Title III Immigrant Outreach Program Team Leader	Brookside	\$50 per hour, maximum of 63 hours total for the team
4. Pena, Dan	Title III Immigrant Outreach Program Team Leader	Jr-Sr High	\$50 per hour, maximum of 63 hours total for the team

- D. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of the following staff and interim salaries per the negotiated agreement with the Westwood Education Association and the Westwood Regional Board of Education for Extra Curricular Activities for the 2018-19 school year pending criminal history and health clearance:

EXTRA CURRICULAR	ADVISOR	BUILDING	STIPEND	STEP
Light and Sound	Leon, Rene	Jr./Sr. HS	\$1,123 per show	Step 1

- E. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of mandated Aides and salaries for the **2018-19** school year, pending criminal history and health examination clearance:

NAME	POSITION/ PROGRAM	BUILDING	RATE OF PAY / STEP	NOT TO EXCEED HOURS PER WEEK	ACCOUNT NUMBER
1. Hadyah, Sana	Aide / Classroom	WRMS	\$15.50 / Step 1	28	11-000-217-106-40
2. Mayers, Tama	Aide / Classroom	WRMS	\$15.50 / Step 1	28	11-000-217-106-40
3. Nussbaum, Erika	Aide / Classroom	Brookside	\$15.50 / Step 1	28	11-000-217-106-40

- F. Motion: that upon the recommendation of the Superintendent, approval be given for the *revised* appointment of mandated Aides and salaries for the **2018-19** school year, pending criminal history and health examination clearance:

NAME	POSITION/ PROGRAM	BUILDING	RATE OF PAY / STEP	NOT TO EXCEED HOURS PER WEEK	ACCOUNT NUMBER
1. Arietta, Mindy	Aide / Classroom	WRMS	\$18.00 / Step 6	28.5	11-204-100-106-40
2. Arimborgo, Patricia	1:1 Aide / Classroom	WRMS	\$17.50 / Step 5	28	11-000-217-106-40
3. Bendi, Ann	Lunch Aide Bus Aide	George	\$15.50 / Flat Rate	28.5	11-000-262-107-10 11-000-270-107-40
4. Castelbuono, Fiona	1:1 Aide / Classroom	WRMS	\$16.50 / Step 3	28	11-000-217-106-40
5. Cella-Smith, Sandra	Aide / LLD	WRMS	\$18.00 / Step 6	28	11-204-100-106-40
6. Condro, Vincent	Aide/ Classroom	Jr./Sr. High School	\$16.00 / Step 2	28	11-000-217-106-40
7. Dalzell, Christopher	ABA Aide / LLD	Washington	\$21.00 / Flat Rate	28.5	11-204-100-106-40
8. Deegan, Honora	1:1 Aide / Classroom	WRMS	\$18.00 / Step 6 + \$1.00 Teaching Certificate	28	11-000-217-106-40
9. DiCuffa, Donna	1:1 Aide / LLD	Washington	\$16.50 / Step 3	28.5	11-204-100-106-40
10. Goursky, Debra	Aide Bus Aide	WRMS	\$17.50 / Step 5	28	11-000-217-106-40
11. Liggio, Patricia	Aide / Classroom	George	\$16.00 / Step 2	28	11-000-217-106-40
12. Nisonoff, Jennifer	1:1 Aide / Classroom	WRMS	\$16.50 / Step 3	28	11-000-217-106-40

13. Pantoliano, Gina	Aide / Classroom	Berkeley	\$17.50 / Step 5	27	11-000-217-106-40
14. Pytlik, Debra	Lunch Aide Bus Aide	District	\$15.50 / Flat Rate	28.5	11-000-262-107-10 11-000-270-107-40
15. Restivo, Donna	Aide / Classroom	WRMS	\$18.00 / Step 6	28	11-000-217-106-40
16. Rigg, Loretta	Lunch Aide Bus Aide	George	\$15.50 / Flat Rate	28.5	11-000-262-107-10
17. Rosen, Tierney	1:1 Aide / Classroom	WRMS	\$15.50 / Step 1	28	11-000-217-106-40
18. Salvano, Frank	ABA Aide / Autistic	George	\$21.00 / Flat Rate	28.5	11-214-100-106-40

- G. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of substitute aide at the rate of \$15.50 per hour for the 2018-19 school year:

Boes, Natalie
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- H. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of substitute custodian at the rate of \$15.25 per hour for the **2018-19** school year:

Ciringione, Michael
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- I. Motion: that upon the recommendation of the Superintendent, approval be given for additional sixth periods for the following staff for the **2018-19** school year:

NAME	POSITION	BUILDING	STIPEND
Phillips, Lauren	Special Education - Math	Jr./Sr. High School	\$13,076

- J. Motion: that upon the recommendation of the Superintendent, approval be given for additional *revised* sixth periods for the following staff for the **2018-19** school year:

NAME	POSITION	BUILDING	STIPEND
1. Gilbert, Julie	Chemistry	Jr./Sr. High School	\$12,856
2. Kemple, Corrie	Chemistry	Jr./Sr. High School	\$14,036
3. Menken, Lori	Chemistry	Jr./Sr. High School	\$16,491

- K. Motion: that upon the recommendation of the Superintendent, approval be given for staff to attend out-of-district conferences for the 2018-2019 school year:

NAME/SCHOOL	CONFERENCE ATTENDING	CONFERENCE SPONSOR	DATES ATTENDING	COSTS NOT TO EXCEED
1. Abbasi, Nora/WRMS	Mindful Practices for Those Who Give the Most: Educators!	TMI	November 11, 2018	\$149.00
2. Adams, Brianne/WRMS	iSTEAM Conference	TMI	January 11, 2019	\$179.00
3. Bradshaw, Tara / Washington	Yes, You CANS! Assessing and Treating Auditory Processing Disorders	NJ Academy of Audiology	October 12, 2018	\$150.00
4. Breen, Lisa/Washington	NJASL 2018 Fall Conference	NJASL	December 2-4, 2018	\$175.00
5. Bulger, Jennifer/WRMS	Mind Your Health Health Education Conference K-12	NJASL	December 3, 2018	\$65.00
6. Bulger, Jennifer/WRMS	Addressing Behavior Challenges in the Classroom: A Look at Classroom Management	TMI	February 21, 2019	\$149.00

7. Campbell, Rachelle / WRMS	The Next Generation K-8 Science Classroom: What Does it Look Like	TMI	January 18, 2019	\$149.00
8. Christie, Christine / WRMS	From Passive to Passionate: Developing Engaging, Authentic Reading Discussions	TMI	February 4, 2019	\$179.00
9. Cooper, Susan/WRMS	From Passive to Passionate: Developing Engaging, Authentic Reading Discussions	TMI	February 4, 2019	\$179.00
10. Cush, Gina/District	ASHA National Conference	American Speech and Hearing Association	November 15-17, 2018	\$390.00
11. Dominiczak, Mary / WRMS	Differentiation, I Already Do That - Centers	TMI	February 21, 2019	\$149.00
12. Fattal, Karen/WRMS	Making Balanced Literacy Work in Special Education Settings	TMI	October 22, 2018	\$349.00
13. Hackbarth, Sean/WRMS	Scheduling Strategies for Middle Schools	NJPSA/FEA	November 29, 2018	\$214.27
14. LaForgia, Shelley/WRMS	Scheduling Strategies for Middle Schools	NJPSA/FEA	November 29, 2018	\$215.14
15. LeParc, Kelly/Brookside	38th Annual ESL Conference	William Paterson University	December 7, 2018	\$121.50
16. Levesque, Paul/WRMS	The RoC Experience - The Secret For Improved Teaching and Personal Performance	TMI	January 18, 2019	\$149.00
17. Lyons, Brenda/HS	Furman University Counselor Fly-In	Furman University	November 4-6, 2018	\$21.00
18. McBride, Anne/WRMS	iSTEAM Conference	TMI	November 29, 2018	\$179.00
19. McLaughlin, Katherine / WRMS	Creating Your Own Augmented Reality Experiences for the Classroom	TMI	January 18, 2019	\$149.00
20. Meindl, Carolyn/HS	NJ Science Convention	NJ Science Convention	October 24, 2018	\$220.00
21. Miller, Dan/HS	NJTEEA Conference	NJTEEA	October 19, 2018	\$150.00
22. Murphy, Alyssa/District	Making Balanced Literacy Work in Special Education Settings	TMI	October 22, 2018	\$349.00
23. Mormino, Ashley/WRMS	A Current Curriculum: Integrating "Live Texts" Into Literacy Instruction	TMI	March 5, 2019	\$187.37
24. Patusco, Theodora/ WRMS	A Current Curriculum: Integrating "Live Texts" Into Literacy Instruction	TMI	March 5, 2019	\$185.20
25. Pen, Matthew/WRMS	Creating Your Own Augmented Reality Experiences for the Classroom	TMI	January 18, 2019	\$149.00
26. Rattacasa, Daniel/HS	2019 Be The Best Softball Coaches Convention	Be The Best, Inc.	January 17-19, 2019	\$173.14
27. Reber, Amanda/CST	AutismNJ Annual Conference	Autism NJ	October 18-19, 2018	\$534.32
28. Schama, Alexandra / WRMS	The Next Generation K-8 Science Classroom: What Does it Look Like	TMI	January 18, 2019	\$149.00
29. Sheridan, Danielle / District	Rockland Autism Symposium	Rockland Autism Symposium	October 25, 2018	\$20.00

30. Zalarick, Tracey/WRMS	iSTEAM Conference	TMI	January 11, 2019	\$179.00
31. Zito, Irene/HS	Trauma Informed - Trauma Response	Essex Valley School	October 24, 2018	\$6.70
32. Zlotolow, Paige	Differentiation, I Already Do That! Centers? That Only Works for Elementary!	TMI	February 21, 2019	\$149.00

- L. Motion: that upon the recommendation of the Superintendent, approval be given for the *revised* appointment of the following staff and salaries per the negotiated agreement with the Westwood Education Association and the Westwood Regional Board of Education for Clubs at the rate of \$84.00 per session for the **2018-19** school year:

NAME	CLUB	BUILDING	SESSIONS	TOTAL
<i>Halter, Emily and</i> Petrillo, Christina	Italian National Honor Society	Jr. Sr. High School	5 Sessions	<i>\$210.00 each</i> <i>\$420.00 total</i>

- M. Motion: that upon the recommendation of the Superintendent, approval be given for the following *revised* maternity leaves of absence for the **2018-2019** school year:

NAME	POSITION	BUILDING	DATES OF PAID LEAVE	DATES OF FAMILY LEAVE*	DATES OF CHILD-REARING LEAVE**
1. Montenare, Margaret	Student Assistance Coordinator	Jr./Sr. High School	09/20/18-10/25/28 (26 Sick Days)	10/26/18-02/13/19	N/A
2. Percarpio, Marissa	Grade 3 Teacher	Berkeley	08/30/18-10/24/18 (36 Sick Days)	10/25/18-01/24/19	01/25/19-04/12/19
3. Santagato, Christina	Guidance Counselor	Washington	09/17/18-10/15/18 (20 Sick Days)	10/16/18-01/15/19	N/A

\* unpaid with benefits under FMLA/NJFLA

\*\*unpaid and without benefits

- N. Motion: that upon the recommendation of the Superintendent, approval be given for the *revised* appointment of leave-replacement staff and salary for the **2018-19** school year, pending criminal history clearance and medical requirements:

NAME	POSITION	BUILDING	SALARY	SOURCE OF FUNDS
Tunnell, Laura (leave replacement for Christina Santagato - effective 09/17/18-01/15/19)  <i>One (1) Consultant Date January 16, 2019</i>	Guidance Counselor	Washington	\$303.54 per diem based on MA/Step (\$58,280)	11-120-100-101-08

- O. Motion: that upon the recommendation of the Superintendent, approval be given for Movement on Guide for the **2018-19** school year, as per the negotiated agreement between the Westwood Education Association and the Westwood Board of Education, retroactive to August 30, 2018:

LAST NAME	FIRST NAME	CURRENT COLUMN/STEP	NEW COLUMN/STEP	NEW SALARY
Amaral	Jill	BA/Step 5-6	BA+15/Step 5-6	\$54,930.00
Ashinsky	Jennifer	BA+15/Step 8	MA/Step 8	\$64,280.00
Astudillo	Bonnie	MA+15/Step 8	MA+30/Step 8	\$69,330.00
Benvenuto	Tierney	BA+15/Step 4	MA/Step 4	\$59,780.00
Biesel	Rebecca	BA/Step 2-3	MA/Step 2-3	\$58,780.00
Binder	Kari	BA/Step 9	BA+15/Step 9	\$60,930.00
Bradshaw	Tara	MA/Step 5-6	MA+30/Step 5-6	\$65,830.00

Buccola	Jennifer	BA+15/Step 10	MA/Step 10	\$70,180.00
Camporeale	Andrew	MA/Step 9	MA+30/Step 9	\$71,830.00
DiRado	Amanda	BA/Step 4	BA+15/Step 4	\$53,930.00
Fritz	Joseph	BA/Step 4	BA+15/Step 4	\$53,930.00
Guy	Robert	MA+15/Step 7	MA+30/Step 7	\$66,830.00
Hartwick	Kristen	BA/Step 2-3	BA+15/Step 2-3	\$52,930.00
Kasica	Allison	BA/Step 8	BA+15/Step 8	\$58,430.00
Kazimir	Bethany	MA/Step 10	MA+30/Step 10	\$75,230.00
Meindl	Carolyn	MA/Step 14	MA+30/Step 14	\$99,560.00
O'Connor	Kelly	MA/Step 8	MA+15/Step 8	\$65,380.00
Ortiz	Joseph	BA/Step 5-6	MA/Step 5-6	\$60,780.00
Penn	Deborah	MA+15/Step 14	MA+30/Step 14	\$99,560.00
Percarpio	Marissa	MA+15/Step 9	MA+30/Step 9	\$71,830.00
Peterson	Susannah	MA+15/Step 14	MA+30/Step 14	\$99,560.00
Phillips	Lauren	MA+15/Step 8	MA+30/Step 8	\$69,330.00
Schneider	Brittany	MA+15/Step 7	MA+30/Step 7	\$66,830.00
Stiles	Samantha	BA/Step 2-3	BA+15/Step 2-3	\$52,930.00
Trentham	Kelly	BA+15/Step 2-3	MA/Step 2-3	\$58,780.00
Yoo	Jasmin	MA/Step 10	MA+15/Step 10	\$71,280.00
Zotarelli	Stephanie	MA+15/Step 5-6	MA+30/Step 5-6	\$65,830.00

- P. Motion: that upon the recommendation of the Superintendent, approval be given to increase the assignment of staff and salary per the negotiated agreement with the Westwood Buildings and Grounds Association and the Westwood Regional Board of Education for the **2018-19** school year effective October 19, 2018:

NAME	POSITION	BUILDING	OLD ASSIGNMENT/SALARY	NEW ASSIGNMENT/SALARY
Ramirez, Frank	12-Month Maintenance Worker	District	0.6 FTE - \$19,979 + \$1,200 Black Seal stipend Total Salary \$ 21,179	1.0 FTE - \$33, 298 + \$1,200 Black Seal stipend + \$5,500 Maintenance stipend Total Salary \$ 39,998

- Q. Motion: that upon the recommendation of the Superintendent, approval be given for staff and retroactive payment at the rate of \$42 for school nurses to attend Summer CPI training for 6 hours:

NAME	DATE
1. Alessi, Charlene	August 31, 2018
2. Catalano, Heidi	July 11, 2018
3. Penn, Deborah	August 31, 2018
4. Petersen, Susannah	August 31, 2018

- R. Motion: that upon the recommendation of the Superintendent, approval be given for the following student to conduct School Psychologist student practicum observations on the dates stated, pending criminal history and health clearance:

NAME	COLLEGE/UNIVERSITY	BUILDING	DATES
Meas, Monica	Montclair State University	District	10/19/18-12/22/18

- S. Any Personnel addendum items will be considered at this time.



20. FINANCE / FACILITIES

- A. Motion: that upon the recommendation of the Superintendent, the *Revised Report* as of June 2018, of the Treasurer of School Moneys.
- B. Motion: that upon the recommendation of the Superintendent, acknowledgement be made of the Secretary's certification that as of June, 2018, no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Keith A. Rosado  
Business Administrator

- C. Motion: that upon the recommendation of the Superintendent, pursuant to N.J.A.C. 6A:232.11(c)4, we certify that as of June, 2018, after review of the *Revised Secretary's monthly financial reports* and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- D. Motion: that upon the recommendation of the Superintendent, invoices for materials received and services rendered for the 2018-19 school year for July 2018 in the amount of \$729,470.04 be ratified for payment in accordance with the lists reviewed by the Board.

- E. Motion: that upon the recommendation of the Superintendent, the Report as of July 2018, of the Treasurer of School Moneys be received.

- F. Motion: that upon the recommendation of the Superintendent, acknowledgement be made of the Secretary's certification that as of July, 2018, no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Keith A. Rosado  
Business Administrator

- G. Motion: that upon the recommendation of the Superintendent, pursuant to N.J.A.C. 6A:232.11(c)4, we certify that as of July, 2018, after review of the Secretary's monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- H. Motion: that upon the recommendation of the Superintendent, approval be given the Adjusted Transfer Listing dated July 1, 2018, for the month of July, 2018.

- I. Motion: that upon the recommendation of the Superintendent, invoices for materials received and services rendered for the 2018-19 school year for August 2018 in the amount of \$18,944,519.24 be ratified for payment in accordance with the lists reviewed by the Board.

- J. Motion: that upon the recommendation of the Superintendent, the Report as of August 2018, of the Treasurer of School Moneys be received.

- K. Motion: that upon the recommendation of the Superintendent, acknowledgement be made of the Secretary's certification that as of August, 2018, no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Keith A. Rosado  
Business Administrator

- L. Motion: that upon the recommendation of the Superintendent, pursuant to N.J.A.C. 6A:232.11(c)4, we certify that as of August, 2018, after review of the Secretary's monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- M. Motion: that upon the recommendation of the Superintendent, approval be given the Adjusted Transfer Listing dated August 1, 2018, for the month of August, 2018.

- N. Motion: that upon the recommendation of the Superintendent, invoices for materials received and services rendered for the 2017-18 school year for October, 2018 in the amount of \$196,679.57 be approved for payment in accordance with the lists reviewed by the Board.
- O. Motion: that upon the recommendation of the Superintendent, invoices for materials received and services rendered for the 2018-19 school year for October, 2018 in the amount of \$2,123,698.30 be approved for payment in accordance with the lists reviewed by the Board.
- P. Motion: that upon the recommendation of the Superintendent, the following resolution be adopted:

**BE IT RESOLVED** that the Westwood Regional Board of Education enter into a joint transportation agreement with the Emerson Board of Education for the purpose of transporting students during the 2018-2019 school year.

Contractor	Route #	Cost	Aide	School
Emerson Board of Education	EMER4	\$95.65	N/A	Holmstead School Ridgewood, NJ

- Q. Motion: that upon the recommendation of the Superintendent, approval be given to the Bus Evacuation Drills performed as listed below:

Date	Time	School	Location	Route #	Supervisor of Drill
09/07/2018	8:00 a.m.	Westwood Middle School	23 Third Avenue Westwood, NJ	W01 & W05	Shelley LaForgia-Principal Michael Attanasio-Asst Principal
10/08/2018	2:45 pm	CTC Academy	Oakland, NJ	CTC Academy PM	Russell Fay - Principal

- R. Motion: that upon the recommendation of the Superintendent, approval be given to out-of-district tuition contracts for 2018-2019 as per the list below:

School Name	Town, State	Tuition 2018-19	Aides	NJ ID Number
Northern Valley Regional HS	Old Tappan, NJ	\$6,819.91 (ESY)	\$8509.10	558581880
Passaic Valley Autism Program	Little Falls, NJ	\$63,939.29 (SY)	N/A	558581880
Holmstead School	Ridgewood, NJ	\$55,396.80	N/A	9265361826
Phoenix Center	Nutley, NJ	\$51,422.70	\$23,829.00	7242969883

- S. Motion: that upon the recommendation of the Superintendent, approval be given to accept the donation of a Baldwin 40" upright piano and bench donated by Mr. and Mrs. Carrier which will be used in the High School Music Room.
- T. Motion: that upon the recommendation of the Superintendent, approval be given to accept the donation of photography equipment to be used in the High School photography classroom donated by Ms. Margie Druss Fodor as per the list below:

Quantity	Manufacturer	Model #	Equipment Name
1	Nikon	D80 DSLR	Camera with 18-135 mm Lens
1	Nikon	D90 35mm	Camera with 50mm Lens
1	Tamron		Lens 28-200mm
1	---	2GB SD	Memory Card
1	Nikon	D80	Digital Field Guide
1	---	35mm	Sourcebook

- U. Motion: that upon the recommendation of the Superintendent, approval be given to the disposal of a non-working Yamaha piano
- V. Motion: that upon the recommendation of the Superintendent, approval be given for the acceptance of a donation of musical equipment from the Westwood Regional Middle School PSO valued at \$7,002.49 for the Westwood Regional Middle School.

- W. Motion: that upon the recommendation of the Superintendent, approval be given for the acceptance of a donation of \$60.00 from Mrs. Roberta Hanlon the for the Westwood Regional Middle School PBSIS Program..
- X. Motion: that upon the recommendation of the Superintendent, approval be given to the Special Education vendor for the 2018-2019 school year:

Vendor Name	Services Provided	Student/District
Shift NJ	Job Coaching	6376318780

- Y. Motion: that upon the recommendation of the Superintendent, approval be given for Non Public School staff to attend out-of-district conferences for the 2018-2019 school year:

NAME/SCHOOL	CONFERENCE ATTENDING	CONFERENCE SPONSOR	DATES ATTENDING	COSTS NOT TO EXCEED	SOURCE OF FUNDS
1.Helen DeMartini	Making The Best Use of Google Classroom To Strengthen Your Science Instruction	Institute for Educational Development	December 7, 2018	\$276.00	20-272-200-500-11
2. Darla Addabbo	Making The Best Use of Google Classroom To Strengthen Your Science Instruction	Institute for Educational Development	December 7, 2018	\$276.00	20-272-200-500-11

- Z. **WHEREAS**, the Westwood Regional Board of Education hereinafter referred to as "BOE" has need of maintenance and repair services for its vehicles; and

**WHEREAS**, the County of Bergen, hereinafter referred to as "COUNTY" has the personnel and equipment necessary to provide vehicle maintenance and repair services for BOE; and

**WHEREAS**, BOE wishes to enter into an agreement with COUNTY whereby COUNTY would provide to BOE vehicle maintenance and repair services on an as-needed basis to supplement services provided by BOE's personnel or vendor(s); and

**WHEREAS**, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) promotes the broad use of shared services as a technique to reduce local expenses funded by property tax payers; and

**WHEREAS**, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) allows for any local unit to enter into an agreement with any other local unit or units to provide or receive any services that each local participating in the Agreement is empowered to provide or receive within its own jurisdiction, as set forth in N.J.S.A. 40A:65-7(4); and

**WHEREAS**, pursuant to N.J.S.A. 40A:65-5, the COUNTY and BOE have each adopted resolutions authorizing entry into this Agreement, copies of which are annexed hereto as exhibits,

**NOW, THEREFORE, BE IT AGREED**, in consideration of the promises and of the covenants, terms, and conditions hereinafter set forth, COUNTY and BOE agree to perform in accordance with the provisions, terms and conditions set forth in the Agreement.

- AA. Any Finance/Facilities addendum items will be considered at this time.

21. **CURRICULUM / PROGRAMS**

- A. Motion: that upon the recommendation of the Superintendent, approval be given for the out-of-state field trip listed below:

TEACHER	GRADE(S)	SCHOOL	DATE	PURPOSE	DESTINATION	OUT-OF-POCKET STUDENT COST
Pena, Dan; Fritz, Joe; Peterson, Amy; Nagle, Eileen; Yoo, Jasmine;	9-12	HS	April 12-16, 2019	Authentic assessment of instrumental and choral performance.	Orlando, FL	\$1,600.00

Kauffman, Casey; Donohue, Cristina; Farrell, Liz				Authentic experience and workshops in the world of professional music in film. Ensemble collaboration and performance.		
Pinto, Chris; Kenduck, Michael; DeBlasio, Keith; O'Connor, James; Collis, Charles;	10-12	HS	November 14, 2018	National Constitution Center	Philadelphia, PA	\$50.00
Duffus, Pam; Keller, Michele; Twomey, Mary;Panno, Lynda; Rudin, Ariel; Schmerler, Todd	9-12	HS	October 19, 2018	Storm King Sculpture Park	Cornwall, NY	\$20.00
Debrody, Araceli	11-12	HS	November 27, 2018	Increase awareness of college programs. Increase awareness of different college settings.	Sacred Heart University & SUNY Purchase	\$22.00

B. Any Curriculum/Programs addendum items will be considered at this time.

22. Old Business

23. New Business

24. **ADJOURNMENT**

Motion: that this meeting be adjourned and the Board meet in Private Executive Session for the purpose of discussion of personnel, litigious, and negotiation matters. The decisions which emanate from these discussions will be disclosed to the public when action is taken by the Board.