

**WESTWOOD REGIONAL BOARD OF EDUCATION
NOVEMBER 16, 2017**

REGULAR MEETING AGENDA

1. Meeting called to order at approximately 7:00 P.M. in the Board of Education conference room, Jr./Sr. High School.
2. Roll Call
3. **EXECUTIVE SESSION**
Motion: the Board will recess to meet in Private Executive Session for the purpose of discussing personnel and legal matters. The Board will reconvene in Public Session at approximately 7:30 p.m. The decisions which emanate from these discussions will be disclosed to the public when action is taken by the Board.
4. Meeting called to order at approximately 7:30 p.m. in the Hurley Theater, Jr./Sr. High School.
5. SALUTE TO THE FLAG
6. Roll Call
7. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Westwood Regional Board of Education has caused notice of this meeting to be sent to the following announcing time and place thereof:

Westwood Borough Hall
Westwood Public Library
Township of Washington Administration Building
Township of Washington Free Public Library
The Record
Community Life
Pascack Press
8. **MINUTE APPROVAL**
 - A. Motion: that approval be given to the following meeting minutes:
 - October 19, 2017 Regular BOE Meeting
9. Superintendent's Report
10. Board President's Report
11. Business Administrator's Report
12. Student Representative's Report
13. Committee Reports
 - A. Policy & Governance: Chairperson - J. Blundo
 - B. Finance & Facilities: Chairperson - R. Hanlon
 - C. Curriculum & Instruction: Chairperson - S. Swietkowski
 - D. Negotiations (Ad Hoc): Chairperson - R. Hanlon
 - E. Referendum (Ad Hoc): Chairperson - P. Liddy

14. AWARDS AND RECOGNITION

Student Artwork on Display: Westwood Regional Jr./Sr. High School Introduction to 2D Art and 8th Grade Art Cycle students, under the direction of Lynda Panno: Joseph Kuchenmeister (10), Adair Lopez (10), Katherine Poley (8), Xiaocao Dong (8), Patrick Flynn (8), Nicholas Ingrasselino (8), Thomas Linaris (8), Daniel Lin (8).

A. Motion: that upon the recommendation of the Superintendent, the following resolution be adopted:

WHEREAS, student achievement can be seen in many areas of education including, but not limited to, academic, athletics, music, art, and character; and

WHEREAS, the Westwood Regional School District believes recognizing student achievement in its many forms is an essential part of promoting "Excellence in Education"; and

WHEREAS, the Westwood Regional School District recognizes *Angelia Zervoudia*, sixth grade student, for being selected as the Westwood Regional Middle School student of the month for October 2017; and

WHEREAS, the Westwood Regional School District recognizes *Ariana Gaub*, seventh grade student, for being selected as the Westwood Regional Middle School student of the month for October 2017; and

WHEREAS, the Westwood Regional School District recognizes *Emily Gorham*, eighth grade student, for being selected as the Jr. High School student of the month for October 2017; and

WHEREAS, the Westwood Regional School District recognizes *Gabriella Dunay*, tenth grade student, for being selected as the Sr. High School student of the month for October 2017; and

NOW THEREFORE BE IT RESOLVED that the Westwood Regional Board of Education hereby congratulates these students for their accomplishments, directs the Secretary to include this Resolution in the official minutes of the Board of Education, and directs the Superintendent of Schools to present the students with suitable certificates of recognition.

B. Motion: that upon the recommendation of the Superintendent, the following resolution be adopted:

WHEREAS, in memory of the former United States Secretary of Education, the Terrel H. Bell Award recognizes outstanding school leaders for the vital role they play in guiding students and schools to excellence, frequently under challenging circumstances; and

WHEREAS, Principals selected as Terrel H. Bell Award recipients have transformed their schools through their vision and collaborative leadership styles and have produced outstanding results for all their students, regardless of race, language proficiency or socioeconomic status; and

WHEREAS, Principals are nominated by their school communities during the final stages of the National Blue Ribbon Schools application process and the U.S. Department of Education, together with the National Association of Elementary School Principals, the Association for Middle Level Education, and the National Association of Secondary School Principals, bestow the Bell Award on only a handful of principals each year; and

WHEREAS, on October 19, 2017, the United States Department of Education named *Michael Fiorello*, Principal of Berkeley Elementary School, as a recipient of the Terrel H. Bell Award for Outstanding School Leadership in 2017; and

WHEREAS, Michael Fiorello is one of eight principals in the nation who was selected to receive this prestigious leadership award; and

WHEREAS, 2017 Terrel H. Bell Award recipients will be honored at an awards ceremony November 6-7, 2017, in Washington, D.C.; and

NOW, THEREFORE, BE IT RESOLVED, that the Westwood Regional Board of Education does hereby commend Michael Fiorello, principal of Berkeley Elementary School, on achieving the Terrel H. Bell Award for Outstanding School Leadership, directs the Secretary to include this Resolution in the official minutes of the Board of Education, and directs the Superintendent of Schools to present the principal with suitable certificate of recognition.

C. Motion: that upon the recommendation of the Superintendent, the following resolution be adopted:

WHEREAS, The New Jersey State Interscholastic Athletic Association (NJSIAA), founded in 1918, is a voluntary, non-profit organization made up of 433 accredited public, private and non-public high schools in the state that sets forth the rules and regulations governing high school athletics in order to equalize competition for member schools; and

WHEREAS, Throughout the year, the NJSIAA honors student-athletes, schools, coaches, and officials for their achievements, sportsmanship, and dedication to athletics; and

WHEREAS, the NJSIAA Honor Awards Committee selected *Daniel Vivino, Jr./Sr. High School Assistant Principal and Director of Athletics*, to receive the NJSIAA Service Award for his service in the field of interscholastic athletics and his dedication to student athletes throughout the State over an extended period of time; and

WHEREAS, 2017 NJSIAA Service Awards recipients will be honored for their contributions to high school sports at the NJSIAA Annual Business Meeting on December 4, 2017; and

NOW, THEREFORE, BE IT RESOLVED, that the Westwood Regional Board of Education does hereby commend Daniel Vivino, Jr/Sr High School Assistant Principal and Director of Athletics, on achieving the 2017 recipient of the NJSIAA Service Award, directs the Secretary to include this Resolution in the official minutes of the Board of Education, and directs the Superintendent of Schools to present the principal with suitable certificate of recognition.

D. Motion: that upon the recommendation of the Superintendent, the following resolution be adopted:

WHEREAS, the New Jersey Council for Social Studies (NJCSS) is a statewide organization devoted to improving social studies education. and brings together educators from all social studies disciplines and levels to work together toward a better understanding of the social studies and its importance in developing student participation in social, political, and economic life; and

WHEREAS, on October 23, 2017, the New Jersey Council for the Social Studies named *Mary-Elizabeth Wren, Social Studies Instructor, Westwood Regional Jr./Sr. High School*, as a recipient of the Social Studies Teacher of the Year Award at Rutgers University; and

WHEREAS, Mrs. Wren communicated with psychology teachers from around New Jersey and rallied them to attend the New Jersey Council for the Social Studies Conference to receive authentic professional development geared towards high school psychology teachers; and

WHEREAS, Mary-Elizabeth Wren facilitated two Psychology-based workshops at Rutgers University on October 23, 2017 (Best Practices in Psychology & a round table discussion for high school Psychology instructors); and

NOW, THEREFORE, BE IT RESOLVED, that the Westwood Regional Board of Education does hereby commend Mary-Elizabeth Wren, High School Psychology teacher at Westwood Regional Jr./Sr. High School, on achieving the New Jersey Council for the Social Studies Teacher of the Year Award, directs the Secretary to include this Resolution in the official minutes of the Board of Education, and directs the Superintendent of Schools to present the Psychology Teacher with suitable certificate of recognition.

15. SPECIAL PUBLIC REPORT

- A. High School STEAMTank Competition, presented by Adelyn Gann, Purvik Patel, and students
- B. Middle Level Education, presented by Shelley LaForgia, Ken Russo, Diane Carroll, Christine McGovern, and Barry Albert

16. PUBLIC FORUM (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

During this portion of the meeting, district residents and staff are invited to address the Board of Education on any topics specifically addressed in this agenda or on any other questions, comments, or concerns that may be in respect to the operation of their schools. The Board requests that individuals sign the speakers' list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals). The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding personnel matters are discouraged and cannot be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. If a matter concerning a district staff member is of interest or concern to a resident, the matter should be referred to the responsible Building Principal, Superintendent of Schools, or the Board of Education, either by telephone, letter, or email.

Although the Board may not respond to items raised during the public forum, all public comments will be considered and may be discussed tonight under the appropriate agenda items or "new business" at this meeting, at subsequent meetings under "old business," or during a Board committee meeting, if appropriate.

Each speaker's statement will be limited to five (5) minutes in duration. The Public Forum will be limited to one (1) hour in duration.

17. **ADMINISTRATIVE / GOVERNANCE**

- A. Motion: that upon the recommendation of the Superintendent, the Board affirms the Superintendent's decision on the Harassment, Intimidation and Bullying matters as required by N.J.S.A. 18A:37-1S(b)(6)(e) on the following cases:

Incident Number	
1. 53999_WRMS_09062017	8. 65064_WRJHS_10132017
2. 54014_WES_09082017	9. 64848_WES_10062017
3. 54147_GES_09142017	10. 64878_WRMS_10092017
4. 64498_WRJHS_09282017	11. 65167_WRJHS_10172017
5. 54366_BES_09252017	12. 64974_WRMS_10112017
6. 64888_WRJHS_10092017	13. 65035_WRMS_10132017
7. 65052_WRJHS_10132017	14. 65053_WES_10132017

- B. Any Legislation/Governance addendum items will be considered at this time.

18. **POLICY** (click [here](#) to view draft policies)

- A. Motion: that upon the recommendation of the Superintendent, approval be given to approve the following Policies/Regulations as a *1st reading*:

Policy	Title
P1530	Equal Employment Opportunities
P5310	Health Services
P5330	Administration of Medication
P5330.01	Administration of Medical Marijuana
P8462	Reporting Potentially Missing or Abused Children
Regulation	Title
R5330	Administration of Medication
R8462	Reporting Potentially Missing or Abused Children

- B. Motion: that upon the recommendation of the Superintendent, approval be given to approve the following Policies/Regulations as a *2nd reading*:

Policy	Title
P1220	Employment of Chief School Administrator (M)
P2418	Section 504 of the Rehabilitation Act of 1973 - Students (M)
P3125	Employment of Teaching Staff Members (M)
P3221	Evaluation of Teachers (M)
P3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)
P3223	Evaluation Of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)
P3224	Evaluation Of Principals, Vice Principals, And Assistant Principals (M)
P3240	Professional Development For Teachers And School Leaders (M)
Regulation	Title
R2418	Section 504 of The Rehabilitation Act Of 1973 - Students (M)
R3221	Evaluation of Teachers (M)
R3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)
R3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)
R3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M)

- C. Any Legislation/Policy addendum items will be considered at this time.

19. **PERSONNEL**

A. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of Patricia Eckel as Interim Principal of Westwood Regional Middle School, effective April 10, 2018 through August 3, 2018, at the salary of \$550 per diem, five (5) days per week.

B. Motion: that upon the recommendation of the Superintendent, approval be given for staff to attend out-of-district conferences for the **2017-2018** school year:

Name/School	Conference Attending	Conference Sponsor	Dates Attending	Costs Not to Exceed
1. Bonnie Astudillo/ Berkeley	NJTESOL 2018 Spring Conference	NJTESOL	May 31, 2018	\$199.00 (Payable through Title III Grant)
2. Tierney Benvenuto/ Berkeley	Sheltered English Instruction	Ramsey Public Schools	Feb. 15, March 1, & March 8, 2018	\$270.00
3. Jeffrey Bradbury/ Technology	TECHSPO 2018	NJASA	Jan. 25-26, 2018	\$749.02
4. Naomi Conklin/ Central Office	Representing School Employees & Boards of Education in Employment Law Cases	NJICLE/NJSBA	Dec. 7, 2017	\$180.00
5. Naomi Conklin/ Central Office	2018 School Law Conference	NJICLE/NJSBA	Feb. 27, 2018	\$225.00
6. Frank Connelly/ Jr. Sr. HS	TECHSPO 2018	NJASA	Jan. 25-26, 2018	\$764.25
7. Gina Cush	PECS Training - Level 1	Region V	Nov. 30-Dec. 1, 2017	\$225.00
8. Rosemary Fox/ Berkeley	NJTESOL 2018 Spring Conference	NJTESOL	May 31, 2018	\$199.00 (Payable through Title III Grant)
9. Jennifer Gombo/ Special Services	Job Coaching Students & Supporting and Empowering Families through the Transition Process	Bergen County Special Services- Educational Enterprises	Dec. 1, 2017	\$90.00
10. Raymond Gonzalez/ Central Office	TECHSPO 2018	NJASA	Jan. 25-26, 2018	\$749.02
11. Robert Guy	Math Skills for Students with Disabilities	NJPSAFEA	Jan. 12, 2018	\$375.00
12. Cathy Hayden/ Special Services	Neuroscience and Self-Regulation Techniques for Kids with Autism, ADHD, and Sensory Disorders	PESI Rehab	Nov. 16-17, 2017	\$150.00
13. Christine McGovern/WRMS	Conquer Mathematics Yr 1: Equations and Expressions	Conquer Mathematics	Dec. 11, 2017	\$195.00
14. Christine McGovern/WRMS	Conquer Mathematics Yr 1: Ratio and Proportional Reasoning	Conquer Mathematics	Jan. 29, 2018	\$195.00
15. Jon Miller/Central Office	Bergen County Association of School Security Professionals, Part 1	Bergen County Prosecutor's Office	Sept. 20, 2017	\$4.46
16. Jon Miller/Central Office	Bergen County Association of School Security Professionals, Part 2	Bergen County Prosecutor's Office	Oct. 11, 2017	\$4.77
17. Jon Miller/Central Office	1st Area Security Council Meeting	NYPD Lower Manhattan Security Coordination Center	Nov. 8, 2017	\$5.50

18. Alexis Pappas-Fierro/Jr. Sr. HS	Maximizing Essential Math Skills and Concepts for Students with Learning Disabilities and Struggling Learners	NJPSAFEA	Jan. 12, 2018	\$375.00
19. Daniel Rattacasa/Jr. Sr. HS	2018 Be the Best Softball Coaches' Convention	BeTheBest Inc.	Jan. 18-20, 2018	\$214.64
20. Angela Robinson/Special Services	NJ Association of School Psychologists Winter Conference	NJASP	Dec. 8, 2017	\$120.00
21. Michael Rightmire/Technology	TECHSPO 2018	NJASA	Jan. 25-26, 2018	\$749.02
22. Jacob Ziegler/WRMS	Conquer Mathematics Yr 1: Ratio and Proportions	Conquer Mathematics	Jan. 29, 2018	\$195.00
23. Jacob Ziegler/WRMS	Conquer Mathematics Yr 1: Equations and Expressions	Conquer Mathematics	Dec. 11, 2017	\$195.00
24. Suzanne Ziegler/WRMS	Conquer Mathematics Yr 1: Ratio and Proportional Relationships	Conquer Mathematics	Dec. 11, 2017	\$195.00
25. Suzanne Ziegler/WRMS	Conquer Mathematics Yr 1: Statistics and Probability	Conquer Mathematics	Jan. 4, 2018	\$195.00
26. Suzanne Ziegler/WRMS	Conquer Mathematics Yr 1: Geometry	Conquer Mathematics	Feb. 14, 2018	\$195.00

- C. Motion: that upon the recommendation of the Superintendent, approval be given for a *revised* maternity leave of absence for Kathleen Booth, Math Teacher, Middle School, for use of 38 sick days September 5, 2017 through October 30, 2017, and a leave of absence without pay under the Family Medical Leave Act and New Jersey Family Leave Act with full medical benefits from October 31, 2017 through January 15, 2018.
- D. Motion: that upon the recommendation of the Superintendent, approval be given for a *revised* medical leave of absence for Tracey Zalarick, Grade 6 Science Teacher, Westwood Regional Middle School, for use of an additional 8 sick days for the period November 13, 2017 through November 22, 2017.
- E. Motion: that upon the recommendation of the Superintendent, approval be given approval be given for the appointment of Aides and salaries, not to exceed 28 hours per week, for the **2017-18** school year, pending criminal history and health examination clearance:

NAME	POSITION	BUILDING	RATE OF PAY	SOURCE OF FUNDS
1. Francesca Goglia	Mandated Aide Bus Aide	Jr./Sr. HS	\$15.25 (18 hours) \$15.25 (10 hours)	11-000-217-106 11-000-270-107
2. Malgorzata Kopec	Mandated Aide	Jr./Sr. HS	\$16.25+\$1.00 certification	11-000-217-106
3. Fiona Castlebuono	Mandated Aide	Jr./Sr. HS	\$15.25	11-000-217-106

- F. Motion: that upon the recommendation of the Superintendent, approval be given for non-bargaining staff and salaries for the **2017-18** school year, pending criminal history and health examination clearance:

NAME	POSITION	BUILDING	SALARY
Mario Cofini	Director of Buildings and Grounds	District	\$115,000 (effective 1/18/18 or sooner pending release by current employer) Two (2) Consulting Days TBD at per diem rate \$479.17

Source of Funds: 11-000-261-100-01/11-000-262-100-01

- G. Motion: that upon the recommendation of the Superintendent, approval be given for an *anticipated* maternity leave of absence for Kristen Pahlow, School Psychologist, District, for use of 25 sick days for the period of April 9, 2018 through May 11, 2018, and a leave of absence without pay under the Family Medical Leave Act and New Jersey Family Leave Act with full medical benefits from May 14, 2018 through June 30, 2018.

- H. Motion: that upon the recommendation of the Superintendent, approval be given for an *anticipated* maternity leave of absence for Michelle Stoute, Art Teacher, Jr. Sr. HS, for use of 12.5 sick days for the period of February 12, 2018 through March 2, 2018 Half Day P.M., and a leave of absence without pay under the Family Medical Leave Act and New Jersey Family Leave Act with full medical benefits from March 2, 2018 through June 1, 2018, and a Child Rearing Leave without pay or medical benefits from June 4, 2018 through January 31, 2019.
- I. Motion: that upon the recommendation of the Superintendent, approval be given for the *revised* appointment of leave-replacement staff and salary for the **2017-18** school year, pending criminal history clearance and medical requirements:

Name	Position	Building	Salary
Kimberly Tadiello (<i>leave replacement for Tracey Zalarick - effective 09/01/17 - 11/22/17</i>)	Grade 6 Science	MS	\$261.09 per diem based on BA, Step 1
Teacher Consultant - 11/27/17-11/28/17			\$261.09 per diem based on BA, Step 1

- J. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of coaches and *interim* salaries for **Winter Sports 2017-18**:

NAME	ATHLETIC SPORT/POSITION	STIPEND/STEP
1. John Santulli	Head Boys' Basketball Coach	\$10,883 - Step 3
2. Chris Pinto	Asst. Boys' Basketball Coach	\$9,278 - Step 3
3. Adam Sidrow	Asst. Boys' Basketball Coach	\$9,278 - Step 3
4. Jake Ziegler	8th Grade Boys' Basketball Coach (Intramural)	\$4,039 - Step 3
5. Charles Collis	Head Girls' Basketball Coach	\$10,883 - Step 3
6. Andrew Camporeale	Asst. Girls' Basketball Coach	\$9,278 - Step 3
7. Kate Ondrof	Asst. Girls' Basketball Coach	\$9,278 - Step 3
8. Kristen Hartwick	8th Grade Girls' Basketball Coach (Intramural)	\$3,739 - Step 1
9. Paul Castellini	Head Wrestling Coach	\$10,883 - Step 3
10. Joe Ortiz	Asst. Wrestling Coach	\$9,278 - Step 3
11. Tom O'Melia	Asst. Wrestling Coach	\$4639 - Step 3, (.5)
12. Mike Attanasio	Asst. Wrestling Coach	\$4639 - Step 3, (.5)
13. Brittany Rubino	Head Competition Cheerleading Coach	\$8,387 - Step 3
14. Courtney Ajamian	Asst. Competition Cheerleading Coach	\$4,628 - Step 2
15. George Glover	Head Indoor Track Coach	\$9,870 - Step 3
16. Stephanie Murri	Asst. Indoor Track Coach	\$8,483 - Step 3
17. Brad Gatens	Asst. Indoor Track Coach	\$7,685 - Step 1
18. Jenn Grochowski	Asst. Swimming Coach	N/A (paid by River Dell)
19. Dan Rattacasa	Head Boys' and Girls' Bowling Coach	\$8,387 - Step 3
20. Robert Guy	Intramurals/Weight Room Coach	\$4,039 - Step 3

Source of Funds 11-402-100-100-02

- K. Motion: that upon the recommendation of the Superintendent, approval be given for the *revised* appointment of staff and salaries for the **2017-18** school year:

NAME	POSITION	BUILDING	SALARY
Ellane Klie (<i>leave replacement for Kaitlyn Michalowski from 09/01/17 - 12/22/17</i>)	Music	Middle School	\$261.09 per diem based on BA, Step 1

- L. Motion: that upon the recommendation of the Superintendent, approval be given for the following resignations:

Name	Position	Building	Effective Date
1. Jennifer Cooper-Cullinane	Teacher	Berkeley	December 17, 2017
2. Elizabeth Giordano	Bus Aide	District	On or before December 15, 2017
3. Jill McGuire	Aide	Preschool	On or before December 1, 2017
4. Jeremy Taylor	Aide	Jr. Sr. HS	November 11, 2017

- M. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of substitute teachers at the rate of \$100.00 per day for the **2017-18** school year, pending criminal history and health examination clearance:

1. Jacob Lashley
2. Laura Sacchi
3. Kimberly Tadiello

- N. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of substitute aides at the rate of \$15.25 per hour for the **2017-18** school year, pending criminal history and health examination clearance:

1. Jacob Lashley
2. Andrea Vallario

- O. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of the following volunteer advisors for the 2017-18 school year:

NAME	CLUB	BUILDING	SESSIONS	TOTAL
1. Margaret Montenare	Health & Wellness Club	Jr. Sr. HS	N/A	Volunteer
2. Lauren Phillips	Math Honor Society	Jr. Sr. HS	N/A	Volunteer
3. Heather Goffe	Science Honor Society	Jr. Sr. HS	N/A	Volunteer
4. Katherine Ondrof	Book Club	Jr. Sr. HS	N/A	Volunteer
5. Mary Dominiczak	Geography Bee	Middle School	N/A	Volunteer

- P. Motion: that upon the recommendation of the Superintendent, approval be given for additional sixth periods for the following staff for the **2017-18** school year retroactive to September 1, 2016:

NAME	POSITION	BUILDING	STIPEND
1. Ray Piskadlo	CP Biology	Jr. Sr. High School	\$15,974 - pro rated 11/08/17-06/30/18
2. Julie Gilbert	CP Biology	Jr. Sr. High School	\$12,156 - pro rated 11/08/17-06/30/18
3. Kristin Hartwick	CP Biology	Jr. Sr. High School	\$10,026 - pro rated 11/08/17-06/30/18
4. Corrie Kemple	CP Biology	Jr. Sr. High School	\$12,856 - pro rated 11/08/17-06/30/18

- Q. Motion: that upon the recommendation of the Superintendent, approval be given to a waiver of language to the contract between the Westwood Education Association and the Westwood Regional Board of Education for the period between November 1, 2017 and January 9, 2018, and that on a one time, non-precedent setting basis, the Board waives Article 15.C.3.B with regard to the “minimum of sixty (60) consecutive workdays” clause as applied to employee Ellen Attanasio, English Teacher, Jr. Sr. High School, and permits her use of forty (40) non-consecutive sick days from the sick leave bank for the 2017-18 school year, based upon unusual circumstances mutually agreed upon by the Board and the Association.

- V. Motion: that upon the recommendation of the Superintendent, approval be given for a medical leave of absence for Ellen Attanasio, English Teacher, Jr. Sr. High School, for use of 40 sick days from November 1, 2017 through January 9, 2018.

- X. Motion: that upon the recommendation of the Superintendent, approval be given for the following student teachers to conduct field observation of classes at the buildings and on the dates stated, pending criminal history and health clearance:

NAME	COLLEGE/UNIVERSITY	BUILDING	DATES
1. Christina Picinich	Bloomsburg University	Berkeley	12/15/17-01/15/18
2. Samantha Lewis	Fairleigh Dickinson University	Brookside	01/03/18-01/19/18

- Y. Motion: that upon the recommendation of the Superintendent, approval be given for the placement to conduct her student practicum of Marisa Neglia, candidate in School Psychology Professional Diploma Program at Kean University, in the District, from January 2, 2018 through June 21, 2018, pending criminal history and health clearance.

- Z. Motion: that upon the recommendation of the Superintendent, approval be given for the following coaches and *interim* salaries for **Fall Sports, 2017:**

NAME	ATHLETIC SPORT	STIPEND
Joe Ortiz	8th Grade Boys' Soccer Coach (Intramural)	\$3,733 - Step 1

- AA. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of staff and salaries per the negotiated agreement with the Westwood Education Association and the Westwood Regional Board of Education for Extra-Curricular activities for the **2017-18** school year:

NAME	EXTRA CURRICULAR	BUILDING	STIPEND
1. Bonnie Astudillo	A.V. Coordinator	Berkeley	\$1,612
2. Kimberly Kirkby	A.V. Coordinator	George	\$1,612
3. Michele Loscalzo	A.V. Coordinator	Washington	\$1,612
4. Brian Adkins	A.V. Coordinator	Brookside	\$1,612

- BB. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of Title I Teachers for the 2017-2018 school year:

TITLE I			
NAME	LOCATION	FEDERAL ALLOCATION	ACCOUNT CODE
1. Jennifer Houck	Berkeley School	50% of total salary (\$26,890)	20-231-100-101-04
2. Stephanie Schumacher	Brookside School	100% of total salary (\$52,130)	20-231-100-101-05
	Middle School		20-231-100-101-07

- CC. Motion: that upon the recommendation of the Superintendent, approval be given to place Employee No. 6373 on administrative leave without pay effective October 30, 2017.

DD. Any Personnel addendum items will be considered at this time.

20. **FINANCE / FACILITIES**

- A. Motion: that upon the recommendation of the Superintendent, invoices for materials received and services rendered for the 2017-2018 school year for July 2017 in the amount of \$2,039,178.33 be ratified for payment in accordance with the lists reviewed by the Board.
- B. Motion: that upon the recommendation of the Superintendent, the Report as of July 31, 2017, of the Treasurer of School Moneys be received.
- C. Motion: that upon the recommendation of the Superintendent, acknowledgement be made of the Secretary's certification that as of July 31, 2017, no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Keith A. Rosado
Business Administrator

- D. Motion: that upon the recommendation of the Superintendent, pursuant to N.J.A.C. 6A:232.11(c)4, we certify that as of July 31, 2017, after review of the Secretary's monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- E. Motion: that upon the recommendation of the Superintendent, approval be given the Adjusted Transfer Listing dated August 31, 2017, for the month of July 2017.
- F. Motion: that upon the recommendation of the Superintendent, invoices for materials received and services rendered for the 2017-2018 school year for August 2017 in the amount of \$2,975,797.26 be ratified for payment in accordance with the lists reviewed by the Board.

- G. Motion: that upon the recommendation of the Superintendent, the Report as of August 31, 2017, of the Treasurer of School Moneys be received.
- H. Motion: that upon the recommendation of the Superintendent, acknowledgement be made of the Secretary’s certification that as of August 31, 2017, no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Keith A. Rosado
Business Administrator

- I. Motion: that upon the recommendation of the Superintendent, pursuant to N.J.A.C. 6A:232.11(c)4, we certify that as of August 31, 2017, after review of the Secretary’s monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- J. Motion: that upon the recommendation of the Superintendent, approval be given the Adjusted Transfer Listing dated September 30, 2017, for the month of August 2017.
- K. Motion: that upon the recommendation of the Superintendent, invoices for materials received and services rendered for the 2016-2017 school year for November in the amount of \$190,347.11 be approved for payment in accordance with the lists reviewed by the Board.
- L. Motion: that upon the recommendation of the Superintendent, invoices for materials received and services rendered for the 2017-2018 school year for November in the amount of \$1,768,180.75 be approved for payment in accordance with the lists reviewed by the Board.
- M. Motion: that upon the recommendation of the Superintendent, approval be given for the withdrawal and appropriation of funds from the Capital Reserve Fund in the amount of \$63,979.00 for the purpose of the Roof Project at Brookside Elementary School.
- N. Motion: that upon the recommendation of the Superintendent, approval be given for **Nonpublic** staff to attend out-of-district conferences for the **2017-2018** school year payable using Federal funds through the Title IIA Grant:

Name/School	Conference Attending	Conference Sponsor	Dates Attending	Costs Not to Exceed
1. Mary Carnevale Immaculate Heart Academy	National Art Educators Association 2018 Conference	NAEA	March 22-24, 2018	\$896.40
2. Lisa Encke Immaculate Heart Academy	National Art Educators Association 2018 Conference	NAEA	March 22-24, 2018	\$896.40
3. Patrizia Proscia Immaculate Heart Academy	National Art Educators Association 2018 Conference	NAEA	March 22-24, 2018	\$1,897.48

- O. Any Finance addendum items will be considered at this time.

21. **CURRICULUM / PROGRAMS**

- A. Any Curriculum/Programs addendum items will be considered at this time.

22. Old Business

23. New Business

24. **ADJOURNMENT**

Motion: that this meeting be adjourned and the Board meet in Private Executive Session for the purpose of discussion of personnel, litigious, and negotiation matters. The decisions which emanate from these discussions will be disclosed to the public when action is taken by the Board.